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**COMMON COUNCIL MEETING**  
**February 6, 2012**  
**CITY OF ELKHORN**  
**COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121**

The Common Council meeting was called to order at 6:00 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

**ROLL CALL**

Present: Mayor Howie Reynolds, Aldermen Ronald Dunwiddie, Julie Taylor, Gary Payson, Sr., Kim DeHaan, Jerry Anderson

Others present: Administrator Sam Tapson, Attorney Ward Phillips, City Clerk Darlene Igl, Police Chief Joel Christensen, Finance Director Mary Hinske, City Engineer Gary Welsh, Fire Chief Rod Smith, DPW Director Terry Weter, James Boardman, Sr., Maureen VanderSanden – Elkhorn Independent.

**CONSENT AGENDA**

Motion (Taylor/Dunwiddie) to approve the minutes of the February 6, 2012 Common Council meeting and bartender operator's license for Cory C. Aune and William L. Kostock. Motion carried.

**REPORT OF CITY OFFICERS**

*Mayor's Report*

No report.

*Administrator's Report*

Administrator Tapson stated that the Getzen site remediation is complete per the DNR. He also stated that a settlement agreement for the "201" Centralia property will be discussed later in the meeting.

**COMMITTEE REPORTS**

*Municipal Services & Utilities*

Alderman Payson stated that the committee had reviewed and denied a utility bill adjustment request referring the resident to the PSC.

Sidewalk construction and replacement was discussed. Staff was asked to prepare additional information for review at the next meeting. Alderman Taylor asked the committee to consider whether the standard width for sidewalks in the City should be five feet or whether four feet is adequate.

Park & Rec Director Simons had received a request to rent a city facility for an overnight event. The committee asked that further research be conducted and that a draft policy be presented for consideration.

*Financial & Judicial*

Alderman Taylor stated that Chief Christensen had recommended that a service fee of \$20 be charged for fingerprinting service provided to the general public that do not reside in the City or

if the fingerprinting is not related to employment within the City. The committee recommended approval of this service fee to the Council.

Alderman Taylor stated that quotes had been received for the replacement of five computers. The committee had recommended to Council a budget adjustment for the purchase of five computers as requested.

### ***Legislative & Regulatory***

Alderman Taylor updated the Council on municipal code amendments being discussed by the Committee.

## **BOARDS/COMMISSIONS**

### ***Joint Extraterritorial Zoning Committee***

Alderman Taylor stated that the Committee recommended approval of a rezone application for the Gregory Choyce property located at N3954 State Rd. 67.

## **UNFINISHED BUSINESS**

### ***Settlement Agreement: “201” Centralia Property***

A settlement agreement with Walworth County Properties, Inc. on the “201” Centralia property was presented for consideration. Attorney Phillipos stated that with this agreement, the bank will have to pay up to \$100,000 to the City for costs of contamination investigation and remediation. He stated that a quit claim deed for the property has been executed by Walworth County Properties, Inc. Motion (Payson/Dunwiddie) to approve the agreement. Roll call vote – Dunwiddie, yes; Taylor, yes; Payson, yes; DeHaan, yes; Anderson, yes. Motion carried.

### ***Building Inspection Services Contract Amendment***

Administrator Tapson stated that the 2012 budget allocated \$10,000 for expanding hours available under the Building Inspection contract. A contract amendments will be presented for consideration on February 20, however, Administrator Tapson requested authorization to staff and compensate for the additional hours. Motion(Payson/DeHaan) to authorize staffing/compensating for additional zoning administration services as requested. Motion carried.

## **NEW BUSINESS**

### ***Ordinance No. 12-02: An Ordinance to Amend the Elkhorn Municipal Code at Section 7.11 Titled “Stopping or Parking Prohibited in Certain Specific Places”***

First reading of Ordinance No. 12-02.

### ***Ordinance No. 12-03: An Ordinance to Rezone a Property Located Within the City of Elkhorn Extraterritorial Zoning Boundaries: N3954 State Rd. 67***

First reading of Ordinance No. 12-03.

### ***Establish Police Department Service Fee***

Motion (Payson/Anderson) to establish a service fee of \$20 for fingerprinting service for members of the general public that do not reside in the City or if the fingerprinting is not related to employment within the City. Motion carried.

### ***Authorize Budget Adjustment for Purchase of Computers***

Motion (Taylor/Dunwiddie) to authorize a budget adjustment in the amount of \$3,013.15 for the purchase of five computers with 60% of the cost to come from the computer replacement funds in the General Fund with the balance from the utility funds. Roll call vote – Dunwiddie, yes; Taylor, yes; Payson, yes; DeHaan, yes; Anderson, yes. Motion carried.

**PUBLIC COMMENT**

No public comments.

**ADJOURN**

Motion (Dunwiddie/Taylor) to adjourn at 6:25 p.m.

Darlene Igl  
City Clerk