
COMMON COUNCIL MEETING
January 17, 2011
CITY OF ELKHORN
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121

The Common Council meeting was called to order at 6:00 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

ROLL CALL

Present: Mayor Howie Reynolds, Aldermen Ronald Dunwiddie, Scott McClory, Gerald Norton, Eric Messerschmidt

Absent: Julie Taylor, Kim DeHaan

Others present: City Administrator Sam Tapson, City Attorney Kelly Nickel, City Clerk Darlene Igl, Police Chief Joel Christensen, Finance Director Mary Hinske, Fire Chief Rod Smith, Asst. EMS Chief Dave Fladten, Maureen VanderSander – Elkhorn Independent, Doug Snyder – Baxter & Woodman.

CONSENT AGENDA

Motion (Norton/McClory) to approve the minutes of the January 4, 2011 Common Council meeting and bartender operator's licenses for Zachary Dellen Combs, and Jose Jesus Mata. Motion carried.

BILLS PAYABLE

Motion (Dunwiddie/Messerschmidt) to approve the City and Utility Bills in the amount of \$4,973,294.19 (check number 81568-82217). Roll call vote: Dunwiddie, yes; McClory, yes; Norton, yes; Messerschmidt, yes. Motion carried.

REPORT OF CITY OFFICERS

Mayor's Report

Mayor Reynolds appointed Laurie Kyle to the Park and Recreation Advisory Board. Motion (Dunwiddie/Messerschmidt) to confirm the appointment as made. Motion carried.

City Administrator's Report

City Administrator Tapson stated that demolition of the building at 201 Centralia is complete and that it is appropriate for the City to move forward with the acquisition process. Motion (Norton/Messerschmidt) to authorize the tender of a jurisdictional offer to the current owner(s). Roll call vote: Dunwiddie, yes; McClory, yes; Norton, yes; Messerschmidt, yes. Motion carried.

COMMITTEE REPORTS

Finance & Judicial Committee

Alderman McClory reported that the Committee had discussed a proposal for expansion of the Rotary Soccer Park. The Committee asked that Elkhorn Soccer Club seek donations to fund the proposal and to then submit a plan and/or request for fund sponsorship to the City for consideration.

The Committee reviewed the proposed 2011 contract renewal with Westenn Mechanical for HVAC maintenance and recommended approval.

The Committee reviewed a request from the Walworth County Public Works Department to waive the \$14,000 water impact fee associated with the installation of a water service meter at the Walworth County cold storage facility on C.T.H. NN. Motion (Norton/Messerschmidt) to waive the fees as recommended by Committee. Motion carried.

Alderman McClory stated that the Committee had reviewed and recommended approval of the amendment submitted by Veolia for the solid waste and recycling which includes the transition to an automated collection program with the change to occur April 1, 2011. The current rate structure will remain in place through March 31, 2011.

Public Safety Committee

Alderman McClory stated that the Committee had discussed EMS staffing and billing. The Committee had authorized staff to pursue outsourcing of the service billing as recommended by staff.

LIAISON REPORTS

Historic Preservation- no report

Fire Advisory Board- staffing/billing discussed at last meeting, next meeting 1/27

Library Board – circulation continues to increase

Chamber – no report

Elkhorn Downtown Partnership – no report

Police & Fire Commission – no report

Recreation Advisory Board – will be reviewing cost estimates for replacement of pool, next meeting 1/26

NEW BUSINESS

Resolution No. 11-01: A Resolution Authorizing the Combining of Wards for Voting Purposes in the City of Elkhorn for the April 5, 2011 Spring Election

Motion (McClory/Dunwiddie) to approve Resolution No. 11-01. Motion carried.

Resolution No. 11-02: A Resolution Authorizing the Combining of Wards for Voting Purposes in the City of Elkhorn for the February 15, 2011 Spring Primary Election

Motion (Dunwiddie/Messerschmidt) to approve Resolution No. 11-02. Motion carried.

