

CITY OF ELKHORN
Municipal Services and Utilities Committee Minutes
First Floor Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin

April 25, 2016

Municipal Services and Utilities Committee was called to order at 4:30 p.m. by Alderman Kluck followed by Roll Call.

Roll Call

Present: Michael Kluck, Hoss Rehberg, Cathy Bensaid

Also present: Alderman Tom Myrin, Alderman Scott McClory, Administrator Sam Tapson, Finance Director James Heilman, City Clerk Cairie Virrueta, Utility Operations Director John Murphy, Fire Chief Rod Smith, City Engineer Paul Vanhenkelum, and Elkhorn Newspaper Correspondent Kellen Olshefski

Proposed Easement to WE-Energies for Natural Gas Pit Reconstruction

Utility Director Murphy said WE Energies has a switching station on the NE corner of Tasch Park and it was discovered that an easement needed to be recorded for it. They are updating the switching station to be underground. **Motion (Rehberg/Bensaid) to recommend approval of the easement with WE-Energies for the NE corner at Tasch Park. Voice vote; motion carried.**

Payne & Dolan Payment Request for Streets Project and Change Order

City Engineer VanHenkelum said this is the last payment and it includes Change Order #3 which is a decrease of \$57,765.92 to the project due to an adjustment of quantities. Engineer VanHenkelum reviewed the additions and deletions to the project. The final payment is \$122,794.01 which includes a release of retainage. **Motion (Rehberg/Bensaid) to approve Change Order #3 and the final payment to Payne & Dolan for the 2015 Streets Project for #122,794.01. Voice motion; motion carried.**

Continued Discussion on Leaf Collection Service

Administrator Tapson said the City has an obligation to let Advanced Disposal know it's determination on leaf collection service. He firmly believes it is not feasible to do it in-house. He suggested the route be organized on a route sensitive basis. It was determined that the MS4 permit is not currently a concern. Alderman Rehberg asked if going to a system with a combination would work. Utility Director Murphy said staff is not adequate for a combined system and he recommended taking the current collection system and improving it; staff is currently rating areas in City in terms of level of leaves to pick up, and to get the sweeper out more often. He also recommended a discussion be had about setting up a compost site for residents to bring their leaves to. Residents should also be educated that mulching is the best for leaf accumulation. Some problems with the pickup are that residents put their leaves out too early or late or weather can affect leaf pickup. Alderman McClory said the City has continuing problems with contractor and they need to have an available backup vehicle. He said the service with contractor needs to be better managed. Alderman Rehberg agreed to try the changes this year but felt working together is a future option. Administrator Tapson said areas that have more leaves can be frequented more often. The committee recommended that Administrator Tapson and Utility Director Murphy talk with Advanced Disposal before they approve changes. Alderman McClory would like to see a report that shows where leaves are picked up.

Adjourned to Closed Session

Motion (Rehberg/Bensaid) to adjourn to Closed Session Pursuant to Wisconsin Statute 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session" regarding Land transfer proposal from Great Lakes Components. Committee adjourned at 5:03 p.m.

Adjournment

Motion (Rehberg/Bensaid) to adjourn at 5:11 p.m.

Cairie L. Virrueta
City Clerk