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**COMMON COUNCIL MEETING**  
**November 4, 2013**  
**CITY OF ELKHORN**  
**COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121**

The Common Council meeting was called to order at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

**ROLL CALL**

Present: Mayor Howie Reynolds, Aldermen Brian Olson, Jim Boardman, Scott McClory, Hoss Rehberg, Gary Payson, Sr.

Others present: Administrator Tapson, Attorney Ward Phillips, City Clerk Darlene Igl, Police Chief Joel Christensen, Finance Director Mary Hinske, Electric Utility Director John Murphy, Fire Chief Rod Smith, DPW Director Terry Weter, Rec Director Wendy Ard, City Engineer Gary Welsh, Library Director Lisa Selje, Tyler Lamb.

**PUBLIC COMMENT**

No public comment.

**CONSENT AGENDA**

Motion (Boardman/Payson) to approve the minutes of the October 21, 2013 Common Council meeting and a bartender operator's license for Judith Mann. Motion carried.

**REPORT OF CITY OFFICERS**

*Mayor's Report*

Mayor Reynolds stated that the Sunset Pool Referendum election is Nov. 5 from 7 am to 8pm.

*City Administrator's Report*

Administrator Tapson stated that a draft of the N. Lincoln Street study had been received from SEWRPC. The City has asked that SEWRPC further review traffic calming measures.

Administrator Tapson stated that correspondence had been received stating that the City had been approved for a DNR safe drinking water loan. This will be placed on a future agenda for consideration.

**COMMITTEE REPORTS**

*Human Resources*

Alderman Olson stated that the Committee had completed their review of the compensation plan.

The vacancy created by the resignation of Mike Early had been discussed. Employee Todd Hanson had been interviewed and it was proposed that he be offered the position with a six month orientation period at a pay increase equal to the midpoint between his current salary and that of the incumbent currently in the position. Motion (Olson/Boardman) to approve offering the position of DPW Field Operations Supervisor to Todd Hanson with the conditions stated. Roll call vote: Olson, yes; Boardman, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

**2014 BUDGET REVIEW**

Administrator Tapson provided a review of the capital improvement plan stating that the \$7.5 million limit referenced in discussions on the replacement of the pool was a maximum capacity for borrowing based on the financial performance standards. Spending at that level for specific projects had not been approved.

Administrator Tapson stated that a study of City Hall is included in the 2014 budget.

Alderman Olson proposed that the budget process, practices and policies be reviewed beginning in January. Alderman McClory stated that the review process begin with those documents already in place.

## **NEW BUSINESS**

### ***Consider WE Energies Easement***

A revised easement agreement with WE Energies was presented for consideration including compensation of \$3,500, language to address the future replacement of trees or shrubs and replacement of fencing. Motion (Boardman/Rehberg) to approve the WE Energies easement. Roll call vote: Olson, yes; Boardman, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

### ***Law Enforcement Mutual Aid (SMART)***

Chief Christensen recommended to the Council that the City enter into a mutual aid agreement with the Suburban Mutual Assistance Response Teams (SMART). This agreement would provide the Police Department with additional law enforcement resources during an emergency. A resolution authorizing participation is required.

### ***Resolution 13-14: A Resolution Authorizing a Mutual Aid Agreement – Participation in Suburban Mutual Assistance Response Teams***

Motion (McClory/Payson) to adopt Resolution 13-13. Motion carried.

## **PUBLIC COMMENT**

No public comment.

## **ADJOURN**

Motion (Boardman/Olson) to adjourn at 5:55 p.m.

Darlene Igl  
City Clerk