
COMMON COUNCIL MEETING
May 21, 2012
CITY OF ELKHORN
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121

The Common Council meeting was called to order at 6:00 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

ROLL CALL

Present: Mayor Howie Reynolds, Aldermen Gary Payson, Sr., Brian Olson, Jim D'Alessandro, Jerry Anderson

Absent: Aldermen Scott McClory, Kim DeHaan

Others present: Administrator Tapson, Attorney Ward Phillips, City Clerk Darlene Igl, Police Chief Joel Christensen, Finance Director Mary Hinske, Fire Chief Rod Smith, DPW Director Terry Weter, Park & Rec Director Jeff Simons, City Engineer Gary Welsh, Electric Operations Manager Tim Leach, Maureen VanderSanden – Elkhorn Independent, John Henderson.

CONSENT AGENDA

Motion (Payson/Anderson) to approve the minutes of the May 7, 2012 Common Council meeting and a bartender operator's license for Judith A. Nettesheim. D'Alessandro abstained. Motion carried.

BILLS PAYABLE

Motion (Payson/Anderson) to approve the City and Utility Bills in the amount of \$1,685,169.75 (Check number 86907-87188). Roll call vote: Payson, yes; Olson, yes; Anderson, yes; D'Alessandro. Motion carried.

REPORT OF CITY OFFICERS

Mayor's Report

Motion (Anderson/Olson) to appoint Audrey Norton, Amy Andreas, and Cynthia Norton as Election Inspectors. Motion carried.

LIAISON REPORTS

Historic Preservation – meeting this Thurs.

Fire Advisory Board – met in April for reorganization meeting

Library Board – no report

Chamber – no report

Elkhorn Downtown Partnership – no report

Police & Fire Commission – no report

Recreation Advisory Board – meeting this Wed.

Sunset Pool Ad Hoc – met with representatives regarding options

COMMITTEE REPORTS

Municipal Services & Utilities

Alderman Payson stated that the Committee had discussed ADA requirements which would require the installation of a lift at the pool. It was announced that the deadline for compliance had been extended to January, 2013.

The Sidewalk Improvement/Maintenance Program was reviewed and recommended for approval. The next phase addressing repairs and maintenance will be reviewed at an upcoming meeting.

The position description for the Electric Utility Director was reviewed and forwarded to the Human Resources Committee.

City Engineer Welsh provided an update on the S. Broad Street reconstruction. It was requested that this item be on the May 29th Committee agenda.

Finance & Judicial

Administrator Tapson stated that the Committee had received a presentation from LinMot, Inc. regarding their interest in purchasing property in the industrial park.

Temporary staffing for the Park & Recreation department during an FMLA absence of the secretary was discussed and recommended by Committee.

The PSC recommended rate structure proposed varying increases by customer class with an average increase in monthly electric bills for residential customer of \$5.54 (8.17%). The Committee had recommended that staff be authorized to schedule the public hearing.

Chief Christensen reported that the Committee had received and reviewed information on risk management resources available for public safety through Lexipol. The annual update and daily training bulletin fees are currently estimated at \$5,178 per year. The initial cost would be \$6,508 with CVMIC reimbursing \$2,750 for the first year of participation in the program. The Committee recommended a budget adjustment and that the City enter into the agreement with Lexipol.

Human Resources

Alderman Payson reported that the Committee had discussed the position description and compensation for the Electric Utility Director position and recommended a range for the position of \$62,423 to \$76,295. The Committee recommended to Council that staff be authorized to advertise the position.

Changes to the Personnel Policy were discussed and will be further reviewed at the next meeting.

Sunset Pool Ad Hoc

Alderman Olson provided an update from the Sunset Pool Ad Hoc Committee. Information on 3 options for the pool was provided to the Committee by Burbach Aquatics and will be copied to Council members. The possibility of holding a referendum regarding the pool was discussed. It was stated that a community survey is being developed which would provide a random sample. The Department of Natural Resources had been contacted regarding the possibility of reopening Babe Mann Park for swimming. The response from the DNR was that the City may remove the riprap if desired.

NEW BUSINESS

PSC Recommended Electric Rate Structure

Motion (Payson/Anderson) to authorize staff to schedule a public hearing on the proposed electric rate increase as proposed by the Public Service Commission. Motion carried.

Police Department Policy Manual Development

Motion (Payson/Anderson) to authorize entering into an agreement with Lexipol and a budget adjustment in the amount of \$6,508. Roll call vote: Payson, yes; Olson, yes; Anderson, yes; D’Alessandro, yes. Motion carried.

Electric Utility Director Vacancy

Motion (Payson/Olson) to authorize staff to advertise for the position of Electric Utility Director at the range determined by the Human Resources Committee. Motion carried.

PUBLIC COMMENT

No public comments.

ADJOURN INTO CLOSED SESSION

Adjourn into Closed Session per State Statute 19.85(1)(e) by roll call vote for “deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session” to discuss and consider Business Park land sale. Roll call vote: Payson, yes; Olson, yes; Anderson, yes; D’Alessandro, yes. Adjourned in to closed session at 6:30 p.m.

RECONVENE IN OPEN SESSION

Reconvoked in open session at 6:46 p.m. It was stated that the Common Council had approved an offer to purchase from LinMot, Inc. with a price of \$20,000 per acre.

ADJOURN

Motion (Payson/Anderson) to adjourn at 6:47 p.m.

Darlene Igl
City Clerk