
COMMON COUNCIL MEETING
April 19, 2011
CITY OF ELKHORN
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121

The Common Council meeting was called to order at 6:00 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

ROLL CALL

Present: Mayor Howie Reynolds, Aldermen Ronald Dunwiddie, Scott McClory, Gerald Norton, Eric Messerschmidt, Julie Taylor, Kim DeHaan

Others present: City Administrator Sam Tapson, Attorney Kelly Nickels, City Clerk Darlene Igl, Police Chief Joel Christensen, DPW Director Terry Weter, Utility Director Art Schmitz, Finance Director Mary Hinske, Gary Payson, Sr., Jerry Anderson, Fire Chief Rod Smith, Nancy Jacobson – Elkhorn Independent.

CONSENT AGENDA

Motion (Dunwiddie/Norton) to approve the minutes of the April 4, 2011 Common Council meeting and bartender operator's licenses for Kaci Affolter. Motion carried.

BILLS PAYABLE

Motion (Messerschmidt/McClory) to approve the City and Utility Bills in the amount of \$1,859,054.95 (check number 82799-83086). Roll call vote: Dunwiddie, yes; McClory, yes; Norton, yes; Messerschmidt, yes; Taylor, yes; DeHaan, yes. Motion carried.

REPORT OF CITY OFFICERS

Mayor's Report

Mayor Reynolds presented plaques to Eric Messerschmidt and Gerald Norton recognizing their service as Aldermen.

City Administrator's Report

Administrator Tapson stated that the Getzen project has received DNR approval to move forward. Tapson reported that based on the 201 Centralia property owners' past performance, it is unlikely that a settlement will be reached so the City Attorney will tender a jurisdictional offer and proceed with the condemnation process. Administrator Tapson also reported that the City is participating in discussions with Walworth County and several neighboring communities that are aimed at identifying areas in which cooperative services may be of mutual benefit.

COMMITTEE REPORTS

Public Safety

Alderman McClory stated that a revised Search & Seizure Policy and a revised Arrest Procedures Policy were reviewed and recommended for Council approval.

The Committee reviewed a recommendation from Chief Christensen to install yield signs on Seymour Ct. and George Martin Way at E. Commerce Ct. Adoption of a resolution establishing the traffic regulation and installation of yield signs on Seymour Ct. and George Martin Way at the intersection of E. Commerce Ct. was recommended to Council.

Concerns regarding the intersection sight distance of W. Walworth St. and S. Church St. were discussed. It was recommended that two parking stalls on the south side of W. Walworth St. be eliminated with a no parking sign installed, the parking stall adjacent to the curb ramp in front of St. Patrick's Church be designated as a handicap parking space and the stall furthest west and closest to N. Church St. on the north side of W. Walworth St. be eliminated.

Finance & Judicial

Alderman Taylor stated that after additional review, the Committee recommended moving forward with Payment Service Network (PSN) to provide services including emailing of utility bills.

Administrator Tapson presented information on the planned remodel of the first floor conference room and after discussion; the committee recommended to Council that a budget adjustment in the amount of \$10,000 be made for the project.

Municipal Services & Utilities

Alderman Dunwiddie reported that the Committee had discussed the Oakwood Lane drainage ditch with residents from the area. Following discussions, residents stated that the Oakwood Lane drainage ditch is not a problem and that no improvement is needed. The Committee asked staff to review the matter of sump pump discharge and to report back.

After discussion, staff was directed to solicit quotes from several firms and to proceed with the evaluation of trees within the N. Washington reconstruction area.

A concept plan for the comprehensive inspection and rehabilitation of private sewer laterals was discussed. The final determination of an I & I Rehabilitation charge would be considered as part of the 2012 Budget.

BOARDS/COMMISSIONS

Plan Commission

Alderman Taylor stated that the Plan Commission had recommended for approval a conditional use permit and rezone for the Ben & Donna Adams property at 502 Nathan Lane.

UNFINISHED BUSINESS

Ordinance No. 11-02: An Ordinance to Rezone Certain Property Within the Boundaries of the City of Elkhorn: Parcel YA344600002

Motion (McClory/Dunwiddie) to waive the second reading of Ordinance No. 11-01.

Motion (Dunwiddie/Norton) to approve Ordinance No. 11-02.

Resolution No. 11-08: A Resolution to Adopt a Revised Search & Seizure Policy

Motion (McClory/Messerschmidt) to approve Resolution No. 11-08. Motion carried.

