
SPECIAL COMMON COUNCIL MEETING
January 28, 2008

CITY OF ELKHORN
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121

Mayor John Giese called the Common Council to order at 7:00 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

ROLL CALL

Present: Mayor John Giese; Aldermen Ronald Dunwiddie, Gary Payson, Howie Reynolds, Julie Taylor, Charles Van Dyke

Absent: Alderman Scott McClory

Also present: City Administrator Sam Tapson, City Clerk Nancy Jacobson, City Attorney Ward Phillips, Police Chief Joel Christensen; Parks and Recreation Director Jeff Simons; City Engineer Gary Welsh

Others present: Maureen Mayrand, Elkhorn Independent; Tim Shiroda, Dan Ward

REPORTS OF CITY OFFICERS

City Administrator's Report

City Administrator Tapson reported that the City's phone system voice mail went down and had to be repaired at a cost of approximately \$20,000. Due to the need to act quickly, the system was repaired. Council will see a budget adjustment for the repairs when the bill is submitted.

ACTION TAKEN

Consent Agenda

Motion (Van Dyke/Taylor) to approve the following items on the Consent Agenda: January 7, 2008, meeting of the Common Council with corrections as presented by the City Administrator; Bartender Operator's Licenses to expire June 30, 2009, for Kristin C. Parker and Michelle L. Carter. Motion carried by the majority present.

Mayoral Appointment

Motion (Van Dyke/Dunwiddie) to approve the Mayoral Appointment of Joan Schenk as an Election Inspector and Special Registration Deputy term to expire December 31, 2009. Motion carried by the majority present.

Motion (Van Dyke/Taylor) to approve the Mayoral Appointment of Connie Gatz to the Historic Preservation Commission term to expire January 1, 2010. Motion carried by the majority present.

Contract Renewal/Building, Zoning & Assessment Consultants (BZA)

Motion (Reynolds/Taylor) to renew the Building and Zoning contract with BZA. Motion carried by the majority present. Alderman Payson voted no.

Amended Land Conveyance Agreement/Fair Meadows Subdivision

Motion (Reynolds/Payson) to approve the amended Land Conveyance Agreement for Fair Meadows Subdivision to allow for a 6 month extension. Motion carried by the majority present.

Engineering Services Contracts/Willow Run Water Extension

Motion (Reynolds/Dunwiddie) to approve the contract with Baxter & Woodman for construction/design engineering services for the Willow Run R.V. Condominium Association

water extension to connect to the City of Elkhorn's water system with the stipulation that no work be done before DNR compliance and approval. Motion carried by the majority present.

Market adjustment for Non-Represented Employees

Motion (Payson/Dunwiddie) to approve a 2.5% market adjustment for non-represented employees to begin January 1, 2008. Roll call vote: Dunwiddie, yes; Payson, yes; Reynolds, yes; Van Dyke, yes; Taylor, yes. Motion carried.

Assistant Finance Director/Treasurer Position

Motion (Payson/Reynolds) to approve the position and job description of Assistant Finance Director /Treasurer and direct the Finance Director to advertise/post the position. Motion carried by the majority present.

Lincoln Street Professional Condominiums Preliminary Plat

Motion (Taylor/Dunwiddie) to approve the preliminary plat for RJ Amann Properties, LLC to convert and existing building located at 15 S. Lincoln Street, Tax Key No. YRW00027, into a condominium. Motion carried by the majority present.

Lincoln Street Professional Condominiums Final Plat

Motion (Taylor/Reynolds) to approve the final plat for RJ Amann Properties, LLC to convert and existing building located at 15 S. Lincoln Street, Tax Key No. YRW00027, into a condominium. Motion carried by the majority present.

Amendment to Chapter 17/R-4 District & CUP Language

Motion (Taylor/Reynolds) to schedule a Public Hearing to be held by the Plan Commission on February 7, 2008, for the Amendment to Chapter 17 concerning the R-4 District. Motion carried by the majority present.

Motion (Taylor/Reynolds) to schedule a Public Hearing to be held by the Plan Commission on February 7, 2008, to amend Ordinance No. 06-30 concerning CUP language. Motion carried by the majority present.

Ordinance No. 08-01: To Accept the Direct Annexation Pursuant to Sec. 66.0271(2) for Property Located at Maclean Road in the Town of Geneva

Motion (Payson/Reynolds) to adopt Ordinance No. 08-01 accepting the Direct Annexation Pursuant to Sec. 66.0271(2) for property located at Maclean Road in the Town of Geneva. Motion carried by the majority present.

Change Order/Rockwell St./Mann Bros./Decrease of \$11,975.10

Motion (Taylor/Dunwiddie) to approve the Mann Bros. change order to decrease the Rockwell Street Project by \$11,975.10. Roll call vote: Dunwiddie, yes; Payson, yes; Reynolds, yes; Van Dyke, yes; Taylor, yes. Motion carried.

