
COMMON COUNCIL MEETING
December 17, 2012
CITY OF ELKHORN
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121

The Common Council meeting was called to order at 6:00 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

ROLL CALL

Present: Mayor Howie Reynolds, Aldermen Gary Payson, Sr., Scott McClory, Brian Olson, Jerry Anderson, Jim D'Alessandro, Kim DeHaan

Others present: City Administrator Sam Tapson, Attorney Randy Leece, City Clerk Darlene Igl, Police Chief Joel Christensen, Finance Director Mary Hinske, Electric Utility Director John Murphy, Fire Chief Rod Smith, DPW Director Terry Weter, City Engineer Gary Welsh, Ed Robers, James Maland- Stantec Consulting Services.

PUBLIC COMMENT

Ed Robers commented that the recent traffic study on N. Lincoln Street indicated that 85% of the vehicles were travelling over the speed limit of 25 mph. Mr. Robers asked to be on the Council agenda for the next meeting and asked that the speed limit be enforced.

CONSENT AGENDA

Motion (DeHaan/Payson) to approve the minutes of the December 3, 2012 Common Council meeting. Motion carried.

BILLS PAYABLE

Motion (Anderson/McClory) to approve the City and Utility Bills in the amount of \$1,765,151.94 (Check number 88978-89179). Roll call vote: Payson, yes; McClory, yes; Olson, yes; Anderson, yes; D'Alessandro, yes; DeHaan, yes. Motion carried.

REPORT OF CITY OFFICERS

Mayor's Report

Mayor Reynolds stated that Alderman DeHaan had asked that she be allowed to participate in meetings by phone during her absence. There was discussion whether voting remotely should be allowed or if voting should only be allowed if needed to proceed. It was agreed that phone participation in meetings would be allowed for all meetings and that the item would be referred to the Legislative & Regulatory Committee.

City Administrator's Report

Administrator Tapson stated fully engineered plans for the NE Water Treatment Facility would be required to file a WSDRL application. The estimated cost of the design engineering is \$400,000. After discussion, motion (McClory/Payson) to engage Baxter & Woodman to submit a design package. Roll call vote: Payson, yes; McClory, yes; Olson, no; Anderson, no; D'Alessandro, no; DeHaan, yes. Mayor Reynolds voted yes. Motion carried.

LIAISON REPORTS

Historic Preservation – no report
Fire Advisory Board – no report
Library Board – no report
Chamber – Christmas party was held
Elkhorn Downtown Partnership – no report
Police & Fire Commission – Jon Anzalone appointed as Captain
Recreation Advisory Board – met to discuss CORP
Sunset Pool Ad Hoc – no meeting

COMMITTEE REPORTS

Municipal Services & Utilities

The Committee had discussed a proposal for infield renovation of the Harris Park varsity baseball field and recommended approval of a contract for the project. Motion (Anderson/Olson) to award a contract to Midwest Athletic Fields in the amount of \$38,049. Roll call vote: Payson, yes; McClory, yes; Olson, yes; Anderson, yes; D'Alessandro, yes; DeHaan, yes. Motion carried.

A mobilization procedure for mutual aid for the Electric Department was discussed and recommended for approval.

The Committee had received a request for a reduction in sewer costs from Gilbert Frye. After discussion, it was recommended that the request be denied.

Finance & Judicial

The Committee reviewed a request to sell a strip of land adjacent to the NE Regional Detention Basin to Holton Manor for an expansion project. Motion (McClory/Payson) to authorize the sale of a strip of land not to exceed 60 feet in width subject to the proposed expansion meeting the zoning and land use requirements. Motion carried.

Information on EMS medical billing was reviewed and a request to contract with Credit Management Control in an attempt to increase collections through the use of the Tax Refund Intercept Program was discussed and recommended for approval.

A request from the Electric Utility to purchase four radiators for the Lincoln Street substation transformer was reviewed. It was recommended that the City authorize the purchase of the four radiators from Zenith Transformer Components in the amount of \$28,494.24.

The Committee recommended the 2013 contract for HVAC with Westenn in the amount of \$13,128.

NEW BUSINESS

Ordinance No. 12-16: An Ordinance to Amend the Elkhorn Municipal code at Chapter 12 Titled, "Licenses and Permits"

First reading of Ordinance No. 1-16.

Ordinance No. 12-14: An Ordinance to Amend Chapter 13 of the Elkhorn Municipal Code Entitled Sewer Service Subchapter

Motion (Payson/Anderson) to approve Ordinance No. 12-14. Motion carried.

Consider Electric Utility Mobilization Procedures for Mutual Aid

Motion (Payson/Anderson) to approve the Electric Utility Mobilization Procedures for Mutual Aid. Motion carried.

Consider Request for Reduction in Sewer Charges

Motion (Payson/Olson) to deny the request for a reduction in sewer costs for Gilbert Frye. Motion carried.

CMC Collection Contract

Motion (McClory/DeHaan) that the City EMS contract with Credit Management Control to attempt collections through the use of the Tax Refund Intercept Program. Motion carried.

Authorize Purchase of Radiators

Motion (Olson/Anderson) to authorize the purchase of four radiators for the Electric Utility at a cost of \$28,494.24 from Zenith Transformer Components. Roll call vote: Payson, abstain; McClory, yes; Olson, yes; Anderson, yes; D'Alessandro, yes; DeHaan, yes. Motion carried.

Westenn 2013 HVAC Contract

Motion (Olson/Anderson) to approve the HVAC maintenance contract with Westenn for 2013 in the amount of \$13,128. Roll call vote: Payson, yes; McClory, yes; Olson, yes; Anderson, yes; D'Alessandro, yes; DeHaan, yes. Motion carried.

STAFF/CONSULTANT REPORTS

Sunset Pool Report

The Sunset Pool Feasibility Report was presented by James Maland, Stantec Consulting Services. It was discussed that a statistically valid survey regarding pool options should be considered and it was estimated that it may cost \$10,000 - \$15,000 for the survey. It was agreed that this will be discussed at future meetings.

ADJOURN

Motion (Olson/McClory) to adjourn at 7:15 p.m.

Darlene Igl
City Clerk