Resolution No. 11-09: A Resolution to Adopt a Revised Arrest Procedures Policy

Motion (Messerschmidt/Dunwiddie) to approve Resolution No. 11-09. Motion carried.

Resolution No. 11-10: A Resolution Establishing Traffic Regulation (Yield Signs – Business Park

Motion (Norton/DeHaan) to approve Resolution No. 11-10. Motion carried.

Parking: W Walworth Street & S Church Street

Motion (Dunwiddie/Taylor) to authorize two parking stalls on the south side of W. Walworth St. be eliminated with a no parking sign installed, the parking stall adjacent to the curb ramp in front of St. Patrick's Church be designated as a handicap parking space and the stall furthest west and closest to N. Church St. on the north side of W. Walworth St. be eliminated. Motion carried.

Conditional Use Permit No. 11-01: Ben & Donna Adams, 502 Nathan Lane

Motion (Dunwiddie/Taylor) to approve Conditional Use Permit No. 11-01 for Ben & Donna Adams, 502 Nathan Lane. Motion carried.

Meter Testing Contract

Motion (Dunwiddie/Norton) to approve the meter testing contract with Chapman Metering, LLC. Roll call vote: Dunwiddie, yes; McClory, yes; Norton, yes; Messerschmidt, yes; Taylor, yes; DeHaan, yes. Motion carried.

First Floor Conference Room Remodel

Motion (Taylor/McClory) to authorize a budget adjustment in the amount of \$10,000 for the first floor conference room remodel. Roll call vote: Dunwiddie, yes; McClory, yes; Norton, yes; Messerschmidt, yes; Taylor, yes; DeHaan, yes. Motion carried.

MOTION TO ADJOURN SINE DIE

Motion (Dunwiddie/Messerschmidt) to adjourn sine die. Motion carried. Adjourned Sine Die at 6:30 p.m. Municipal Judge Thomas Meyer swore in incoming Aldermen Jerry Anderson, Kim DeHaan and Gary Payson, Sr. New Council reconvened at 6:35 p.m.

COUNCIL REORGANIZATION

Election: Council President

Motion (Taylor/McClory) to nominate Ronald Dunwiddie as Council President with a unanimous vote cast. Motion carried.

Official City Newspaper: Elkhorn Independent

Motion (Dunwiddie/DeHaan) to name the Elkhorn Independent as the official City newspaper. Motion carried.

Resolution No. 11-11: Designating Public Depositories and Authorizing Withdrawal of City Moneys

Motion (Taylor/Dunwiddie) to adopt Resolution No. 11-11 as presented. Motion carried.

2011 Board of Review

Motion (McClory/Dunwiddie) to approve the 2011 Board of Review to include Mayor Howie Reynolds, City Clerk Darlene Igl, Aldermen Ronald Dunwiddie, Julie Taylor, Kim DeHaan. Motion carried.

City Attorney Appointment

Motion (Dunwiddie/Anderson) to appoint Ward Phillips of Leece and Phillips as City Attorney. Motion carried.

Mayoral Appointments for Standing Committees

Motion (Dunwiddie/Payson, Sr.) to confirm the following Mayoral appointments:

Financial/Judicial	Julie Taylor, Chair Kim DeHaan Scott McClory
Mun. Services/Utilities	Ronald Dunwiddie, Chair Gary Payson, Sr. Jerry Anderson
Public Safety	Scott McClory, Chair Gary Payson, Sr. Jerry Anderson
Human Resources	Kim DeHaan, Chair

Legislative/Regulatory Gary Payson, Sr.
Ronald Dunwiddie
Julie Taylor, Chair
Ronald Dunwiddie
Jerry Anderson

Motion carried.

Mayoral Appointments for Liaisons

Mayor Reynolds appointed the Council liaisons as listed.

Historic Preservation – Julie Taylor

Fire Advisory Board – Gary Payson, Sr.

Library Board – Scott McClory

Chamber – Kim DeHaan

Elkhorn Downtown Partnership – Julie Taylor

Police & Fire Commission – Jerry Anderson

Plan Commission – Julie Taylor

Recreation Advisory Board – Ronald Dunwiddie

Motion (Dunwiddie/Taylor) to confirm liaisons as appointed. Motion carried.

PUBLIC COMMENT

No public comments.

ADJOURN

Motion (Payson, Sr./Dunwiddie) to adjourn at 6:40 p.m.

Darlene Igl
City Clerk