Change Order/Wetlands Overflow/Mann Bros./Increase of \$1,320

Motion (Taylor/Van Dyke) to approve the Mann Bros. change order to increase the Wetlands Overflow project by \$1,320. Roll call vote: Dunwiddie, yes; Payson, yes; Reynolds, yes; Van Dyke, yes; Taylor, yes. Motion carried.

Wetlands Overflow/Mann Bros. for \$59,299.60

Motion (Taylor/Van Dyke) to approve the final payment to Mann Bros. for the Wetlands Overflow for \$59,299.60. Roll call vote: Dunwiddie, yes; Payson, yes; Reynolds, yes; Van Dyke, yes; Taylor, yes. Motion carried.

Ordinance No. 08-02: Establishing a Salary Schedule Covering Elected Officials

The first reading of Ordinance No. 08-02 was held to establish a salary increase for elected officials of 3 ¼% which is the same amount applied for the bargaining units. If approved, the increase would affect only incoming elected officials and would be not affect those who are seated.

Resolution No. 08-05: Establishing Wages and Salaries for Part-Time, Limited term and Seasonal Employees, and Providing Uniform Allowance for Certain General Full-Time Employees

Motion (Van Dyke/Taylor) to adopt Resolution No. 08-05 establishing wages and salaries for Part-time, Limited Term and seasonal Employees, and providing uniform allowances for certain general Full-time employees. Roll call vote: Dunwiddie, yes; Payson, yes; Reynolds, yes; Van Dyke, yes; Taylor, yes. Motion carried.

Resolution No. 08-06: To Amend the Wage and Salary Plan Covering Non-Represented Employees

Motion (Van Dyke/Payson) to adopt Resolution No. 08-06 to amend the Wage and Salary Plan covering Non-Represented Employees. Roll call vote: Dunwiddie, yes; McClory, yes; Payson, yes; Reynolds, yes; Van Dyke, yes; Taylor, yes. Motion carried.

Resolution No. 08-07: To Amend the City of Elkhorn “2030 Comprehensive Plan” by Incorporation of Chapter 6: Economic Development

Motion (Taylor/Dunwiddie) to adopt Resolution No. 08-07 to amend the City of Elkhorn’s “2030 Comprehensive Plan” to include Chapter 6: Economic Development. Motion carried by the majority present.

Resolution No. 08-08: To Ratify a Collective Bargaining Agreement between the City of Elkhorn and IBEW, Local 2150

Motion (Van Dyke/Payson) to adopt Resolution No. 08-08 to ratify the collective bargaining agreement between the City of Elkhorn and IBEW, Local 2150. Roll call vote: Dunwiddie, yes; Payson, yes; Reynolds, yes; Van Dyke, yes; Taylor, yes. Motion carried.

Resolution No. 08-09: To Ratify a Collective Bargaining Agreement Between the City of Elkhorn and the Local 2171, Wisconsin Council 40, AFSCME, AFL-CIO

Motion (Dunwiddie/Reynolds) to adopt Resolution No. 08-09 to ratify the collective bargaining agreement between the City of Elkhorn and Local 2171, Wisconsin Council 40, AFSCME, AFL-CIO. Roll call vote: Dunwiddie, yes; Payson, yes; Reynolds, yes; Van Dyke, yes; Taylor, yes. Motion carried.

Resolution No. 08-10: To Ratify a Collective Bargaining Agreement between the City of Elkhorn and LAW: Elkhorn Police Officers Assoc., Local 234

Motion (Van Dyke/Payson) to adopt Resolution No. 08-10 to ratify the collective bargaining agreement between the City of Elkhorn and LAW: Elkhorn Police Officers Assoc., Local 234. Roll call vote: Dunwiddie, yes; Payson, yes; Reynolds, yes; Van Dyke, yes; Taylor, yes. Motion carried.

Radio Communications/In-Car Squad Video Service Contract Renewal

Motion (Reynolds/Van Dyke) to renew the contract for radio communications and in-car squad video service to General Communications for \$5,135.70. Roll call vote: Dunwiddie, yes; Payson, yes; Reynolds, yes; Van Dyke, yes; Taylor, yes. Motion carried.

Contract: Environmental Services with Ayres & Associates

Motion (Van Dyke/Payson) to award the contract for environmental services to be conducted in the right-of-way at 32 S. Wisconsin Street. Roll call vote: Dunwiddie, yes; Payson, yes; Reynolds, yes; Van Dyke, yes; Taylor, yes. Motion carried.

Wisconsin State Criterium Championship (Downtown Bike Race)

Motion (Payson/Van Dyke) to deny the use of the downtown area for the Wisconsin State Criterium Championship Bike Race. Roll call vote: Dunwiddie, yes; Payson, yes; Reynolds, yes; Van Dyke, yes; Taylor, yes. Motion carried.

ADJOURNMENT

Adjourn into Closed Session by Roll Call vote at 7:45 p.m. per SS 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.”

Roll call vote: Dunwiddie, yes; Payson, yes; Reynolds, yes; Van Dyke, yes; Taylor, yes.

Motion carried.

- a. Agenda Item: City Administrator Evaluation

Council did not reconvene into open session

Nancy B. Jacobson
City Clerk