
COMMON COUNCIL MEETING
December 5, 2011
CITY OF ELKHORN
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121

The Common Council meeting was called to order at 6:00 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

ROLL CALL

Present: Mayor Howie Reynolds, Aldermen Ronald Dunwiddie, Julie Taylor, Gary Payson, Sr., Kim DeHaan, Scott McClory, Jerry Anderson

Others present: Administrator Sam Tapson, Attorney Ward Phillips, City Clerk Darlene Igl, Police Chief Joel Christensen, Finance Director Mary Hinske, DPW Director Terry Weter, City Engineer Gary Welsh, Electric Director Art Schmitz, Maureen VanderSanden – Elkhorn Independent.

CONSENT AGENDA

Motion (Payson/Dunwiddie) to approve the minutes of the November 21, 2011 Common Council meeting and bartender operator's licenses for Sheryl L. Wallace, Clarissa D. McPeake Lewis and Joshua A. Kinney. Motion carried.

REPORT OF CITY OFFICERS

Mayor's Report

Mayor Reynolds thanked the Chamber of Commerce for their efforts in organizing the Christmas parade.

Administrator's Report

Administrator Tapson provided tax rate and levy comparisons for multiple years including the rates for all taxing authorities in Elkhorn.

COMMITTEE REPORTS

Financial & Judicial

Alderman Taylor stated that the Committee had discussed the WalCoMet rate study dated 11/15/11 that includes an increase of approximately 5% for households and 3% for large users. After discussion, the Committee recommended that a resolution for the sewer utility rate increase be approved by Council so that the increase is in place for the February 2012 billing. A Resolution appears later in the agenda.

A letter had been received stating that Bonestroo, Inc. had joined Stantec Consulting Services Inc. and requesting that all existing contracts in the name of Bonestroo be assigned to Stantec. Motion (Taylor/McClory) to assign all Bonestroo contracts to Stantec. Motion carried.

A meter reading error had taken place at the Lakeland Building Association building in the Fairways Edge Business Park. The meter had been set in August 2007 but an account for the meter was never set up. After review, the Committee recommended waiving of back charges associated with the meter at Lakeland Building Association. Motion (Payson/Dunwiddie) to

waive the back charges as recommended. Roll call vote – Dunwiddie, yes; Taylor, yes; Payson, yes; DeHaan, yes; McClory, yes; Anderson, yes. Motion carried.

BOARDS/COMMISSION

Plan Commission

Alderman Taylor stated that the Plan Commission had recommended approval of a Conditional Use Permit to Duggan Management LLC. to operate a bar/tavern at 35 N. Wisconsin Street, parcel YOP000146. Motion (Taylor/McClory) to approve the conditional use as recommended with the condition that the applicant comply with all alcohol beverage license requirements including Section 12.03(6)(l) regarding visibility. Motion carried.

NEW BUSINESS

Ordinance No. 11-15: An Ordinance to Amend Chapter 13 of the Elkhorn Municipal Code Entitled Sewer Service Subchapter

First reading of Ordinance No. 11-15. Motion (Dunwiddie/Anderson) to waive the second reading. Motion carried. Motion (Payson/Dunwiddie) to adopt Ordinance No. 11-15. Motion carried.

Consider Quit Claim Deed: PH Ventures LLC

A Quit Claim Deed between the City and PH Ventures, LLC for a portion of abandoned railroad right-of-way which had been conveyed to the City from the Department of Transportation was presented for consideration. Motion (Payson/Dunwiddie) to convey the parcel by quit claim deed including the concrete dock with proper setbacks on all sides of the property with the complete legal description to follow. Motion carried.

PUBLIC COMMENT

No public comments.

ADJOURN

Motion (Dunwiddie/Anderson) to adjourn at 6:25 p.m.

Darlene Igl
City Clerk