
COMMON COUNCIL MEETING
August 19, 2013
CITY OF ELKHORN
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121

The Common Council meeting was called to order at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

ROLL CALL

Present: Aldermen Brian Olson, Jim Boardman, Jim D'Alessandro, Scott McClory, Hoss Rehberg, Gary Payson, Sr.

Others present: Administrator Tapson, City Attorney Ward Phillips, City Clerk Darlene Igl, Police Chief Joel Christensen, Finance Director Mary Hinske, Electric Utility Director John Murphy, Fire Chief Rod Smith, Recreation Director Wendy Ard, Library Director Lisa Selje, City Engineer Gary Welsh, DPW Director Terry Weter, Dick DeHaan, Jim Taylor, Kim DeHaan, Rob Slauson, representative from Burbach Aquatics.

PUBLIC COMMENT

No public comment.

CONSENT AGENDA

Motion (Payson/Boardman) to approve the minutes of the August 5, 2013 Common Council meeting and a bartender license for Shiloh M. Graske. Motion carried.

BILLS PAYABLE

Motion (McClory/Rehberg) to approve the City and Utility Bills in the amount of \$2,184,426.68 (Check number 91416-91800). Roll call vote: Olson, yes; Boardman, yes; D'Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

REPORT OF CITY OFFICERS

Mayor's Report

Kim DeHaan presented the Common Council with a plaque from the Rotary asking that it be displayed in the Council Chambers.

The Common Council agreed that the first meeting in September would be held on the 3rd due to the holiday.

City Administrator's Report

Administrator Tapson stated a notice had been received from WERC that the IBEW has petitioned for election.

LIAISON REPORTS

Historic Preservation – no

Fire Advisory Board – meeting scheduled for July

Library Board – circulation continues to increase; trivia night being planned for October

Chamber – none

Elkhorn Business Alliance – meeting Thursday

Police & Fire Commission – none
Recreation Advisory Board – four new events being planned
Sunset Pool Ad Hoc – Motion (D’Alessandro/Payson) to disband the Sunset Pool Ad Hoc Committee. McClory opposed; motion carried.

COMMITTEE REPORTS

Municipal Services & Utilities

A presentation was provided by representatives of Burbach Aquatics. It was stated that Burbach is a consulting engineering firm that provides design services but does not construct pools. The proposed agreement for services was discussed including phases for feasibility/marketing, referendum support and conceptual designs. After discussion, motion (Payson/D’Alessandro) to send this item back to the Municipal Services & Utilities Committee for further review.

Alderman Payson reported that the Committee recommended formally rejecting bids for the extension of sidewalks along Market Street as they came in over budget. Motion (Payson/Boardman) to reject the bids received for the extension of sidewalks on Market Street. Motion carried.

The Committee had discussed options for reconfiguration of office in City Hall. It was recommended that the Strang study be updated for 10 year occupancy and to create a long term plan for City offices.

A proposal from Burbach Aquatics had been received and discussed.

Finance & Judicial

Alderman McClory stated that the Committee had recommended approval of a .4 acre strip of land to Holton Manor at a price of \$15,000 per acre for a total of \$6,000. Motion (McClory/Rehberg) to approve the sale of land as recommended. Roll call vote: Olson, yes; Boardman, yes; D’Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

After review, the Committee recommended to Council that the dividend be held by CVMIC until directed by the City to release. Motion (McClory/Payson) to authorize CVMIC to hold the liability insurance dividend. Roll call vote: Olson, yes; Boardman, yes; D’Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

The proposal for the renewal of the liability insurance coverage with CVMIC was reviewed and recommended to Council. Motion (McClory/Boardman) to renew liability insurance coverage for 205-2016 with CVMIC. Roll call vote: Olson, yes; Boardman, yes; D’Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

The Committee recommended awarding the purchase of a truck for the water department from Kunes Ford. Motion (McClory/Boardman) to award the bid for the truck purchase to Kunes Ford at a cost of \$21,763. Roll call vote: Olson, yes; Boardman, yes; D’Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

NEW BUSINESS

Electronic Communication: Elected Officials

It was agreed that email accounts would be created by the city for each Alderman. Motion (McClory/D’Alessandro) to draft a policy regarding electronic communications. Motion carried. The purchase of electronic devices will be discussed at a future meeting.

Proposed Facility Rental Fee Structure

The Park and Rec Advisory Board recommended a new fee structure for fields and park usage. Motion ((McClory/Boardman) to adopt the fee structure for fields and park usage as recommended. Motion carried.

PUBLIC COMMENT

No public comment.

ADJOURN

Motion (Payson/Boardman) to adjourn at 6:45 p.m.

Darlene Igl
City Clerk