
COMMON COUNCIL MEETING
October 7, 2013
CITY OF ELKHORN
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121

The Common Council meeting was called to order at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

ROLL CALL

Present: Mayor Howie Reynolds, Aldermen Brian Olson, Jim Boardman, Jim D'Alessandro, Scott McClory, Hoss Rehberg, Gary Payson, Sr.

Others present: Administrator Tapson, Attorney Ward Phillips, City Clerk Darlene Igl, Police Chief Joel Christensen, Police Captain Jon Anzalone, Finance Director Mary Hinske, Electric Utility Director John Murphy, Fire Chief Rod Smith, Library Director Lisa Selje, Rec Director Wendy Ard, Attorney Swatek, Eric Messerschmidt, Tyler Lamb – Southern Lakes Newspapers.

PUBLIC COMMENT

No public comment.

CONSENT AGENDA

Motion (Boardman/Olson) to approve the minutes of the September 16, 2013 Common Council meeting. Motion carried.

REPORT OF CITY OFFICERS

Mayor's Report

No report.

City Administrator's Report

Administrator Tapson submitted the 2014 Proposed Budget. He stated that the water treatment plan and replacement of Sunset Pool are pending. The proposed budget includes a proposal for staff enhancements to EMS. It was stated that expenditure restraint and transportation aides will decrease approximately \$38,000. The proposed tax levy would be a \$14,000 increase (3%) which results in a City only mill rate of \$6.89 per thousand. The Public Hearing is scheduled for November 11 at 5:00 p.m. The review process will begin on Monday, October 14. After discussion, motion (McClory/Boardman) to hold a Committee of the Whole meeting to begin the review process. D'Alessandro opposed. Motion carried. It was requested that the meeting be held in the Council Chambers.

COMMITTEE REPORTS

Municipal Services

Alderman Payson stated that the Committee recommended to Council that thirteen distribution transformers be designated as surplus city property and to use the services of Dakota American Transformers to dispose of the property.

The Committee discussed the future of City facilities including City Hall. A security assessment performed by the PD which identified concerns was reviewed. The Committee agreed that \$10,000 to \$15,000 be allocated to perform design work related to City Hall.

It was discussed that two proposals had been submitted from Barrientos Architectural. A collocation analysis could be conducted for \$24,000 which would be a shared cost project with Walworth County. The second proposal at a cost of \$18,000 would be for a facilities needs assessment focusing on the City's requirements. The Committee asked that these studies be included among the 2014 CIP projects for consideration during the 2014 budget review process.

The Committee discussed the possibility of using non-invasive technology to identify subsurface conditions at Sunset Park. It was agreed to request that a representative from Ground Penetrating Radar Systems, Inc be asked to attend a future meeting to discuss further.

Human Resources

Alderman Olson stated that the Committee reviewed the compensation plan including optional pay structures. It was agreed by Committee that the sample of comparable municipalities be expanded to include an additional five or six. The Committee will further review "Appendix G" and discuss at the next meeting.

NEW BUSINESS

Resolution No. 13-11: A Resolution Authorizing a Referendum Election on Nov. 5, 2013

Motion (Boardman/Olson) to adopt Resolution No. 13-11. Motion carried.

Resolution No. 13-12: A Resolution Authorizing the Disposal of Surplus Property

Motion (Olson/Payson) to adopt Resolution No. 13-12. Motion carried.

The Reddroom Liquor License

A memorandum in support of revocation prepared by Attorney Phillips and a letter dated October 3 from Attorney Swatek had been provided to Council members prior to the meeting for review. Motion (Payson/Boardman) to revoke the liquor license of The Reddroom based on the finding that it was operating as a disorderly, riotous improper establishment. Roll call: Olson, yes; Boardman, yes; D'Alessandro, recused; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

Conditional Use Permit 13-06: Jones Lakes Area Real Estate, LLC, 507-511 S. Lincoln St.

Motion (Boardman/Olson) to approve Conditional Use Permit 13-06 for Jones Lakes Area Real Estate, LLC, 507-511 S. Lincoln St. Motion carried.

PUBLIC COMMENT

No public comment.

ADJOURN

Motion (Boardman/Olson) to adjourn at 5:50 p.m. Motion carried.

Darlene Igl
City Clerk