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**COMMON COUNCIL MEETING**  
**March 19, 2012**  
**CITY OF ELKHORN**  
**COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121**

The Common Council meeting was called to order at 6:00 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

**ROLL CALL**

Present: Mayor Howie Reynolds, Aldermen Ronald Dunwiddie, Julie Taylor, Gary Payson, Sr., Kim DeHaan, Scott McClory, Jerry Anderson

Others present: Administrator Tapson, Attorney Ward Phillips, City Clerk Darlene Igl, Police Chief Joel Christensen, Finance Director Mary Hinske, Fire Chief Rod Smith, DPW Director Terry Weter, Park & Rec Director Jeff Simons, David Mann, Jim Taylor, Jim Boardman, Maureen VanderSanden – Elkhorn Independent.

**CONSENT AGENDA**

Motion (Dunwiddie/Payson) to approve the minutes of the March 5, 2012 Common Council meeting. Motion carried.

**BILLS PAYABLE**

Motion (Payson/McClory) to approve the City and Utility Bills in the amount of \$1,723,727.65 (check number 86401-86637). Roll call vote: Dunwiddie, yes; Taylor, yes; Payson, yes; DeHaan, yes; McClory, yes; Anderson, yes. Motion carried.

**REPORT OF CITY OFFICERS**

*Mayor's Report*

Mayor Reynolds nominated Kim Meisel as an Election Inspector. Motion (Taylor/Payson) to confirm the appointment as made. Motion carried.

Mayor Reynolds stated that the first Habitat for Humanity house to be built in the City is under construction on E. Marshall. He commended the efforts of all involved in the project.

**COMMITTEE REPORTS**

*Human Resources*

Alderman DeHaan stated that the Human Resources Committee had met and discussed the paid time off program proposal and had reviewed benefit summaries for the health and dental insurance plans.

*Operations Analysis Ad Hoc*

Alderman Taylor stated that the Operations Analysis Ad Hoc Committee had reviewed Department Operations of the Park & Recreation Department and the Department of Public Works.

*Finance & Judicial*

Alderman Taylor stated that John Henderson and Vytav Barcas presented information to the Committee regarding non-residential sales, available land and recent sales in the industrial park. The Committee recommended approval of a contract renewal for one year.

Alderman Taylor stated that Chief Christensen had solicited quotes for the replacement of four squad laptop computers. The Committee recommended approval of the purchase in the amount of \$12,660.

Change Order #1 from Alpha Terra Science for environmental investigation and remediation of the 201 Centralia site was presented. It was stated that these costs will likely be billed per the settlement. The Committee recommended approval of Change Order #1 in the amount of \$50,272.

## **BOARDS/ COMMISSION REPORTS**

### ***Plan Commission***

Alderman Taylor stated that a Certificate of Appropriateness for The Parts Place, 20 E. Walworth Street had been approved by the Plan Commission. Motion (Taylor/Dunwiddie) to approve the Certificate of Appropriateness as recommended. Motion carried.

Alderman Taylor stated that a conditional use permit was recommended for Council approval by the Plan Commission for DLM Transportation LLC, 1950 N. Wisconsin St., Unit #4 for a construction material sorting and recycling center.

## **LIAISON REPORTS**

Historic Preservation – meeting March 20

Fire Advisory Board – meeting in April

Library Board – none

Chamber – none

Elkhorn Downtown Partnership – had met to review project

Police & Fire Commission – Officer Jagielski provided briefing on housing

Recreation Advisory Board – spring recreation guide complete

Sunset Pool Ad Hoc – presentation at next Council meeting

Alderman McClory stated that he felt the planters in front of downtown businesses needed replacement and inquired whether the EDP had contacted businesses on this issue. Alderman Taylor stated that EDP is attempting to get replacements with the intention that annuals will be planted in them. Mayor Reynolds asked that a follow-up be provided at a future meeting.

## **NEW BUSINESS**

### ***Ordinance No. 12-06: An Ordinance to Amend the Elkhorn Municipal Code at Chapter 9 Titled “Public Peace and Good Order”***

Motion (Dunwiddie/Anderson) to approve Ordinance No. 12-06. Motion carried.

### ***Conditional Use Permit 12-02: DLM Transportation, 1950 N. Wisconsin***

Motion (Anderson/McClory) to approve CUP 12-02 for DLM Transportation. Motion carried.

### ***MLG Commercial LLC Contract Renewal***

Motion (Taylor/Payson) to approve the one year contract renewal with MLG Commercial LLC. Roll call vote: Dunwiddie, yes; Taylor, yes; Payson, yes; DeHaan, yes; McClory, yes; Anderson, yes. Motion carried.

### ***Purchase of Squad Laptop Computers***

Motion (Dunwiddie/Anderson) to approve the purchase of four laptop computers with docking stations and power supplies from Baycom, Inc. in the amount of \$12,660. Roll call vote: Dunwiddie, yes; Taylor, yes; Payson, yes; DeHaan, yes; McClory, yes; Anderson, yes. Motion carried.

***Alpha Terra Change Order 1: Environmental Investigation/Remediation 201 Centralia***

Motion (McClory/DeHaan) to approve Change Order #1 with Alpha Terra in the amount of \$50,272. Roll call vote: Dunwiddie, yes; Taylor, yes; Payson, yes; DeHaan, yes; McClory, yes; Anderson, yes. Motion carried.

***Fleet Maintenance***

Motion (Taylor/DeHaan) to approve a contract with Crosby Automotive for fleet preventive maintenance. Roll call vote: Dunwiddie, yes; Taylor, yes; Payson, yes; DeHaan, yes; McClory, yes; Anderson, yes. Motion carried.

**PUBLIC COMMENT**

No public comments.

**ADJOURN**

Motion (Payson/Anderson) to adjourn at 6:22 p.m.

Darlene Igl  
City Clerk