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**COMMON COUNCIL MEETING**  
**July 2, 2012**  
**CITY OF ELKHORN**  
**COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121**

The Common Council meeting was called to order at 6:00 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

**ROLL CALL**

Present: Mayor Howie Reynolds, Aldermen Gary Payson, Sr., Scott McClory, Brian Olson, Jerry Anderson, Jim D'Alessandro, Kim DeHaan.

Others present: Administrator Tapson, City Attorney Ward Phillips, City Clerk Darlene Igl, Police Chief Joel Christensen, Finance Director Mary Hinske, Fire Chief Rod Smith, DPW Director Terry Weter, Park & Rec Director Jeff Simons, Electric Operations Manager Tim Leach, Ryan Schroeder (candidate for 31<sup>st</sup> District), Matt Dahlgren, Nancy Jacobson – Elkhorn Independent.

**CONSENT AGENDA**

Motion (Anderson/DeHaan) to approve the minutes of the June 18, 2012 Common Council meeting and a Temporary Class "B"/"Class B" Retailer's License for Elkhorn Sno-Drifters Truck & Tractor Pull on Sept. 15. Motion carried.

**REPORT OF CITY OFFICERS**

*Mayor's Report*

Mayor Reynolds appointed Donna Pruess and Mark Poggensee to the Matheson Memorial Library Board for three year terms expiring July 1, 2015. Motion (McClory/Olson) to confirm the appointments as made.

Mayor Reynolds appointed Ken Meinel and Stuart Arnett to the Board of Appeals for three year terms expiring Jan. 1, 2015 and appointed Cheryl Kittell to replace Bryan Kittrell with a term expiring Jan. 1, 2013. Motion (Payson/Anderson) to confirm the appointments as made.

*City Administrator's Report*

Administrator Tapson stated that Fire Chief Rod Smith had indicated that he didn't believe that a burning ban was necessary at the time as currently no burning is allowed without a permit anyway.

It was requested that the Public Comment portion of the agenda be moved to the beginning of the meeting.

Administrator Tapson provided information regarding the NE Water Treatment Facilities Project and asked for direction prior to taking additional steps on the project. After discussion, motion (McClory/Payson) to authorize staff to explore options regarding financing with financial advisors and provide resulting information to Council at a future meeting. Motion carried.

**COMMITTEE REPORTS**

*Municipal Services & Utilities*

Alderman Payson reported that the Committee had received comments from a concerned citizen regarding the sidewalk proposed as part of the S. Broad Street reconstruction project. After

discussion, the Committee recommended the elimination of the sidewalk installation from the project.

The Committee also discussed an Emerald Ash Borer Response Plan. Additional information will be presented at the next Committee meeting.

### ***Finance & Judicial***

Alderman McClory stated that the Committee had reviewed and recommended approval of a request for a budget adjustment for election expenditures.

The Committee recommended Council award the bid for the 2012 Mill & Overlay project to B.R. Amon & Sons, Inc. in the amount of \$198,798.00.

Finance Director Hinske stated that the audit services contract with Schenck ended with the completion of the 2011 audit. The Committee authorized staff to seek a proposal from Schenck for audit services for the three-year period 2012-2015. Motion (McClory/Payson) to approve a contract for audit services with Schenck Business Solutions for the three year period 2012 – 2015 with a zero increase for 2012 and 1.5% increase for each year 2013 – 2015. Roll call vote: Payson, yes; McClory, yes; Olson, yes; Anderson, yes; D’Alessandro, yes; DeHaan, yes. Motion carried.

Finance Director Hinske stated that the City’s contract with JP Morgan Chase for banking services will expire in December. The Committee recommended staff be authorized to seek proposals from all banking facilities with offices located within the City limits. Motion (McClory/Payson) to authorize staff to seek proposals as recommended. Motion carried.

The Committee recommended Council award the bid for the S. Broad Street Reconstruction to Maddrell Excavating for concrete surface in the amount of \$363,708.05.

### **AD HOC POOL COMMITTEE**

#### ***Report of Findings and proposed Feasibility Study***

Resident Matt Dahlgren reported for the Sunset Pool Ad Hoc Committee on options considered. It was the recommendation of the committee that the Council authorize staff to prepare and circulate a Request for Proposal for a Feasibility Study and to commit \$10,000 to fund the study. Holding a referendum as early as November was discussed. Conducting of a survey was discussed and it was stated that the Ad Hoc Committee had a survey formulated which would be sent to Council members. Questions and/or comments from Council on the survey should be directed to Alderman Olson. It was discussed that the survey should be limited to City residents. Alderman DeHaan stated that the concept of an indoor facility shared with Delavan should be considered.

### **NEW BUSINESS**

#### ***Ordinance No. 12-11: An Ordinance to Repeal Ordinance 12-09 An Ordinance to Amend the Elkhorn Municipal Code at Chapter 11, Titled “Public Health and Welfare”***

First reading of Ordinance No. 12-11. Motion (McClory/Payson) to waive the second reading. Motion (Payson/McClory) to adopt Ordinance 12-11. Motion carried.

#### ***Ordinance No. 12-12: An Ordinance to Amend the Elkhorn Municipal Code at Chapter 11, Titled “Public Health and Welfare”***

First reading of Ordinance No. 12-12 Motion (Payson/Anderson) to waive the second reading. Motion (Payson/Anderson) to adopt Ordinance 12-12. Motion carried.

#### ***S. Broad Street: Eliminate Sidewalk***

Motion (Payson/Anderson) to eliminate the proposed sidewalk on the S. Broad Street reconstruction project. Motion carried.

***Budget Adjustment: Election Expenditures***

Motion (Olson/Anderson) to approve a budget adjustment in the amount of \$6,830 for election expenditures. Roll call vote: Payson, yes; McClory, yes; Olson, yes; Anderson, yes; D'Alessandro, yes; DeHaan, yes. Motion carried.

***2012 Mill & Overlay: Award Bid***

Motion (McClory/Payson) to award the bid for the 2012 Mill & Overlay project to B.R. Amon & Sons, Inc. in the amount of \$198,798.00. Roll call vote: Payson, yes; McClory, yes; Olson, yes; Anderson, yes; D'Alessandro, yes; DeHaan, yes. Motion carried.

***S. Broad Street Reconstruction: Award Bid***

Motion (Payson/Anderson) to award the bid for the S. Broad Street Reconstruction to Maddrell Excavating for concrete surface excluding the costs for the proposed sidewalk installation. Roll call vote: Payson, yes; McClory, yes; Olson, yes; Anderson, yes; D'Alessandro, yes; DeHaan, yes. Motion carried.

**PUBLIC COMMENT**

No public comments.

**ADJOURN**

Motion (Anderson/Olson) to adjourn at 7:20 p.m.

Darlene Igl  
City Clerk