
COMMON COUNCIL MEETING
July 2, 2007

CITY OF ELKHORN
9 S. BROAD ST., ELKHORN, WI 53121

Mayor John Giese called the Common Council to order at 7:00 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

ROLL CALL

Roll call vote: Dunwiddie, yes; McClory, yes; Payson, yes; Reynolds, yes; Van Dyke, yes; Taylor, yes. Motion carried.

Also present: City Administrator Sam Tapson, City Clerk Nancy Jacobson, City Attorney Ward Phillips, Police Captain Patrick Slattery, City Engineer Gary Welsh

Others present: David Cole, Maureen Mayrand, Elkhorn Independent; Steve Hatcher, Elkhorn Chamber Director; Richard Howarth III; Tom Neshek and David Farley, Fair Meadows Subdivision; Allen Rick Schmidt, Vice President of Bonestroo and Paul Lohmiller; Jim Walters and Greg Governatori, Elk Creek Subdivision

CONSENT AGENDA

Motion (Van Dyke/McClory) to approve the following items on the Consent Agenda: Minutes of the June 4, 2007, and June 18, 2007, Common Council meetings; Bartender Operator's Licenses to expire June 30, 2009, for Paul Genske, Steven T. Follett, Lindsay B. Sperber, Abbey J. Logterman, Catherine Y. Davison, Jennifer L. Worth, Pamela L. Mulley, Becky J. Murawski. Motion carried by the majority present.

REPORTS OF CITY OFFICERS

Mayor's Report

Motion (Van Dyke/Dunwiddie) to approve the Mayoral appointment of Martin Davidson to Plan Commission with a term to expire May 1, 2010. Motion carried by the majority present.

City Administrator' Report

City Administrator Tapson introduced Allen Rick Schmidt and Paul Lohmiller, from Bonestroo out of St. Paul, Minnesota, the engineering company that Elkhorn's City Engineer, Gary Welsh, has joined. Tapson said that Gary Welsh no longer has his own business which requires the Council to look at the selection of a City Engineer. Schmidt presented his firm to the Council stating that Bonestroo serves municipalities in Wisconsin. Bonestroo's intent is to serve Elkhorn. The present agreements with Welsh won't change in fees through the end of the year. Mayor Giese said his major concern was over changes in the contract in the middle of a budget year and its effect on the taxpayer. He sees the advantage of a larger firm but not higher prices.

Tapson said a proposal from Bonestroo will be presented to Finance and Judicial Committee.

ACTION TAKEN

Safe Routes Program/Sidewalks

Alderman Payson, Chairman of Municipal Services, reported on a program introduced by Public Works Director Terry Weter at Committee. The Safe Routes Program will assist in the development of sidewalk installation. The program involves a task force made up of school administrators, elected officials, City staff, residents and organization representatives. The task force will pinpoint the safest routes to and from schools, parks and other public places. Committee authorized the Public Works Director to go forward in developing the Safe Routes Program.

CIP Review: Use of Unspent Bond Proceeds

Motion (Payson/Dunwiddie) to direct staff to prepare a bid package for W. Rockwell Street reconstruction in 2007 and other street maintenance projects using the unspent bond proceeds. Motion carried by the majority present.

In discussion, the reason for unspent bond proceeds was due to lower than anticipated costs associated with the street/utility reconstruction projects.

Final Plat/Fair Meadows Subdivision Addition No. 1

Motion (Taylor/Reynolds) to approve the final plat for Fair Meadow Subdivision Addition No. 1, Tax Key No. YUNE00007, east of N. Patricia St. and north of First Avenue. Motion carried by the majority present.

Final Plat/Elk Creek Subdivision

Motion (Taylor/Van Dyke) to approve the final plat for Elk Creek Subdivision, Tax Key No. YUSW00045 and YUSW00046. Motion carried by the majority present.

Extraterritorial Plat/Thelen CSM/Sugar Creek

Motion (Taylor/Reynolds) to approve the Extraterritorial Plat CSM for Richard and Suzanne Thelen to subdivide land into three parcels in the Town of Sugar Creek. Motion carried by the majority present.

STAFF REPORTS AND DISCUSSION

City Administrator Tapson presented to Council the preliminary Capital Improvement Program of the 2008 through 2012 projects. Tapson asked Council to prioritize the projects to be considered over the five-year project cycle.

The major project will be North Church Street. The extension of N. Church will be affected by the Brummel project. Engineering would occur outside the Brummel project, according to City Engineer Gary Welsh. The engineering needs to be done no later than mid-summer of 2007.

N. Wisconsin is a 70% State and 30% City project planned for 2009. Installation of sidewalks is project that will take place annually. The Centralia Street Plant is in need of replacement and will be about a \$5 million project. Market Street is scheduled to be finished in 2008.

The regional basin must be accelerated due to the development of Fair Meadows Subdivision and the reconstruction of N. Wisconsin Street.

The most important building project is the Police Department. The Dept. of Public Works garage is second on the list.

Tapson reminded Council that some of the projects are multi-year projects. However, Council should focus on 2008 for budgeting purposes.

On July 16, 2007, the Council will meet with Ehlers and Assoc. to discuss the financing plan in regards to the CIP financing.

ADJOURNMENT

Motion (Van Dyke/Payson) to adjourn at 7:50 p.m. Motion carried by the majority present.

Nancy B. Jacobson
City Clerk