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**COMMON COUNCIL MEETING**  
**March 7, 2005**  
**CITY OF ELKHORN**  
**9 S. BROAD ST., ELKHORN, WI 53121**

Mayor Michael Roberts called the Common Council to order at 7:00 p.m. in the Council Chambers followed by the Pledge of Allegiance.

**ROLL CALL**

Present: Mayor Michael Roberts; Aldermen John Karcher, William Hoffmann, Scott McClory, Howie Reynolds, Julie Taylor, Charles Van Dyke.

Also present: City Administrator Sam Tapson, City Clerk Nancy Jacobson, Police Chief Joel Christensen, City Attorney Ward Phillips, Parks and Recreation Director Jeff Simons

Others present: James Adams, Jarad Video; Lucas Lauderbach, Elkhorn Independent; Doug Snyder and Larry Thomas, Baxter & Woodman

**CONSENT AGENDA**

Motion (Van Dyke/McClory) to approve the following item on the Consent Agenda: February 21, 2005, minutes of the Common Council with the deletion of Alderman Taylor and Van Dyke due to their absence at that meeting. Motion carried by the majority present.

**ORDINANCES AND RESOLUTIONS**

***Ordinance No. 05-02: Storm Water Management***

Ordinance No. 05-02: Storm Water Management was presented to Council for first reading.

***Ordinance No. 05-07: Amending Chapter 13 Sewer Connection Use Charge***

Motion (Hoffmann/Karcher) to adopt Ordinance No. 05-07: Amending Chapter 13 Sewer Connection Use Charge. Motion carried by the majority present.

***Ordinance No. 05-06: Impact Fees***

Ordinance No. 05-06: Impact Fees was presented to Council for first reading.

***Resolution No. 05-08: Reduction of Election Inspectors at Certain City Elections***

Motion (Reynolds/Taylor) to adopt Resolution No. 05-08 reducing the number of Election Inspectors to three (3) during certain City elections that warrant a reduction. Motion carried by the majority present.

**ACTION ITEMS**

***Water Utility Rate Adjustment***

Motion (Karcher/Taylor) to authorize Virchow Krause to submit to the PSC a 30% rate increase for the water utility. Motion carried by the majority present.

***Electric Utility Rate Adjustment***

Motion (Karcher/McClory) to authorize Virchow Krause to submit to the PSC a 7% rate increase for the electric utility. Motion carried by the majority present.

***Vehicle Replacement ½ ton truck***

Motion (Van Dyke/Taylor) to approve the Elkhorn Motors bid for a ½ ton truck for the Water Department for \$12,500. Roll Call vote: Aldermen Hoffmann, yes; Karcher, yes; McClory, yes; Reynolds, yes; Taylor, yes; Van Dyke, yes. Motion carried.

***Vehicle Replacement ¾ ton truck***

Motion (Van Dyke/Hoffmann) to approve the Elkhorn Motors bid for a ¾ ton truck for the Water Department for \$30,376.24. Roll Call vote: Aldermen Hoffmann, yes; Karcher, yes; McClory, yes; Reynolds, yes; Taylor, yes; Van Dyke, yes. Motion carried.

***Sewer Vacuum***

Motion (Van Dyke/Reynolds) to reject the bids for a 10-yard sewer cleaner because all bids were over budget. The equipment will be re-bid as separate units. Motion carried by the majority present.

***Certified Survey Map – Tully***

Motion (Reynolds/Van Dyke) to approve Certified Survey Map submitted by Elkhorn West Ventures to eliminate lot #78 of Elkhorn West Subdivision No. 1. Motion carried by the majority present.

***Certified Survey Map – Narish***

Motion (Reynolds/Van Dyke) to approve Certified Survey Map submitted by Alan Narish to ad lot #1. Motion carried by the majority present.

***Mobile Home Park License/Land ‘O Lakes***

Motion (Van Dyke/Karcher) to approve the 2004 Mobile Home license for Land ‘O Lakes Mobile Home Park. In discussion, the violations that delayed the issuance of the license have been resolved. Motion carried by the majority present.

***EDRL Loan Program – Troubled Loans***

Motion (Reynolds/Hoffmann) to authorize the EDRL Committee to re-negotiate the terms of troubled loans. Motion carried by the majority present. In discussion, Alderman McClory asked for a report to Council on the activities of the EDRL Loan Program.

***Sunset Park Pool***

Motion (Hoffmann/Van Dyke) to authorize the Parks and Recreation Director to hire Duck Creek Engineering, an electrical design engineering firm, to do an analysis all the components of the pool at an expenditure not to exceed \$1,000. Roll Call vote: Aldermen Hoffmann, yes; Karcher, yes; McClory, yes; Reynolds, yes; Taylor, yes; Van Dyke, yes. Motion carried. Council discussed the longevity of the pool. At this time, Simons said it not known. Council expressed the need to bring in a structural engineer.

**STAFF REPORTS AND DISCUSSION**

***Water Utility DNR Compliance***

City Water Utility Engineer Baxter & Woodman representative Doug Snyder outlined for Council the investigation, findings, and recommendations to overcome the chlorine depletion problems in the water system. He said the plan is to solve the problem through changing the amount of chlorine and place of distribution. The DNR reviewed the plan and wants the Water Utility Engineer to prove it works through a Chlorination Pilot Study. Compliance concerning staffing, City Administrator Tapson said that the Public Works Director and Electric Utility Director are looking at staff allocation and sharing three employees.

***Water Utility Capital Improvement Plan***

City Administrator Tapson and the Water Utility Engineer reported on the upcoming Capital Improvements for the next 5 years. The largest cost is a new well. It will be located at the Walworth County Grounds. Tapson said the Council will be asked to authorize work orders presented by Baxter & Woodman at a future date.

**ADJOURNMENT**

Motion (Van Dyke/Karcher) to adjourn the Common Council meeting at 8:25 p.m. Motion carried by the majority present.

Nancy B. Jacobson  
City Clerk