
COMMON COUNCIL MEETING
September 4, 2012
CITY OF ELKHORN
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121

The Common Council meeting was called to order at 6:00 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

ROLL CALL

Present: Mayor Howie Reynolds, Aldermen Gary Payson, Sr., Scott McClory, Brian Olson, Jerry Anderson, Jim D'Alessandro, Kim DeHaan

Others present: Administrator Tapson, Attorney Ward Phillips, City Clerk Darlene Igl, Police Chief Joel Christensen, Finance Director Mary Hinske, DPW Director Terry Weter, Electric Operations Manager Tim Leach, Park & Rec Director Jeff Simons, Fire Chief Rod Smith, Maureen VanderSanden – Elkhorn Independent, Ed Robers, Amy Loudenbeck.

PUBLIC COMMENT

Candidate Amy Loudenbeck introduced herself to the Council and asked for support in the upcoming election.

Ed Robers, 301 N Lincoln, asked for an update on his truck traffic concerns. Chief Christensen stated that his department is gathering data which will then be submitted to the Public Safety Committee. Alderman McClory stated that he will notify Mr. Robers of the meeting date and time once scheduled.

CONSENT AGENDA

Motion (Payson/Anderson) to approve the minutes of the August 20, 2012 Common Council meeting. Motion carried.

REPORT OF CITY OFFICERS

Mayor's Report

No report.

City Administrator's Report

Administrator Tapson stated that two meetings had been held with staff to present the proposed changes to the Personnel Policies and Procedures manual.

COMMITTEE REPORTS

Municipal Services & Utilities

Alderman Payson reported that the Committee had reviewed the Emerald Ash Borer Plan. Request for Proposals were sent out and are due on September 14.

A summary of the 2013 Capital Improvement Program projects was reviewed and discussed.

Finance & Judicial

Chairman McClory stated that the Committee had reviewed a 2013 budget update memo outlining changes made from the initial version. The proposed budget includes a levy rate of

\$6.79 per \$1,000 of assessed value which is a \$.05 rate increase but results in a 3.7% average decrease in tax liability on a median valued residential property.

Legislative & Regulatory

Alderman Payson stated that the Committee had discussed the regulation of campfires and the regulation of dumpsters and will review draft language at the next meeting.

Human Resources

Alderman DeHaan stated that the Committee had reviewed a summary of revisions to the Personnel Policies and Procedures manual and agreed to submit to the Council for review. It is intended that the manual be considered for adoption at the September 18 meeting. An updated compensation schedule and the performance evaluation process will be discussed further at an upcoming meeting.

NEW BUSINESS

Emerald Ash Borer Plan

A brief overview of the plan was provided by Park & Rec Director Simons. Motion (Payson/McClory) to adopt the Emerald Ash Borer Plan. Motion amended (Payson/McClory) to approve the cutting of the 19 dead trees identified in the plan not to exceed \$7,500. Roll call vote: Payson, yes; McClory, yes; Olson, yes; Anderson, yes; D'Alessandro, yes; DeHaan, yes. Motion carried.

Personnel Policies and Procedures Manual

Alderman D'Alessandro stated that he needed more time to review the revised Personnel Policies and Procedures manual as it was received on Friday with the packet. Administrator Tapson stated that the item was listed on the agenda for discussion at this meeting and will be placed on the agenda for consideration on September 17.

A memo from Administrator Tapson outlining the proposed revisions was reviewed.

ADJOURN

Motion (Olson/Anderson) to adjourn at 6:38 p.m.

Darlene Igl
City Clerk