

**CITY OF ELKHORN**  
**ARCITECTUAL REVIEW BOARD/CITY PLAN COMMISSION**  
**MEETING**  
**August 20, 2015**

The Architectural Review Board/City Plan Commission Meeting was called to order at 7:00 p.m. by Chairman Olson followed by Roll Call.

**ROLL CALL**

Present: Stotko, Baur, Hunter, Huss, Meinel, and Chairman Olson.

Also Present: City Adm. Tapson, City Attorney Phillips, Zoning Adm. Schaeffer & City Engineer VanHenkelum

Visitors: Jason Tadlock, Ross Eggert, and Colleen O'Meara

**APROVAL OF MINUTES**

Motion (Meinel/Hunter) to approve the minutes of the July 9, 2015, Architectural Review Board and City Plan Commission Meeting. Motion carried.

**ARCHITECTURAL REVIEW/SITE PLAN-EASD/JACKSON ELEMENTARY**

Motion (Stotko/Huss) to approve the Architectural Review and Site Plan for Elkhorn Area School District/Jackson Elementary School for a proposed 8,175 square foot classroom expansion at 13 North Jackson Street (Tax Key No. YAB-00017 and YAB-00018) requested by Eppstein-Uhen Architects representing the Elkhorn Area School District. Motion carried unanimously by the majority present.

**ARCHITECTURAL REVIEW/SITE PLAN-EASD/HIGH SCHOOL**

Motion (Stotko/Huss) to approve the Architectural Review and Site Plan for Elkhorn Area School District/High School for a proposed 5,500 square foot classroom expansion and a new stadium bleacher facility at 482 East Geneva Street (Tax Key No. YUNE-00031 and YUNE-00031A) requested by Eppstein-Uhen Architects representing the Elkhorn Area School District. Motion carried unanimously by the majority present.

**ARCHITECTURAL REVIEW/SITE PLAN-EASD/WESTSIDE ELEMENTARY**

Eppstein-Uhen Architects representing the Elkhorn Area School District is requesting Architectural Review, Site Plan, Landscape Plan and a Land Transfer for the Elkhorn Area School District/Westside Elementary School at 222 Sunset Drive (Tax Key No. YUNW-00062) for classroom expansion on the north side of the building and a new gymnasium addition on the west side of the building. Discussion on possible conditions that the school district would have to agree to which included obtaining a land transfer prior to the next Plan Commission meeting. The EASD agreed to abide by the 7 conditions discussed which include required proof of land transfer, two (2) additional parking stalls, a storm management plan, connectivity of property via sidewalk, staff recommendations, Police Department letter with recommendations, and additional lighting to the rear of the building. No action taken at this time. Matter to be brought back to next Plan Commission meeting for action due to the land transfer required.

### **TEXT AMENDMENTS/FARM STANDS**

The City Administrator reported that the Common Council recently approved the operation of a "farm stand" located on private property at the intersection of Court and Wisconsin Streets. This decision was made upon an Administrative Appeal Determination and requires text amendment to the Zoning Code. This matter will appear on the next agenda for public hearing.

### **MEETING DATES**

Meeting dates: September 10, 2015.

### **ADJOURNMENT**

Motion (Hunter/Baur) to adjourn. Motion carried. Meeting adjourned at 8:15 p.m.

Shari McKinney  
Plan Commission Secretary Pro-Tem