
COMMON COUNCIL MEETING
December 5, 2005

CITY OF ELKHORN
9 S. BROAD ST., ELKHORN, WI 53121

Mayor Michael Roberts called the Common Council to order at 7:00 p.m. in the Council Chambers followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Michael Roberts; Aldermen William Hoffmann, John Karcher, Scott McClory, Howie Reynolds

Absent: Aldermen Julie Taylor, Charles Van Dyke

Also present: City Administrator Sam Tapson, City Clerk Nancy Jacobson, City Attorney Ward Phillips; Police Chief Joel Christensen, Parks and Recreation Director Jeff Simons; Public Works Director Terry Weter

Others present: James Adams, Jarad Video; Lucas Lauderback, Elkhorn Independent; Doug Snyder, Baxter and Woodman; Larry Simons

CONSENT AGENDA

Motion (Hoffmann/McClory) to approve the following item of the Consent Agenda: Minutes for the November 21, 2005, Common Council Meeting. Motion carried by the majority present.

REPORTS OF CITY OFFICERS

City Clerk's Report

The City Clerk reminded Council that candidate nomination papers may now be circulated. Aldermen up for re-election must file their non-candidacy by December 27, 2005. The City's voter registration is now converted to the Statewide Voter Registration System.

ACTION TAKEN

Ordinance No. 05-26: Rezone Dehaan Enterprises

Motion (Reynolds/McClory) to adopt Ordinance No. 05-26 to rezone Tax Key Parcel YUSW00047B, 9 W. Deere Road, Dehaan Enterprises, from M-2 (General Manufacturing District) to B-5 (Highway Business District. Motion carried by the majority present.

Resolution No. 05-33: 2030 Comprehensive Plan

Motion (Reynolds/Karcher) to approve Resolution No. 05-33 adopting the Elkhorn 2030 Comprehensive Plan. Motion carried by the majority present.

In discussion, City Administrator Tapson explained that the 2030 Comprehensive Plan is an update and revision of the 2020 Plan adopted in 2000. The focus of the revisions was housing and economic development. Developing the housing section of the plan was more extensive than had anticipated, which resulted in the postponement of economic development. It is expected that economic development will be addressed in 2006. Tapson distributed a revised section on the water service. As a result of the last discussion concerning the 2030 Plan, the water service section was in need of more

detail on population, maximum daily water demand and when major water improvements would be needed. Doug Snyder, representing Baxter and Woodman, the City's water utility engineer, said the excess of capacity after the addition of Lakeland No. 8 Well is about 4,000. He said there was one stipulation and that is if the present wells have major improvements.

Tapson said that all sections will be in place, including economic development, by the Smart Growth deadline of 2010. The 2030 Plan approved through Resolution No. 05-33 is 80 to 85 percent completed for the Smart Growth deadline.

Write-off: Uncollectibles

Motion (Karcher/Reynolds) to write-off uncollectible receivables of Personal Property Taxes and Utility Billing for \$2,880.78. Roll call vote: Karcher, yes; Hoffmann, yes; McClory, yes; Reynolds, yes. Motion carried.

Risk Management: Funding of Retention Accounts

Motion (Karcher/Hoffmann) to approve a 2005 Budget Adjustment of \$79,800 from reserves of the following funds: General Fund, \$41,670; Library Fund, \$2,365; EMS Fund, \$2,628; Sewer Fund, \$4,810; Water Fund, \$11,395; and Electric Fund, \$16,932. Roll call vote: Karcher, yes; Hoffmann, yes; McClory, yes; Reynolds, yes. Motion carried.

MEUW Bickford Group Legal Fees/Settlement Bill

Motion (McClory/Karcher) to approve the payment of \$2,635 for the City's share of the legal fees Bickford final settlement. Roll call vote: Karcher, yes; Hoffmann, yes; McClory yes; Reynolds, yes. Motion carried.

Bartolotta Fireworks Booking

Motion (Hoffmann/Reynolds) to approve booking the 2006 fireworks celebration with Bartolotta Fireworks Company, Inc. with a 50% deposit on or before February 1, 2006. Roll call vote: Karcher, yes; Hoffmann, yes; McClory yes; Reynolds, yes. Motion carried.

Squad Laptop Computers

Motion (Hoffmann/Reynolds) to authorize the purchase of two Panasonic CF-29 Toughbook laptop computers from Tough Solutions. Motion carried by the majority present. In discussion, Chief Christensen said the Police Department was awarded a grant by the Wisconsin Dept. of Transportation of \$19,200 which will cover the cost of two laptops and the Badger TraCS software. The software enables Police Officers the ability to complete traffic citations, crash reports and traffic warning violations from squad laptop computers.

Lions Den Cost

Motion (Reynolds/McClory) to authorize the Parks and Recreation Director to bid out the demolition of the Lions Den with and without the fireplace. Motion carried by the majority present.

In discussion, Parks and Recreation Director Simons said a demolition estimate was acquired from Mann Bros. at \$11,000. The quote included tear down, hauling away debris and reseeding the area. The City Engineer received a report on the condition of the soil. The Lions Den can be built on the same site. There are two options – 1) Construct a foundation with a floating slab for about \$20,000 or 2) construct a poured concrete foundation with a frost wall for \$13,251. The City Engineer's recommendation was to go with the floating slab. He recommended bidding out the Lions Den out as a design-build project. The Mayor asked if the fireplace can be saved. City Attorney Phillips stressed the need to have the building demolished as soon as possible.

STAFF REPORTS AND DISCUSSION

Parks and Recreation Gift Catalog

Parks and Recreation Director Simons presented a sample of the Gift Catalog he plans to distribute to the public. The catalog is a tool to solicit donations for the projects proposed in the Parks and Recreation Comprehensive Plan. The projects range from \$500,000 to over \$1 million. He will bring back the catalog with the cost of publication for Council approval.

Water Utility Capital Improvements Update

Pilot Study: Baxter and Woodman Engineer Doug Snyder reported to Council that a solution for the ammonia in the City wells has been found. The pilot study showed that the solution to the excess ammonia is to add more chlorine. As a result, a new chlorine facility and a reservoir bypass will be built on the Centalia Street site, and the existing elevated storage will be repaired. Snyder will submit the pilot study to the Dept. of Natural Resources for approval. He will ask that the testing be stopped and permission to proceed with the plans. He plans to keep discussion active with the DNR. City Administrator Tapson asked, if a new water plant is scheduled for construction in 5 to 7 years, would this money be spent for a temporary fix. Snyder said that the chlorine building can be moved to the site of the new plant and continue to be utilized.

Well No. 8: Snyder said that the plan is to bid the well in January and start construction of the associated buildings next summer. There will be three separate bids – 1) the well; 2) watermain; and, 3) buildings and treatment equipment. Easements and documents are being prepared at this time.

ADJOURNMENT

Motion (Karcher/McClory) to adjourn into by Roll Call Vote: Hoffmann, yes; Karcher, yes; McClory, yes; Reynolds, yes, per SS 19.85(1)(e) “deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.” Motion carried.

(a) Bulk Petroleum Property (Dahliwal)

Council did not reconvene into open session.

Nancy B. Jacobson
City Clerk