
COMMON COUNCIL MEETING MINUTES
SEPTEMBER 15, 2014
CITY OF ELKHORN
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121

The Common Council meeting was called to order at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

ROLL CALL

Present: Mayor Brian Olson, Aldermen Gary Payson, Sr., Hoss Rehberg, Gregory Huss, Jim D'Alessandro, Scott McClory, Tom Myrin.

Others present: City Administrator Sam Tapson, Attorney Randall Leece, City Clerk Cairie Virrueta, Finance Director James Heilman, Utility Director John Murphy, Fire Chief Rod Smith, Rec Director Wendy Ard, DPW Operations Manager Martin Nuss, City Engineer Gary Welsh, Reporter Kellen Olshefski.

PUBLIC COMMENT

Owner Judy of the former Moose Creek Restaurant asked that the Council waive the second reading for the CUP for the property.

CONSENT AGENDA

Motion (Payson/Rehberg) to approve the minutes of the September 2, 2014 Common Council meeting, Operator's License for Joshua Greenquist, Temporary Class "B"/"Class B" Retailers Licenses for Lakeland Little Learners, Friends of the Matheson Memorial Library and Chamber of Commerce, Temporary Operator's License for Becky Brunner. Motion carried.

BILLS PAYABLE

Motion (McClory/Rehberg) to approve the City and Utility Bills in the amount of \$2,219,309.23 (Check number 95377-95636). Roll call vote: Payson, yes; Rehberg, yes; Huss, yes; D'Alessandro, yes; McClory, yes; Myrin, yes. Motion carried.

REPORT OF CITY OFFICERS

Mayor's Report

The City has been invited to join the Watershed Lake Preservation Board with the Town of Delavan. The mayor asked if anyone is interested in representing the City at the meetings. No response.

The Mayor is working with the EASD to review buildings and facilities and he will report back on the outcome.

City Administrator's Report

The 2015 Budget is moving forward and should be ready by mid-October. The Engineering Services RFP is almost complete and will go out the end of the work. It was shared with the Mayor and DPW Manager. The due date for the proposals is October 17. Tapson and Finance Director Heilman met with the city's current health insurance insurer TPA and will bring the information to the Human Resources committee.

Finance Director's Report

None.

LIAISON REPORTS

Historic Preservation – no report

Fire Advisory Board – no report

Library Board – The second annual Trick-or-Trivia is scheduled for October 17th

Chamber – Oktoberfest is October 18; the Chamber has a new improved website; the Chamber has three spots on their board and if know of anyone who might be interested, let them know

Recreation Advisory Board – Lights & Ladders is October 11; NFL Flag Football tournament on October 18; Scare of the Square is October 25; if anyone is interested in joining the NUTL or Reindeer Run Committees, talk to Rec Director Ard
Sunset Pool – no report

COMMITTEE REPORTS

Municipal Services

The committee looked at costs to move and redo the baseball/softball fields. Cost given was approximately \$87,000 per field. After discussion, it was decided to ask for a cost to bring fields to a playable condition instead.

The committee looked at numbers for Street Improvements. **Motion (Payson/Rehberg) for a Task Order from Stantec for 2014-15 Street Improvements. Roll call vote: Huss, yes; McClory, yes; Payson, yes; Rehberg, yes; D'Alessandro, yes; Myrin, yes; Olson, yes. Motion carried.**

Finance and Judicial

Motion (McClory/D'Alessandro) to approve sandblasting and repainting PWD trucks with Monroe Trucking. Roll call vote: Huss, yes; McClory, yes; Payson, yes; Rehberg, yes; D'Alessandro, yes; Myrin, yes; Olson, yes. Motion carried.

Alderman McClory said the committee discussed an Economic Development Study for the City. The study identifies where people spend their money, and how the City can attract businesses to the City. **Motion (McClory/D'Alessandro) for an RPF for a proposed economic development study, for the short and long term, to include an executive summary and attachments. Motion carried.** This would be a 2015 budget item.

The committee continues to discuss 2015 budget items. If anyone has any questions, go to the meeting or send an email to the committee, Mayor or Administrator.

UNFINISHED BUSINESS

The City Attorney prepared the Intergovernmental Agreement with EASD for Colt Field Improvements and Administrator Tapson reviewed it. The cost for improvements is approximately \$87,000. The City owns the field and it is in need of repair. Alderman D'Alessandro asked if EASD is paying for the improvements. Tapson said that the EASD board has not voted on it yet and were waiting on the agreement to vote on it. **Motion (Payson/McClory) to approve the prepared Intergovernmental Agreement with EASD for Colt Field improvements, contingent upon EASD approval. Roll call vote: Payson, yes; Rehberg, yes; Huss, yes; D'Alessandro, yes; McClory, yes; Myrin, yes. Motion carried.**

The Council considered a proposal from Midwest Athletic Fields for Colt Fields Improvements. Alderman D'Alessandro asked where the funds would come from for the project. The funds come from the CIP fund and money received back from EASD for the improvements would go back into the same fund. **Motion (Payson/McClory) to go forward with the Midwest Athletic Fields proposal for Colt Field improvements in the amount of \$86,650. Roll call vote: Payson, yes; Rehberg, yes; Huss, yes; D'Alessandro, yes; McClory, yes; Myrin, yes. Motion carried.**

Motion (Payson/Rehberg) to approve a "Class C" Wine License for Lakeland Players LTD, 15 W. Walworth Street, Agent Thomas Jones, premises includes theater and lobby on First Floor. Motion carries.

Motion (Payson/Huss) to approve Resolution No. 14-11 for a Temporary Polling place at The National Guard Armory. Roll call vote: Payson, yes; Rehberg, yes; Huss, yes; D'Alessandro, yes; McClory, yes; Myrin, yes. Motion carried.

Motion (Payson/Rehberg) to waive first reading for Ordinance No. 14-06, Rezoning for N4403 County Road "H". Roll call vote: Payson, yes; Rehberg, yes; Huss, yes; D'Alessandro, yes; McClory, yes; Myrin, yes. Motion carried. Alderman D'Alessandro asked what type of business was going into the location. The owner said it will be an events location. In November and December it will host the Christmas Barn and then in the future it will be for auctions, weddings and parties with catered food. Renovations of the

building are planned. **Motion (Payson/Rehberg) to approve Rezoning Ordinance No. 14-06 for Halpin Enterprises, LLC, N4403 County Road "H". Roll call vote: Payson, yes; Rehberg, yes; Huss, yes; D'Alessandro, yes; McClory, yes; Myrin, yes. Motion carried.**

Council considered a Conditional Use Permit for CJ Investments, Inc. at 920 E. Centralia Street. A used car lot is going in with a limit of three cars on the outside lot, the rest of the cars will be in a storage building. **Motion (Payson/D'Alessandro) to approve the Conditional Use Permit for CJ Investments Inc., 920 E. Centralia Street. Roll call vote: Payson, yes; Rehberg, yes; Huss, yes; D'Alessandro, yes; McClory, yes; Myrin, yes. Motion carried.**

PUBLIC COMMENT

None.

ADJOURN TO CLOSED SESSION

Motion (McClory/Payson) to adjourn to closed session pursuant to §19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session" regarding Market Street Right of Way Property Acquisition. Roll call vote: Olson, yes; Boardman, yes; D'Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried. Adjourned to closed session at 6:20 p.m.

RECONVENE IN OPEN SESSION

Reconvened in open session at 6:40 p.m.

ADJOURN

Council adjourned at 6:40 p.m.

Cairie L. Virrueta
City Clerk