Oakwood Lane Drainage Ditch

Drainage issues on Oakland Lane were discussed briefly but the issue was referred to Municipal Services Committee for further review and to determine whether the expense for repairs should be special assessed to the property owners or whether the expense should be considered maintenance expense for the City.

Centralia Plant Replacement – Project Work Orders

Doug Snyder of Baxter & Woodman presented the project work orders. Motion (Dunwiddie/Norton) to approve work order “Planning Study: Wells 9 through 11” at a cost not to exceed \$50,000. Roll call vote: Dunwiddie, yes; McClory, yes; Norton, yes; Messerschmidt, yes. Motion carried. Motion (Dunwiddie/Messerschmidt) to approve work order “Well 9 and Well 10 Design” at a cost not to exceed \$23,200. Roll call vote: Dunwiddie, yes; McClory, yes; Norton, yes; Messerschmidt, yes. Motion carried. Motion (Dunwiddie/Messerschmidt) to approve work order “Legal Survey: Wells 9 through 11” at a cost not to exceed \$11,700. Roll call vote: Dunwiddie, yes; McClory, yes; Norton, yes; Messerschmidt, yes. Motion carried.

Union Contract – Local Union 2150, IBEW

Administrator Tapson stated that a settlement agreement for this union had been approved previously. Motion (Dunwiddie/McClory) to authorize the Mayor and City Administrator to sign

the contract. Roll call vote: Dunwiddie, yes; McClory, yes; Norton, yes; Messerschmidt, yes. Motion carried.

2011 Westenn Contract

Motion (McClory/Norton) to approve the 2011 contract with Westenn Mechanical Contractors for HVAC maintenance in the amount of \$13,128. This contract includes the Police Department facility. Roll call vote: Dunwiddie, yes; McClory, yes; Norton, yes; Messerschmidt, yes. Motion carried.

Solid Waste/Recycling Contract Renewal

Administrator Tapon stated that the proposed renewal is for a term of 60 months with an April 1st transition to 95 gallon toters. Additional service delivery questions will be addressed prior to the transition. Informational brochures will be provided by Veolia which will be reviewed and utilized on the City website and in the newsletter to inform residents of the transition. Motion (McClory/Norton) to approve the second amendment to the solid waste/recycling contract with Veolia as discussed. Roll call vote: Dunwiddie, yes; McClory, yes; Norton, yes; Messerschmidt, yes. Motion carried.

EMS Billing Contract

A contract for billing of EMS services was discussed as recommended by the Public Safety Committee. The cost for the service would be approximately 7% of the collected revenue. Motion (Messerschmidt/Norton) to approve a three year contract with EMS Medical Billing to provide billing/collection for EMS services and to make a budget adjustment in the amount of \$20,000 for this expense. Roll call vote: Dunwiddie, yes; McClory, yes; Norton, yes; Messerschmidt, yes. Motion carried.

Economic Development Revolving Loan – Pizza Ranch

Finance Director Mary Hinske stated that the EDRL Committee had reviewed and recommended approval of a loan in the amount of \$200,000 for the purchase of equipment to DM Moore Marketing Corp. d/b/a Pizza Ranch. It was stated that restaurant will be located behind the Hampton Inn and will employ a minimum of 10 full time equivalent jobs. The loan terms are as follows:

1. Interest rate is to be 4% for one year and then move to prime, as stated in the Wall Street Journal.
2. Principal and interest payment will be delayed one year from disbursement of funds.
3. Loan is to be amortized over 8 years.

Motion (Dunwiddie/Norton) to approve the EDR loan in the amount of \$200,000 to DM Moore Marketing Corp. Roll call vote: Dunwiddie, yes; McClory, yes; Norton, yes; Messerschmidt, yes. Motion carried.

PUBLIC COMMENT

No public comment heard.

ADJOURN

Motion (Norton/Messerschmidt) to adjourn at 6:56p.m. Motion carried.

Darlene Igl
City Clerk