
COMMON COUNCIL MEETING
December 16, 2013
CITY OF ELKHORN
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121

The Common Council meeting was called to order at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

ROLL CALL

Present: Mayor Howie Reynolds, Aldermen Brian Olson, Jim Boardman, Jim D'Alessandro, Scott McClory, Hoss Rehberg, Gary Payson, Sr.

Others present: Administrator Tapson, Attorney Randy Leece, City Clerk Darlene Igl, Police Chief Joel Christensen, Finance Director Mary Hinske, Electric Utility Director John Murphy, Fire Chief Rod Smith, DPW Director Terry Weter, Rec Director Wendy Ard, City Engineer Gary Welsh, Library Director Lisa Selje, Kellen Olshefski

PUBLIC COMMENT

No public comment.

CONSENT AGENDA

Motion (Boardman/Payson) to approve the minutes of the December 2, 2013 Common Council meeting and bartender operator's licenses for Cynthia Buhler and Bernice Gerblich. Motion carried.

BILLS PAYABLE

Motion (McClory/Payson) to approve the City and Utility Bills in the amount of \$1,678,747.18 (Check number 92594-92871). Roll call vote: Olson, yes; Boardman, yes; D'Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

REPORT OF CITY OFFICERS

Mayor's Report

No report.

City Administrator's Report

Administrator Tapson stated that the Sunset Pool rfp's are due on Friday, Dec. 19. A steering committee will be appointed at a future meeting. Alderman D'Alessandro stated that he would like Council members to receive updates regularly throughout the process. It was stated that the consultant would provide updates as part of the scope of services.

LIAISON REPORTS

Historic Preservation – no report

Fire Advisory Board – meeting scheduled for January

Library Board – budget has been fine tuned

Chamber – thanked the City for their cooperation at events on Dec. 5 & 6

Elkhorn Business Alliance – none

Police & Fire Commission – met on Dec. 4; reviewed hiring process

Recreation Advisory Board – none

COMMITTEE REPORTS

Finance & Judicial/Human Resources

Alderman McClory stated that the Centralia water treatment plant was discussed at the joint meeting of the Finance & Judicial/Human Resources Committee. It was discussed whether a second opinion of the water distribution system could be obtained. Administrator Tapson stated three studies of this nature had been conducted previously.

It was also reported that the Committees had recommended a 1.5% across the board wage adjustment effective Jan. 1, 2014 and the opportunity for employees to earn an additional 1% adjustment at anniversary date based on performance. The Committees recommended adjusting ranges by the percentage necessary to allow employees to remain in range after implementation of the 1.5% increase, to implement red-circling of positions in 2015 and to move forward with the proposed wage and salary plan. In addition, the Committees recommended parity increases for four electric utility employees to bring their wages to the mid-point of the pay range for the positions.

The Committee had reviewed and recommended approval of a request from Chief Christensen to establish an application fee of \$15 to cover costs related to screening and applicant testing for the Police Department. Motion (McClory/Olson) to authorize implementation of an application fee of \$15 as recommended. Motion carried.

UNFINISHED BUSINESS

Resolution No. 13-16: A Resolution Requested by a Petition for Direct Legislation

Motion (Olson/Rehberg) to adopt Resolution No. 13-16. Roll call vote: Olson, yes; Boardman, yes; D'Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

Resolution No. 13-17: A Resolution to Amend the City of Elkhorn Wage and Salary Plan and the Wage and Salary Schedule Covering all General Employees

Motion (McClory/Payson) to adopt Resolution No. 13-17. Roll call vote: Olson, yes; Boardman, yes; D'Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

Ordinance No. 13-11: An Ordinance to Amend Chapter 13 of the Elkhorn Municipal Code Entitled Sewer Service Subchapter

Motion (Boardman/Olson) to adopt Ordinance No. 13-11. Motion carried.

NEW BUSINESS

Resolution No. 13-18: A Resolution to Adjust Residential Solid Waste and Recycling Service Fees

Motion (Payson/McClory) to adopt Resolution No. 13-18. Roll call vote: Olson, no; Boardman, no; D'Alessandro, no; McClory, yes; Rehberg, no; Payson, yes. Motion failed. This issue will be referred to the Finance & Judicial Committee.

Resolution No. 13-19: A Resolution Establishing Wages and Salaries for Part-time, Limited Term and Seasonal Employees, and Providing Uniform Allowance for Certain General Full-Time Employees

Motion (Boardman/Payson) to adopt Resolution No. 13-19. Roll call vote: Olson, yes; Boardman, yes; D'Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

2013 Sanitary Sewer Rehab: Change Order 1

Change Order #1 for the 2013 Sanitary Sewer Rehab project was presented in the amount of \$1,812.90. Motion (Boardman/Olson) to approve the change order in the amount of \$1,812.90.

Roll call vote: Olson, yes; Boardman, yes; D’Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

2013 Sanitary Sewer Rehab: Final Pay Request

The final pay request for the 2013 Sanitary Sewer Rehab project was presented in the amount of \$119,080.80. Motion ((Rehberg/Olson) to approve the final payment to Reeman’s Excavating & Grading in the amount of \$119,080.80. Roll call vote: Olson, yes; Boardman, yes; D’Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

ETP CSM Mound Road Farms, 5035 Mound Road

The Plan Commission reviewed and recommended for approval a certified survey map for Mound Road Farms, LLC for a one lot land division. Motion (Olson/Boardman) to approve the certified survey map as recommended. Motion carried.

ETP CSM Bray Family, W4254 Bray Road

The Plan Commission reviewed and recommended for approval a one lot land division at W4254 Bray Road in the Town of Lafayette. Motion (Olson/Boardman) to approve the certified survey map as recommended. Motion carried.

Bartolotta Fireworks Contract for 2014

The contract for the 2014 fireworks display from Bartolotta Fireworks Company was presented at a cost of \$10,000 with a deposit of \$5,000 due prior to Dec. 31, 2013. Motion (Payson/Olson) to approve the contract as presented. Roll call vote: Olson, yes; Boardman, yes; D’Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

EMS Staffing: Paratech Contract

Motion (McClory/Payson) to approve the contract with Paratech for EMS staffing subject to the City Attorney’s review. Roll call vote: Olson, yes; Boardman, yes; D’Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

PUBLIC COMMENT

No public comment.

ADJOURN INTO CLOSED SESSION

Motion (Boardman/Olson) to adjourn to closed session per §19.85(1)(e) “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.” Roll call vote: Olson, yes; Boardman, yes; D’Alessandro; McClory, yes; Rehberg, yes; Payson, yes. Motion carried. Adjourned to closed session at 6:03 p.m.

RECONVENE IN OPEN SESSION

Reconvened in open session at 6:15 p.m.

ADJOURN

Motion (Payson/Olson) to adjourn at 6:15 p.m.

Darlene Igl
City Clerk