
COMMON COUNCIL MEETING
June 21, 2010
CITY OF ELKHORN
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121

The Common Council meeting was called to order at 6:00 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

ROLL CALL

Present: Mayor Howie Reynolds, Aldermen Scott McClory, Gerald Norton, Julie Taylor, Kim DeHaan

Absent: Alderman Ron Dunwiddie

Others present: City Administrator Sam Tapson, City Attorney Ward Phillips, City Clerk Darlene Igl, Maureen Vander Sanden – Elkhorn Independent, Police Chief Joel Christensen

CONSENT AGENDA

Motion (McClory/DeHaan) to approve the minutes of the June 7, 2010 Common Council meeting as amended, temporary Class “B” Beer/Wine Licenses for Lake Geneva JC’s Softball Tournament (7/16 – 7/18), ECO Fair 2010 (7/16 – 7/18) and Chamber of Commerce Oktoberfest (10/16) and bartenders operator’s licenses for Carlie M. Mannella, Hannah L. Gibbs and Mary S. Krause. Motion carried.

BILLS PAYABLE

Motion (Taylor/DdHaan) to approve the City and Utility Bills in the amount of \$2,045,706.42. Roll call vote: McClory, yes; Norton, yes; Taylor, yes; DeHaan, yes. Motion carried.

REPORT OF CITY OFFICERS

Mayor’s Report

Mayor Reynolds stated that the fireworks will be July 2nd at Sunset Park.

City Administrator’s Report

Administrator Tapson reported that the final overlay of asphalt in the Harvest Pointe South development is scheduled for the week of June 28 and that Bielinski will provide a 48 hour notice to affected property owners.

Administrator Tapson and City Engineer Welsh will be meeting with property owners regarding the “fire station” alley on June 24th to provide information on Council action.

Administrator Tapson stated that he will be meeting with three business agents for the unions for the purpose of pre-negotiations.

COMMITTEE REPORTS

Public Safety

Alderman McClory stated that the Committee had discussed and recommended approval of the installation of pedestrian warning signs in the area of Sunset Park. Motion (McClory/Norton) to authorize the installation of pedestrian warning signs in the area of Sunset Park not to exceed \$800. Motion carried.

The Committee also reviewed and recommended for approval a revised Bicycle Patrol Policy. A resolution adopting the policy follows later in the meeting.

Municipal Services & Utilities Committee

Alderman Norton reported that an estimate for DPW garage roof repairs was discussed but the item was tabled as the Committee requested additional quotes for the work.

A contract extension for uniforms was discussed and tabled pending further review.

The Committee discussed ongoing storm water issues at Vasili's. It was discussed that the City may opt to contract for the work and invoice Vasili's. Motion (McClory/DeHaan) to authorize staff to move forward with estimates for performing the necessary repairs and for the City Attorney to draft an agreement with Vasili's. Motion carried.

Finance & Judicial Committee

Alderman Taylor reported that Dave Wagner of Ehlers had provided a financing report which included discussion of debt refunding and additional borrowing to fund 2010 capital projects. The Committee recommended approval of the resolution authorizing General Obligation Promissory Notes. A resolution follows later in the meeting.

A proposal for the creation of an incentives program to encourage development in TID 3 was provided by Ehlers and recommended by Committee for Council approval. Motion (Taylor/DeHaan) to accept the Ehlers proposal for consulting services for the TID #3 Developer Incentive Program not to exceed \$5,000. Roll call vote: McClory, yes; Norton, yes; Taylor, yes; DeHaan, yes. Motion carried.

The Committee recommended approval of the updated Identity Theft Prevention Program.

A GIS zoning map proposal from Teska Associates was recommended by Committee. Motion (Taylor/McClory) to award a contract to Teska Associates for the development of a GIS based zoning map in the amount of \$3,000. Roll call vote: McClory, yes; Norton, yes; Taylor, yes; DeHaan, yes. Motion carried.

The Committee recommended approval of the updated Economic Development Revolving Loan Fund Manual.

The Committee reviewed and recommended for approval change orders #5, #6, and #7 for the Police Department relocation project. Motion (Taylor/McClory) to approve change orders 5 – 7 with a total of \$6,243.42. Roll call vote: McClory, yes; Norton, yes; Taylor, yes; DeHaan, yes. Motion carried.

UNFINISHED BUSINESS

Ordinance No. 10-09: An Ordinance To Amend The Elkhorn Municipal Code At Chapter 5 Tiled "Fire Protection"

Motion (Taylor/Norton) to approve Ordinance No. 10-09. Motion carried.

NEW BUSINESS

Resolution 10-12: A Resolution Providing For The Sale Of \$5,475,000 General Obligation Promissory Notes

Motion (McClory/DeHaan) to approve Resolution 10-12. Roll call vote: McClory, yes; Norton, yes; Taylor, yes; DeHaan, yes. Motion carried.

Resolution No. 10-13: A Resolution To Adopt The Revised Identity Theft Prevention Policy

Motion (Taylor/McClory) to adopt Resolution 10-13. Motion carried.

Resolution No. 10-14: A Resolution To Adopt The Revised City Of Elkhorn Economic Development Revolving Loan Fund Manual

Motion (Taylor/DeHaan) to adopt Resolution 10-14. Motion carried.

Resolution No. 10-15: A Resolution Amending The Elkhorn Police Department Bike Patrol Policy

Motion (McClory/DeHaan) to approve Resolution No. 10-15. Motion carried.

Police Department Relocation Project Change Orders #8 and #9

Motion (McClory/DeHaan) to approve the payment of change orders #8 and #9 in the total amount of \$5,984.65. Roll call vote: McClory, yes; Norton, yes; Taylor, yes; DeHaan, yes. Motion carried.

Proposed Issuance Of G.O. Notes: Scope Of Engagement

A proposal was received from Quarles & Brady to act as bond counsel for the proposed issuance of \$5,475,000 General Obligation Promissory Notes. Motion (Taylor/McClory) to approve the scope of engagement from Quarles & Brady at an estimated cost of \$8,275. Roll call vote: McClory, yes; Norton, yes; Taylor, yes; DeHaan, yes. Motion carried.

Retaining Co-Counsel In Brummel Matter

Attorney Phillips informed the Council that Attorney Ben Southwick has agreed to waive any mileage fees in regards to the City retaining him as co-counsel in the Brummel matter. Motion (Norton/Taylor) to retain Attorney Ben Southwick as co-counsel in the Brummel matter. Roll call vote: McClory, yes; Norton, yes; Taylor, yes; DeHaan, yes. Motion carried.

Employee Group Health Insurance Renewal

Administrator Tapson presented information on the renewal as the current contract expires July 1, 2010. Motion (McClory/Taylor) to accept the renewal proposal with a \$45,000 specific limit, as presented by Marlton Risk and to authorize the City Administrator to execute the necessary contract documents. Roll call vote: McClory, yes; Norton, yes; Taylor, yes; DeHaan, yes. Motion carried.

E. Geneva Street Reconstruction Project

Motion (McClory/Taylor) to award the contract to Mann Bros., Inc. in the amount of \$758,953.69. Roll call vote: McClory, yes; Norton, yes; Taylor, yes; DeHaan, yes. Motion carried.

PUBLIC COMMENT

There were no public comments heard.

ADJOURN

Motion (McClory/DeHaan) to adjourn at 7:02 p.m.

Darlene Igl
City Clerk