

**CITY OF ELKHORN**  
**COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121**  
**COMMON COUNCIL MEETING**  
**September 8, 2009**

The Common Council meeting was called to order at 6:05 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

**ROLL CALL**

Present: Council President Ronald Dunwiddie, Scott McClory, Gerald Norton, Howie Reynolds, Julie Taylor, Kim DeHaan

Absent: Mayor John Giese

Others present: City Administrator Sam Tapson, City Attorney Ward Phillips, City Clerk Darlene Igl, City Engineer Gary Welsh, Police Chief Joel Christenson, David Cole, Pedro Olivera - Janesville Gazette, Jack Blume – Zimmerman Architectural.

**REPORT OF CITY OFFICERS**

Council President Dunwiddie appointed Mary Koss and Al Zimmerman to the Matheson Memorial Library Board with terms to expire 7/1/2010. Motion (Norton/McClory) to confirm the appointments as made. Motion carried.

Administrator Tapson reported that excavation at the 301 W. Centralia site began on September 4. He also stated that he will be meeting with Walworth State Bank officials regarding 201 W. Centralia and will present information to the Council on September 21st. In addition, the final 2010 CIP will be presented to Council on September 21st.

**CONSENT AGENDA**

Motion (Norton/Reynolds) to approve the minutes of the August 17, 2009 Common Council meeting with one correction noted and bartender operator's license for James Black. Motion carried.

**NEW BUSINESS**

***Police Department Relocation***

Jack Blume, Zimmerman Architectural, presented proposed plans and finished for the west wing project. It was stated that the anticipated schedule is for bids to be due in mid-October with bids awarded by the end of November and the selected contractor beginning work on the project in January. Motion (Reynolds/DeHaan) to authorize Zimmerman Architectural to prepare bid documents as proposed. Motion carried.

**COMMITTEE REPORTS**

***Finance & Judicial Committee***

Alderman Taylor reported that the Committee made the recommendation to Council to authorize a transfer of \$275,000 from the TID 3 fund to the sewer utility fund as TID 3 is expected to generate sufficient annual increments to meet the debt service requirements. Motion (Taylor/DeHaan) to authorize the inter-fund loan repayment from TID 3 in the amount of \$275,000. Roll call vote – Dunwiddie, yes; McClory, yes; Norton, yes; Reynolds, yes; Taylor, yes; DeHaan, yes. Motion carried.

Alderman Taylor stated that the County Public Works Department had approved a bid from Earth Construction for the demolition of the west wing in the amount of \$124,600. It was

recommended that Council concur with the recommendation of the Public Works Committee to award the bid to Earth Construction. Motion (Taylor/Reynolds) to concur with the recommendation and award the bid to Earth Construction with the City's share of the cost at \$25,000. Roll call vote – Dunwiddie, yes; McClory, yes; Norton, yes; Reynolds, yes; Taylor, yes; DeHaan, yes. Motion carried.

Alderman Taylor reported that street maintenance bids for First Avenue from N. Wisconsin Street to N. Church Street in the amount of \$17,722.50 with an alternate of Marsh Road in the amount of \$71,813.20 had been received from B. R. Amon. The Committee recommended to Council awarding the bid to B. R. Amon for the total amount of \$89,535.70. Motion (Taylor/Reynolds) to award the street maintenance bids to B. R. Amon in the amount of \$89,535.70. Roll call vote – Dunwiddie, yes; McClory, yes; Norton, yes; Reynolds, yes; Taylor, yes; DeHaan, yes. Motion carried.

Alderman Taylor stated that a proposal for the 2009-2011 audit services was provided by Schenck averaging \$30,025 per year with the Committee making the recommendation to Council that the audit services contract extension with Schenck be approved. Motion (Taylor/Reynolds) to approve the 2009-2011 audit services contract extension with Schenck. Roll call vote – Dunwiddie, yes; McClory, yes; Norton, yes; Reynolds, yes; Taylor, yes; DeHaan, yes. Motion carried.

#### ***Municipal Services & Utility Committee***

Alderman Reynolds stated that the Committee had been informed that Well #7 needs additional repairs with an estimated cost range of \$25,600 to \$34,500. The Committee recommended to Council that the City contract with Layne-Northwest for repairs to Well #7 not to exceed \$34,500. Motion (Reynolds/Norton) to enter into a contract with Layne-Northwest for repairs to Well #7 not to exceed \$34,500. Roll call vote – Dunwiddie, yes; McClory, yes; Norton, yes; Reynolds, yes; Taylor, yes; DeHaan, yes. Motion carried.

Alderman Reynolds stated that the Committee had discussed street design standards at the June 22, 2009 meeting. The Committee had agreed and recommended to Council that the street width design standard be 28 feet for residential streets. It was stated that the code will need to be revised to be consistent. Motion (Reynolds/Norton) to authorize a street design standard of 28 feet for the Rockwell and Geneva Street reconstruction project. Motion carried.

### **BOARDS AND COMMISSIONS**

#### ***Plan Commission***

Alderman Taylor reported that the Plan Commission had recommended to Council the approval of a conditional use permit for Dennis Campbell, 311 E. Rockwell. The permit will allow an accessory structure over 775 square feet subject to conditions set by the Plan Commission. Motion (Taylor/Norton) to approve the conditional use permit for 311 E. Rockwell as recommended. Motion carried.

Alderman Taylor stated that the Plan Commission had also recommended to Council the approval of an extraterritorial platting certified survey map for the Patrick Read property located in the Town of Geneva which will create two parcels off County Trunk Highway H. Motion (Taylor/Reynolds) to approve the ETP CSM as submitted. Motion carried.

### **NEW BUSINESS**

#### ***W. Rockwell Water Main***

It was reported by City Engineer Welsh that during the construction of storm sewer on Rockwell Street serious issues were found with the water main. It was recommended that the

water main on W. Rockwell Street be replaced with funds from the water utility with an estimated cost of \$150,000. Motion (Reynolds/Norton) to waive the bid process and enter into a freestanding contract for replacement of water mains on W. Rockwell Street. Roll call vote – Dunwiddie, yes; McClory, yes; Norton, yes; Reynolds, yes; Taylor, yes; DeHaan, yes. Motion carried. Motion (Reynolds/Taylor) to authorize the necessary budget amendment for this project. Roll call vote – Dunwiddie, yes; McClory, yes; Norton, yes; Reynolds, yes; Taylor, yes; DeHaan, yes. Motion carried.

***Downtown Historic District Façade Grant***

Alderman Taylor reported that the Historic Preservation Commission had voted to approve a grant application for Gary and Sue Wallem for property located at 119 East Walworth Street. Motion (Taylor/Reynolds) to approve the downtown façade grant to the Wallem's not to exceed \$7,500. Roll call vote – Dunwiddie, yes; McClory, yes; Norton, yes; Reynolds, yes; Taylor, yes; DeHaan, yes. Motion carried.

**PUBLIC COMMENT**

There were no public comments.

**ADJOURNMENT**

Motion (Reynolds/McClory) to adjourn at 6:58 p.m. Motion carried.

Darlene Igl  
City Clerk