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**COMMON COUNCIL MEETING**  
**May 17, 2010**  
**CITY OF ELKHORN**  
**COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121**

The Common Council meeting was called to order at 6:00 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

**ROLL CALL**

Present: Mayor Howie Reynolds, Aldermen Ronald Dunwiddie, Gerald Norton, Julie Taylor, Kim DeHaan

Absent: Alderman Scott McClory

Others present: City Administrator Sam Tapson, City Attorney Ward Phillips, City Clerk Darlene Igl, City Engineer Gary Welsh, Maureen Vander Sanden – Elkhorn Independent, Public Works Director Terry Weter, Finance Director Mary Hinske, Police Chief Joel Christensen, Fire Chief Rod Smith, Judge Thomas Meyer, Claudia Last, David Wagner – Ehlers.

**CONSENT AGENDA**

Motion (Dunwiddie/Norton) to approve the minutes of the May 3, 2010 Common Council meeting, a temporary Class “B”/”Class B” Retailer’s License for Elkhorn Area Firefighters Association for June 19 – June 20, and bartenders operator’s licenses for Jenny Lynn Chammboullides, Ravyn N. Wilkinson, Brittany J. Guidice, Lyle M. Kula, Daniel E. Kolacke and Sarah A. Clark. Motion carried.

**BILLS PAYABLE**

Motion (Taylor/Dunwiddie) to approve the City and Utility Bills in the amount of \$1,244,641.13. Roll call vote: Dunwiddie, yes; Norton, yes; Taylor, yes; DeHaan, yes. Motion carried.

**REPORT OF CITY OFFICERS**

***Mayor’s Report***

Mayor Reynolds stated that two letters of interest had been received for the vacant Aldermanic seat. Interested parties were asked to submit a letter no later than May 26<sup>th</sup>.

***City Administrator’s Report***

Administrator Tapson stated that there may be an opportunity to acquire the 201 Centralia property through condemnation. He stated that he will be discussing further with the DNR.

Post remediation monitoring and sampling is continuing at the co-op site.

Administrator Tapson stated that the City will open negotiations with the unions to begin the collective bargaining process.

Administrator Tapson stated that he made contact with the property owner from which the City is attempting to acquire an easement. The property owner has been informed that the City needs a timely response in order to move forward with the project. It was agreed by Council that if there is no response by the end of the week, the City Engineer should move forward with the original plan.

***Municipal Judge's Report***

Judge Meyer stated that he had appointed Claudia Last to the position of Municipal Court Clerk as Misty Gray has announced that she will be leaving the position. Motion (Dunwiddie/Norton) to authorize a starting pay rate of \$16.50 per hour for Claudia Last. Roll call vote – Dunwiddie, yes; Norton, yes; Taylor, yes; DeHaan, yes. Motion carried.

**COMMITTEE REPORTS**

***Municipal Services & Utilities Committee***

Alderman Dunwiddie reported that the Committee had directed the City Engineer to bid this project. The Committee will meet with the affected property owners outlining the costs at a future meeting.

The Committee recommended to Council that the public improvements for the Harvest Pointe South Subdivision be accepted by resolution.

After discussion, the Committee requested that staff obtain total maintenance cost estimates for Green Acres Subdivision drainage for review at a future Committee meeting.

Drainage issues in the Elkhorn Estates Subdivision were discussed. It was agreed by the Committee that the property owners need to deal directly with the developer on this issue.

***Finance & Judicial Committee***

Alderman Taylor reported that the Committee had recommended to Council that the purchase of two laptop computers for the City Administrator and the Finance Director be approved with a budget adjustment of \$2,000. Motion (Taylor/DeHaan) to approve a budget adjustment in the amount of \$2,000 from contingency funds for the purchase of two laptop computers. Roll call vote – Dunwiddie, yes; Norton, yes; Taylor, yes; DeHaan, yes. Motion carried.

**NEW BUSINESS**

***Resolution 10-10: A Resolution to Accept Certain Public Improvements For Harvest Pointe South Subdivision***

Motion (Dunwiddie/Norton) to adopt Resolution 10-10. Roll Call Vote: Taylor-Yes; Reynolds-Yes; McClory-Yes; Dunwiddie-Yes. Motion carried.

**STAFF REPORTS AND DISCUSSION**

***Presentation By Ehlers Representatives***

Dave Wagner from Ehlers presented information regarding refunding of General Obligation Bonds and reviewed the Preliminary Financing Report for 2010 Capital Financing. It was stated that a reimbursement resolution would be necessary and that actions could begin in June.

**PUBLIC COMMENT**

Alderman Taylor reported that Carol Cartwright had submitted paperwork to the State Historical Society some time ago for consideration and the application is waiting in their queue. Ms. Cartwright is a professional writer that was hired by the City to submit properties to the State and the Dept. of the Interior for inclusion on the state and national historical registers.

**ADJOURN**

Motion (DeHaan/Dunwiddie) to adjourn at 6:42 p.m.

Darlene Igl  
City Clerk

