
COMMON COUNCIL MEETING
February 20, 2012
CITY OF ELKHORN
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121

The Common Council meeting was called to order at 6:00 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

ROLL CALL

Present: Mayor Howie Reynolds, Aldermen Julie Taylor, Gary Payson, Sr., Kim DeHaan, Scott McClory, Jerry Anderson

Others present: Administrator Tapson, Attorney Ward Phillips, City Clerk Darlene Igl, Police Captain Pat Slattery, Finance Director Mary Hinske, Fire Chief Rod Smith, DPW Director Terry Weter, Maureen VanderSanden – Elkhorn Independent, Jim Boardman.

CONSENT AGENDA

Mayor Reynolds stated that the Bartender Operator's License was removed from the agenda. Motion (Taylor/DeHaan) to approve the minutes of the February 6, 2012 Common Council meeting. Motion carried.

BILLS PAYABLE

Motion (McClory/Anderson) to approve the City and Utility Bills in the amount of \$4,586,886.20 (check number 86016-86400). Roll call vote: Taylor, yes; Payson, yes; DeHaan, yes; McClory, yes; Anderson, yes. Motion carried.

REPORT OF CITY OFFICERS

Mayor's Report

Mayor Reynolds stated that plans for the Mercy Health Clinic are moving forward and will be presented to the Plan Commission.

Administrator's Report

Administrator Tapson reported on pending changes to the revolving loan fund and statutes related to room tax.

Community Center Feasibility

A group of residents presented the concept of utilizing the second floor of City Hall as a community center. The group was seeking consensus from Council to conduct a feasibility study of the space. It was stated that fundraising would be conducted to raise the money to remodel and equip the space. Alderman Taylor raised concerns regarding the historic details located in the room and stated that the State would need to be contacted as the building is listed on the Historical Register and that benefits may be available. Motion (McClory/DeHaan) to allow for a feasibility study of the second floor space. Motion carried.

Stantec I & I Report

Representatives from Stantec presented the 2011 Infiltration and Inflow Findings and Five Year Implementation Plan. An update on efforts taken in 2011 was provided including improvements to the sanitary sewer system inventory database and results of flow monitoring.

COMMITTEE REPORTS

Municipal Services & Utilities

Alderman Payson stated that the committee had discussed sidewalk construction/replacement and had agreed to recommend the removal of the mandate to special assess from code sections 3.05.14, 3.05.15 and 3.05.16 to allow flexibility.

The Committee discussed the application of the utility bill adjustment policy. It was recommended that suspect meters that test within the tolerance be reinstalled at the same location.

There was preliminary discussion on the organizational structure of the City's utility operations. It was agreed that this topic should be discussed by the full Council. It was agreed that this topic will be listed on the agenda for a Committee of the Whole meeting scheduled for February 27th at 4:00 p.m.

Finance & Judicial

It was discussed that the code currently mandates special assessments for 50% of the cost for sidewalk repairs and for the installation of sidewalks where none exist. It was recommended to Council that those code sections be deleted to remove the mandate for special assessments.

A contract amendment for Building Inspection/Zoning Administration was recommended for approval.

BOARDS/ COMMISSION REPORTS

Plan Commission

Alderman Taylor reported that the Plan Commission had recommended approval of a ETP CSM for a land division at W4063 County Road NN in the Town of Geneva for Walworth County Alliance for Children. Motion (Taylor/Payson) to approve the Certified Survey Map as recommended. Anderson opposed. Motion carried.

LIAISON REPORTS

Historic Preservation – none

Fire Advisory Board – approved expense allocations for 2013

Library Board – none

Chamber – attended annual meeting

Elkhorn Downtown Partnership – none

Police & Fire Commission – Officer Windler retired; Officer Ketchpaw hired

Recreation Advisory Board – none

Sunset Pool Ad Hoc – none

NEW BUSINESS

Ordinance No. 12-04: An Ordinance to Amend the Elkhorn Municipal Code at Section 3.05 Titled "Special Assessments"

First reading of Ordinance No. 12-04.

Ordinance No. 12-05: An Ordinance to Amend the Elkhorn Municipal Code at chapter 13 Titled "Municipal Utilities"

First reading of Ordinance No. 12-05.

Ordinance No. 12-02: An Ordinance to Amend the Elkhorn Municipal Code at Section 7.11 Titled "Stopping or Parking Prohibited in Certain Specific Places"

Motion (McClory/Payson) to adopt Ordinance No. 12-05. Motion carried.

Ordinance No. 12-03: An Ordinance to Rezone a Property Located Within the City of Elkhorn Extraterritorial Zoning Boundaries: N3954 State Rd. 67

Motion (Anderson/McClory) to adopt Ordinance No. 12-06. Motion carried.

Building Inspection & Zoning Administration Services: Contract Amendment

Motion (Taylor/DeHaan) to approve a contract amendment to the Building Inspection/Zoning Administration Services contract. Roll call vote: Taylor, yes; Payson, yes; DeHaan, yes; McClory, yes; Anderson, yes. Motion carried.

WISCOM Radio Grant

Fire Chief Smith stated that the department received a grant for \$30,000 from the State of Wisconsin, Office of Justice Assistance through the Homeland Security/WISCOM Radio Grant Program to upgrade radio equipment. Motion (Payson/Taylor) to accept the grant. Motion carried.

PUBLIC COMMENT

No public comments.

ADJOURN

Motion (Dunwiddie/Payson) to adjourn at 6:52 p.m.

Darlene Igl
City Clerk