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**COMMON COUNCIL MEETING**  
**November 1, 2010**  
**CITY OF ELKHORN**  
**COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121**

The Common Council meeting was called to order at 6:03 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

**ROLL CALL**

Present: Mayor Howie Reynolds, Aldermen Ronald Dunwiddie, Scott McClory, Gerald Norton, Eric Messerschmidt, Julie Taylor, Kim DeHaan

Others present: City Attorney Ward Phillips, City Administrator Sam Tapson, Police Chief Joel Christensen, City Clerk Darlene Igl, Electric Director Art Schmidt, Maureen VanderSanden – Elkhorn Independent, City Engineer Gary Welsh, DPW Director Terry Weter, Finance Director Mary Hinske, Fire Chief Rod Smith, Library Director Lisa Selje, Park & Rec Director Jeff Simons, resident Kylee DeHaan.

**CONSENT AGENDA**

Motion (Norton/Messerschmidt) to approve the minutes of the October 18, 2010 Common Council meeting. Motion carried.

**REPORT OF CITY OFFICERS**

*Mayor's Report*

Mayor Reynolds appointed Terri Wallace to the Library Board for a three year term. Motion (McClory/Dunwiddie) to confirm the appointment as made. Motion carried.

Mayor Reynolds stated that the Elkhorn Fire Department will be celebrating its 125<sup>th</sup> anniversary in December.

*Administrator's Report*

Administrator Tapson stated that bids had been received for demolition on the 201 Centralia property. This issue will be on the November 15<sup>th</sup> agenda for further review.

**COMMITTEE REPORTS**

*Municipal Services and Utilities*

Alderman Dunwiddie stated that the Committee had further discussed changes to the solid waste/recycling service and had made the recommendation that Council approve a transition to the fully mechanized cart system utilizing 95 gallon containers beginning approximately April 1, 2011. He further stated that a frequently asked questions document had been reviewed and would be made available if the change was approved by Council. Motion (Dunwiddie/DeHaan) to transition to the fully mechanized cart system for solid waste and recycling utilizing 95 gallon containers with a start date of approximately April 1, 2011. Roll call vote – Dunwiddie, yes; McClory, yes; Norton, no; Messerschmidt, yes; Taylor, no; DeHaan, yes. Motion carried.

Based on a request from a resident, Committee recommended the approval of two additional street lights in the 500 block of Devendorf. Motion (Dunwiddie/Norton) to approve the installation of two additional street lights in the 500 block of Devendorf at a cost of

approximately \$5,000 and to make the necessary budget adjustment. Roll call vote – Dunwiddie, yes; McClory, yes; Norton, yes; Messerschmidt, yes; Taylor, yes; DeHaan, yes. Motion carried.

The Committee recommended repairs be made to the asphalt on 3<sup>rd</sup> Avenue as it was discussed that the thickness of material was inconsistent. It was recommended that a change order in the amount of \$30,000 be approved for Reeseman's for the repaving. Motion (Dunwiddie/Norton) to approve a change order in the amount of \$30,000 for Reeseman's for the paving of 3<sup>rd</sup> Avenue. Roll call vote - Dunwiddie, yes; McClory, yes; Norton, yes; Messerschmidt, yes; Taylor, yes; DeHaan, yes. Motion carried.

### ***Finance & Judicial Committee***

Alderman McClory stated that the Committee had reviewed and recommended approval of a request to reduce the subdivision bond for Harvest Pointe South. Motion (McClory/Norton) to approve a reduction of the Harvest Pointe South bond to \$125,000 as recommended. Roll call vote - Dunwiddie, yes; McClory, yes; Norton, yes; Messerschmidt, yes; Taylor, yes; DeHaan, yes. Motion carried.

Change order #4 and final invoice for the N. Wisconsin street utilities were reviewed and recommended for payment. Motion (McClory/DeHaan) to approve payment in the amount of \$9,400 for change order #4 and the final invoice for the N. Wisconsin street utilities. Roll call vote - Dunwiddie, yes; McClory, yes; Norton, yes; Messerschmidt, yes; Taylor, yes; DeHaan, yes. Motion carried.

## **STAFF REPORTS AND DISCUSSION**

### ***2011 Budget Workshop***

Administrator Tapson provided the highlights of key factors in the proposed 2011 budget. Department Heads were present to provide an overview of 2011 operations focusing on service levels highlighting areas of significant increase/decrease from the 2010 budget. Administrator Tapson stated that the utilities portion of the budget will be reviewed at the November 8<sup>th</sup> Finance & Judicial Committee meeting. It is anticipated that a special Common Council meeting will be held on November 29<sup>th</sup> for passage of the 2011 budget.

## **PUBLIC COMMENT**

There were no public comments.

## **ADJOURN**

Motion (Dunwiddie/DeHaan) to adjourn at 7:30 p.m. Motion carried.

Darlene Igl  
City Clerk