
COMMON COUNCIL MEETING
February 18, 2013
CITY OF ELKHORN
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121

The Common Council meeting was called to order at 6:00 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

ROLL CALL

Present: Mayor Howie Reynolds, Aldermen Gary Payson, Sr., Scott McClory, Brian Olson, Jim D'Alessandro, Kim DeHaan (attending via Skype)

Others present: City Administrator Sam Tapson, Attorney Ward Phillips, City Clerk Darlene Igl, Police Chief Joel Christensen, Finance Director Mary Hinske, Electric Utility Director John Murphy, Fire Chief Rod Smith, DPW Director Terry Weter, Doug Snyder.

PUBLIC COMMENT

None.

CONSENT AGENDA

Motion (McClory/DeHaan) to approve the minutes of the February 4, 2013 Common Council meeting, a temporary Class "B"/"Class B" Retailer's license for St. Patrick's School for March 9, and a bartender operator's license for Heather A. Esch. Motion carried.

BILLS PAYABLE

Motion (McClory/Olson) to approve the City and Utility Bills in the amount of \$1,615,799.73 (Check number 89863-90120). Roll call vote: Payson, yes; McClory, yes; Olson, yes; D'Alessandro, yes. Motion carried.

REPORT OF CITY OFFICERS

Mayor's Report

No report.

City Administrator's Report

Administrator Tapson stated there will be no Finance meeting on February 25, however, there will be a Committee of the Whole meeting to discuss the possible consolidation of the water and electric departments.

LIAISON REPORTS

Historic Preservation – no report

Fire Advisory Board – no report

Library Board – no report

Chamber – Casino Night scheduled

Elkhorn Downtown Partnership – no report

Police & Fire Commission – no report

Recreation Advisory Board – directed policy regarding independent contractors

Sunset Pool Ad Hoc – no report

COMMITTEE REPORTS

Municipal Services & Utilities

Alderman Payson stated that the Committee had discussed water plant engineering design services for the design, permitting and bidding of the water treatment facility but agreed to move the issue to the Common Council without a recommendation. Motion (Payson/McClory) to authorize a work order with Baxter & Woodman for engineering design services for the water treatment facility in the amount of \$390,000. Roll call vote – Payson, yes; McClory, yes; Olson, no; D’Alessandro, yes; DeHaan, yes. Motion carried.

Finance & Judicial

Alderman McClory stated that the Committee had reviewed a contract for environmental investigation and remediation of the 201 W. Centralia Street property. Motion (McClory/Payson) to contract with Alpha Terra Science, Inc. in the amount of \$39,056 for remediation services. Roll call vote – Payson, yes; McClory, yes; Olson, no; D’Alessandro, yes; DeHaan, yes. Motion carried.

Alderman McClory stated that he had received an engagement letter from Teska Associates for review of the City’s zoning code. Motion (McClory/Payson) to contract with Teska Associates for review and rewriting of the City’s zoning ordinance not to exceed \$25,000. Roll call vote – Payson, yes; McClory, yes; Olson, no; D’Alessandro, yes; DeHaan, yes. Motion carried.

The Committee had reviewed an analysis and recommendation for managing anticipated fleet purchases which included alternative approaches for stabilizing the vehicle/equipment replacement fund. After discussion, motion (McClory/Payson) in favor of stabilizing the vehicle/equipment replacement fund as outlined in the analysis with the anticipated outcomes of 1) maintaining a positive reserve balance each year through 2017; 2) designated resources will be protected and available for intended purposes; 3) short-term borrowing will decrease by an estimated \$295,000 and 4) the replacement cycle of DPW vehicles will be extended by 10-15 years, reducing the annual replacement expenditures.

NEW BUSINESS

Police Department Vehicle Replacement

Motion (Olson/Payson) to authorize replacement of the 2003 Ford Crown Victoria and authorize a budget adjustment in the amount of \$25,000 to the vehicle replacement fund. Roll call vote: Payson, yes; McClory, yes; Olson, yes; D’Alessandro, yes; DeHaan, yes. Motion carried.

ADJOURN TO CLOSED SESSION

Motion (Olson/McClory) to Adjourn to Closed Session per State Statute 19.85(1)(c) by roll call vote “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility”. Roll call vote: Payson, yes; McClory, yes; Olson, yes; D’Alessandro, yes; DeHaan, yes. Motion carried. Adjourned to Closed Session at 6:40 p.m.

Darlene Igl
City Clerk