
COMMON COUNCIL MEETING
May 16, 2011
CITY OF ELKHORN
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121

The Common Council meeting was called to order at 6:00 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

ROLL CALL

Present: Acting Mayor Alderman Ronald Dunwiddie, Aldermen Gary Payson, Sr., Kim DeHaan, Jerry Anderson

Absent: Mayor Howie Reynolds, Aldermen Julie Taylor, Scott McClory

Others present: City Administrator Sam Tapson, Attorney Kelly Nickels, City Clerk Darlene Igl, Police Chief Joel Christensen, DPW Director Terry Weter, Utility Director Art Schmitz, Finance Director Mary Hinske, City Engineer Gary Welsh, Park & Rec Director Jeff Simons, Phil Jones, Janet Stevens, Dave Wagner – Ehlers, Maureen VanderSanden – Elkhorn Independent.

CONSENT AGENDA

Motion (Payson/Anderson) to approve the minutes of the May 2, 2011 Common Council meeting and bartender operator's licenses for Melinda R. Shaffer. Motion carried.

BILLS PAYABLE

Motion (Payson/Anderson) to approve the City and Utility Bills in the amount of \$1,685,510.48 (check number 83087-83332). Roll call vote: Dunwiddie, yes; Payson yes; DeHaan, yes; Anderson, yes. Motion carried.

REPORT OF CITY OFFICERS

Mayor's Report

At the Mayor's request, Acting Mayor Dunwiddie appointed Audrey Wutke and Mary Alder to the Historic Preservation Commission with terms expiring January 2013 and renewed the terms of Tim Shiroda and Connie Gatz to the Historic Preservation Commission with terms expiring January 2013. Motion (Dunwiddie/Payson) to confirm the appointments as made

City Administrator's Report

Administrator Tapson stated that the slab at the Plaza Cleaners site will remain in place until further treatment takes place.

Administrator Tapson will be meeting with DNR this week to further explore funding options and acquisition of the 201 Centralia property.

COMMITTEE REPORTS

Municipal Services & Utilities

Alderman Payson stated that the Committee had reviewed a request for consideration of a utility bill adjustment for a rental property located at 119 N. Washington Street. The item was referred to the Council and appears later in the agenda.

Bids for the N. Washington Street reconstruction were reviewed. The Committee recommended to Council that the base bid for concrete pavement be awarded to Mann Brothers. Committee also recommended that open cut replacements of private laterals be performed when replacement is necessary.

Tree removal in the reconstruction area was discussed and Committee recommended trees identified as being in poor condition, those causing sidewalks and/or curbs to heave and the ash trees in the area be removed for a total of 29 trees.

Finance & Judicial

Administrator Tapson reported that the Committee had reviewed the bid tabulation for the N. Washington Street reconstruction project.

The Committee reviewed information related to the proposed general obligation borrowing. After discussion, the sale of GO Promissory Notes in an amount not to exceed \$4.5 million to support CIP projects and to refinance outstanding TID 3 GO Community Development Bonds was recommended to Council.

Development incentive language for TIF 3 was presented by Dave Wagner of Ehlers. This will be discussed further at a future meeting.

LIAISON REPORTS

Historic Preservation- no report

Fire Advisory Board- Alderman Payson stated that two storm sirens are being repaired

Library Board – no report

Chamber – Alderman DeHaan stated that

Elkhorn Downtown Partnership –no report

Police & Fire Commission – meeting scheduled for May 25

Recreation Advisory Board – meeting scheduled for May 25

NEW BUSINESS

Resolution No. 11-12: A Resolution Providing for the Sale of \$4,250,000 General Obligation Promissory Notes

Motion (Payson/DeHaan) to approve Resolution No. 11-12. Roll call vote: Dunwiddie, yes; Payson, yes; DeHaan, yes; Anderson, yes. Motion carried.

N. Washington Street Reconstruction

Motion (Payson/DeHaan) to award bid for concrete pavement to Mann Brothers for the base bid of \$1,061,860.51 and to include unit pricing for open cut replacement of private laterals as necessary and to include unit pricing for removal of trees as recommended by Committee. Roll call vote: Dunwiddie, yes; Payson, yes; DeHaan, yes; Anderson, yes. Motion carried.

Utility Bill Adjustment Request

After discussion, motion (Payson/Anderson) to adjust the bill for 119 N. Washington St. to 150% of the average bill for each of the two months in question. Motion carried.

Electric Utility Request to Hire Temporary Employee

Electric Utility Director Schmitz requested authorization to enter into a contract with an agency to staff the temporary vacancy of the electrical department secretary. He stated that the cost is estimated at \$9,600. Motion (Payson/DeHaan) to authorize staffing the temporary vacancy with a contracted service employee. Motion carried.

Conditional Use Permit: Daniel Etzel, 236 W. Second Street

Motion (Dunwiddie/Taylor) to deny Conditional Use Permit No. 11-01 for Ben & Donna Adams, 502 Nathan Lane based on the recommendation of the Plan Commission. Motion carried.

PUBLIC COMMENT

No public comments.

ADJOURN

Motion (DeHaan/Anderson) to adjourn at 7:25 p.m.

Darlene Igl
City Clerk