
COMMON COUNCIL MEETING
April 2, 2012
CITY OF ELKHORN
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121

The Common Council meeting was called to order at 6:00 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

ROLL CALL

Present: Mayor Howie Reynolds, Aldermen Ronald Dunwiddie, Julie Taylor, Gary Payson, Sr., Kim DeHaan, Scott McClory, Jerry Anderson

Others present: Administrator Tapson, Attorney Kelly Nickel, City Clerk Darlene Igl, Police Chief Joel Christensen, Finance Director Mary Hinske, Park & Rec Director Jeff Simons, DPW Director Terry Weter, City Engineer Gary Welsh, James Boardman, Jim Taylor, Maureen VanderSanden – Elkhorn Independent, Pool Ad Hoc Committee members.

CONSENT AGENDA

Motion (Dunwiddie/Taylor) to approve the minutes of the March 19, 2012 Common Council meeting and a Bartender Operator's License for Bonnie J. Olcott. Motion carried.

REPORT OF CITY OFFICERS

Mayor's Report

Mayor Reynolds stated that members of the Pool Ad Hoc Committee were in attendance and thanked them for their efforts.

COMMITTEE REPORTS

Human Resources Committee

Alderman DeHaan stated that the Committee had reviewed and recommended approval of the PTO Program as proposed. It was stated that non-represented employees would transition to the program on July 1. Alderman Taylor stated that she would prefer to have all employees transition to the program at the same time. After discussion, motion(DeHaan/Payson) to implement the PTO Program as discussed. Motion carried.

Municipal Services & Utilities

Alderman Payson stated that the Committee had reviewed the 2012 I & I Program. The Committee recommended approval of a supplemental agreement in the amount of \$59,000 for this work.

The Urban Forestry Program was reviewed by Committee. Staff was asked for further information on the recommended standard for sidewalk clearance. The program will be further discussed at a future meeting.

The Emerald Ash Borer Response plan was deferred to the next meeting.

Finance & Judicial

The Committee had reviewed and recommended approval of a website development and related services contract in the amount of \$7,600 with Municipal Web Services at the March 12 meeting.

Alderman McClory stated that the Committee had discussed dissolution of the EDC and the possibility of establishing a replacement agency such as a Community Development Authority. After discussion, the Committee recommended to Council the dissolution of the EDC with existing funds being transferred to the General Fund to be set aside for development purposes.

Information was provided from the Electric Department that a number of meters need replacement as it was determined during testing that they were running slowly during winter months. As the purchase of these additional meters was not budgeted, a budget adjustment not to exceed \$1,500 to purchase replacement meters was recommended for approval.

Legislative & Regulatory

Alderman Taylor reported that Chapter 11 Solid Waste and Chapter 13 Municipal Utilities were under revision and will be reviewed by the Committee at a future meeting.

Language for the regulation of PODS was reviewed and it was discussed that this language should be directed to the Plan Commission. After discussion, it was agreed that this language should be placed under licenses and permits in the Code. It was suggested that PODS could require a non-fee generating permit. Draft language will be presented to the Committee at the next meeting.

Language for the regulation of dumpsters was reviewed. After discussion, it was agreed that this language should also be placed under licenses and permits.

Changes to Section 8.03.2 Driveways was discussed and revisions will be reviewed at the next meeting.

Section 12.03(10) “Guidelines for Class A License” was reviewed and it was recommended that Council approve the deletion of this section.

A Class “A” Beer/”Class A” Liquor license for Friends Forever LLC was reviewed. The Committee requested signage be placed in the store stating that all liquor sales must exit through the front door. In addition, it was discussed that all alcohol for sale should be placed in a separated area near the office. The Committee recommended approval of the license for Friends Forever with these conditions. Motion (Taylor/Anderson) to approve a Class “A” Beer/”Class A” Liquor license for Friends Forever LLC with the two conditions. Motion carried.

A Class “A” Beer/”Class A” Liquor license for Perkup Elkhorn LLC was reviewed and recommended for approval. Motion (Taylor/Anderson) to approve a Class “A” Beer/”Class A” Liquor license for Perkup Elkhorn LLC. Motion carried.

A Class “B” Beer/”Class B” Liquor license for Don Jose’s Mexican Restaurant LLC was reviewed and recommended for approval. Motion (Taylor/Anderson) to approve a Class “B” Beer/”Class B” Liquor license for Don Jose’s Mexican Restaurant LLC. Motion carried.

STAFF REPORT

Ad Hoc Pool Committee

Park & Rec Director Simons and members of the Sunset Pool Ad-Hoc Committee provided a report on their discussions including pros/cons of renovating the current pool or building a new facility. The Committee also has given consideration to ways to generate more revenue and increase programming.

Alderman McClory asked whether the DNR had been contacted to discuss the possibility of reopening Babe Mann for swimming purposes as he had requested. It was stated that DNR had not been contacted.

NEW BUSINESS

Ordinance No. 12-07: An Ordinance to Amend the Municipal Code at Section 12.03(10) Titled “Guidelines for “Class A” Licenses”

First reading of Ordinance No. 12-07.

Supplemental Agreement: Stantec Consulting Services

Motion (Payson/Taylor) to to approve the “Authorization for Additional Services” with Stantec Consulting Services for the 2012 I & I Program in the amount of \$59,000. Roll call vote- Dunwiddie, yes; Taylor, yes; Payson, yes; DeHaan, yes; McClory, yes; Anderson, yes. Motion carried.

Website Development Contract: Municipal Web Services

Motion (McClory/DeHaan) to approve the website development and related services contract with Municipal Web Services which includes \$7,600 for the initial development of the redesign. Roll call vote- Dunwiddie, yes; Taylor, yes; Payson, yes; DeHaan, yes; McClory, yes; Anderson, yes. Motion carried.

Authorization of Budget Adjustment: Purchase of Meters

Motion (McClory/DeHaan) to approve a budget adjustment not to exceed \$1,500 for the Electric Department to purchase replacement meters. Roll call vote- Dunwiddie, yes; Taylor, yes; Payson, yes; DeHaan, yes; McClory, yes; Anderson, yes. Motion carried.

Authorization to Staff CSO Vacancy

Chief Christensen requested authorization to staff the Community Service Officer vacancy. Motion (Payson/Anderson) to authorize filling of the CSO vacancy. Motion carried.

PUBLIC COMMENT

No public comments.

ADJOURN

Motion (Dunwiddie/Anderson) to adjourn at 6:54 p.m.

Darlene Igl
City Clerk