
COMMON COUNCIL MEETING
June 3, 2013
CITY OF ELKHORN
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121

The Common Council meeting was called to order at 6:00 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

ROLL CALL

Present: Mayor Howie Reynolds, Aldermen Brian Olson, Jim Boardman, Jim D'Alessandro, Scott McClory, Hoss Rehberg, Gary Payson, Sr.

Others present: Administrator Tapson, Attorney Randy Leece, City Clerk Darlene Igl, Police Captin Jon Anzalone, Finance Director Mary Hinske, Electric Utility Director John Murphy, City Engineer Gary Welsh, Fire Chief Rod Smith, DPW Director Terry Weter, Rec Director Wendy Ard, Bob Peryea, Kevin Paluch – Geneva National Foundation.

PUBLIC COMMENT

No public comment.

CONSENT AGENDA

Motion (Boardman/Olson) to approve the minutes of the May 20, 2013 Common Council meeting and a temporary Class "B"/"Class B" Retailer's License for Elkhorn Fire Fighter's Street Dance. Motion carried.

REPORT OF CITY OFFICERS

Mayor's Report

Mayor Reynolds stated that the Geneva National Foundation has expressed interest in providing funds for development of an inclusive park/playground at Babe Mann park. Kevin Paluch representing the Geneva National Foundation stated that they were seeking the support of the Council. Motion (D'Alessandro/Olson) to approve the concept discussed. Motion carried.

Mayor Reynolds appointed Hugh Pruess and Dan Duchemin to the Board of Appeals for three year terms, Chad Frazer to the Board of Appeals for a one year term and Mike Roberts to the Plan Commission for a three year term. Motion (Payson/Boardman) to confirm the appointments as made. Motion carried.

City Administrator's Report

Administrator Tapson stated that the audit report had been received and was submitted to Council members. It was determined that a Committee of the Whole meeting would be scheduled to review the Capital Improvement Program. Council members asked that the appropriate department heads be present at the meeting.

Administrator Tapson stated that a report from the ad hoc staff committee which had been discussing the water/electric merge was complete.

COMMITTEE REPORTS

Municipal Services & Utilities

Alderman Payson stated that the committee had reviewed a proposed sewer relay project to be completed in 2013. The committee recommended authorizing the City Engineer to proceed. Motion (Payson/Boardman) to authorize the City Engineer to prepare design and bid documents, to authorize the City Administrator to sign the work order and to authorize the necessary budget adjustment. Roll call vote: Olson, yes; Boardman, yes; D'Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

Sewer line televising for 2013 was discussed and it was stated that it would be a joint project with WALCOMET. Motion (Payson/ Boardman) to proceed with the televising as a joint project.

The E. Geneva Street reconstruction was discussed and it was agreed that the project be completed as a City project in conjunction with the proposed extension of E. Market Street.

An easement agreement with WE Energies was reviewed and recommended for approval subject to revisions.

Finance & Judicial

Alderman McClory stated that the Committee had discussed and recommended approval of a settlement agreement with Kain Energy. Motion (McClory/Boardman) to approve a settlement contract with Kain energy and engage the services of Kain Energy for maintenance with a five year contract. Roll call vote: Olson, yes; Boardman, yes; D'Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

Motion (McClory/Rehberg) to authorize the requested purchase of additional MS Office licenses at a cost of \$3,948.73 and to make the associated budget adjustment. Roll call vote: Olson, yes; Boardman, yes; D'Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

The Committee reviewed information regarding the renewal of coverage with the Local Government Property Insurance Fund. It was recommended that the policy renewal change to a non-aggregating deductible which will reduce premium expense. Motion (McClory/Olson) to authorize policy renewal with the non-aggregate deductible. Roll call vote: Olson, yes; Boardman, yes; D'Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

A request from the Holton Band had been received for \$1,000 in additional funding. After discussion, it was recommended that \$500 in additional funding be provided. Motion (McClory/D'Alessandro) to authorize \$500 additional funding to Holton Band. Roll call vote: Olson, no; Boardman, yes; D'Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

Legislative & Regulatory

Alderman D'Alessandro stated that the Committee had discussed the building permit process including extension of permits and sewer/water hookups.

The Committee is reviewing draft language for amendments to Chapter 13 Municipal Utilities.

Draft language for sex offender residency restrictions were reviewed. The Committee asked for clarification on whether landlords would be subject to penalties. It was requested that maps depicting child safety zones of 500, 1,000 and 1,500 feet from any school, day care center, library, park, playground or church be prepared for review.

Renewal licenses were reviewed and recommended for approval with the exception of the renewal Class "B" Beer/"Class B" Liquor license for The Nucleus LLC which was approved contingent on receiving notification from the Dept. of revenue that a valid seller's permit has

been issued to The Nucleus LLC. Motion (D'Alessandro/Payson) to approve as recommended. Motion carried.

NEW BUSINESS

Intergovernmental Agreement: GIS Development Services

An agreement with Walworth County for the GIS data collection project was discussed. The City will fund 50% of the project at a cost of \$13,300. Motion (Olson/Rehberg) to approve the Intergovernmental Agreement (GIS Development Services) with Walworth County. Roll call vote: Olson, yes; Boardman, yes; D'Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

Line Technician Vacancy

Motion (McClory/Boardman) to authorize staffing the Line Technician vacancy. Motion carried.

Consider Council Meeting Time Change

Motion (McClory/Olson) to change the time of the Common Council meetings to 5:30 p.m. and to include a public comment section at the beginning and end of each Council agenda. Boardman; no. Motion carried.

Conditional Use Permit No. 13-01: Stateline Veterinary Clinic

Motion (Reynolds/Olson) to approve Conditional Use Permit 13-01 for the Stateline Veterinary Hospital, 1950 N. Wisconsin Street. Motion carried.

Consider ETP CSM: W4331 County Road ES

Motion (Reynolds/Olson) to approve an ETP CSM for W4331 County Road ES. Motion carried.

Community Service Officer Vacancy

Motion (Payson/Olson) to authorize staffing of the Community Service Officer position. Roll call vote: Olson, yes; Boardman, yes; D'Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

ADJOURN

Motion (Boardman/Rehberg) to adjourn at 7:05 p.m.

Darlene Igl
City Clerk