
COMMON COUNCIL MEETING
January 20, 2014
CITY OF ELKHORN
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121

The Common Council meeting was called to order at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

ROLL CALL

Present: Mayor Howie Reynolds, Aldermen Brian Olson, Jim Boardman, Jim D'Alessandro, Scott McClory, Hoss Rehberg, Gary Payson, Sr.

Others present: Administrator Tapson, Attorney Ward Phillips, City Clerk Darlene Igl, Police Chief Joel Christensen, Finance Director Mary Hinske, Electric Utility Director John Murphy, Fire Chief Rod Smith, Rec Director Wendy Ard, Library Director Lisa Selje, Kellen Olshefski, Dave Fladten, Bruce Kudick, Dick Howard, Warren Hansen, Deputy Clerk Corrie Daly

PUBLIC COMMENT

No public comment.

CONSENT AGENDA

Motion (Boardman/Olson) to approve the minutes of the January 6, 2014 Common Council meeting and bartender operator's licenses for Michael J. Barr and Trina Farley. Motion carried.

BILLS PAYABLE

Motion (McClory/Boardman) to approve the City and Utility Bills in the amount of \$5,952,568.48 (Check number 92872-93500). Roll call vote: Olson, yes; Boardman, yes; D'Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

REPORT OF CITY OFFICERS

Mayor's Report

Mayor Reynolds reported that Tom Jensen had resigned from the Economic Development Ad Hoc Committee.

City Administrator's Report

No report.

LIAISON REPORTS

Historic Preservation – no report
Fire Advisory Board – meeting January 23
Library Board – no report
Chamber – no report
Economic Development Ad Hoc – meeting January 23
Police & Fire Commission – meeting January 22
Recreation Advisory Board – meeting this week

COMMITTEE REPORTS

Finance & Judicial/Human Resources

Alderman McClory stated that the Committee had recommended approval of a request to purchase two replacement computers. Finance Director Hinske stated that an additional computer is needed for the municipal court. Motion (McClory/Boardman) to approve the purchase of three replacement computers not to exceed \$2,100. Roll call vote: Olson, yes; Boardman, yes; D'Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

The Committee reviewed a proposal for implementation of an internal employee intranet. Motion (McClory/Olson) to authorize an employee intranet at a cost of \$2,000 for design/development and a \$30 monthly fee for the service. Roll call vote: Olson, yes; Boardman, yes; D'Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

The budget process was discussed and it was requested that this item be placed on the first agenda in April for further review.

It was agreed that representatives from Ehlers be invited to attend the next committee meeting to discuss objectives of financial management workshops which were included in the 2014 budget.

The committee reviewed and recommended approval of a proposed settlement from Stantec Consulting Services for sanitary sewer lateral repairs and property damages at 102 E. Court Street which resulted from failure to properly reconnect the lateral serving the property during the Washington Street reconstruction project. Motion (McClory/Boardman) to accept the proposed settlement in the amount of \$10,881.74 which is 75% of the total cost for repairs/damages. Roll call vote: Olson, yes; Boardman, yes; D'Alessandro, yes; McClory, yes; Rehberg, no; Payson, no. Motion carried.

NEW BUSINESS

Consider Elimination of Dept. of Public Works Director Position

Due to the duties and responsibilities associated with the position of Public Works Director being diminished as a result of the water and electric utilities merger, it was agreed that the position be eliminated. Motion (Olson/Payson) to eliminate the position of Dept. of Public Works Director. Motion carried.

Consider Authorization to Advertise Position

A position description for Operations Manager-Department of Public Works and advertisement for the position were provided to Council. Motion (Olson/Payson) to authorize staff to advertise the position. Motion carried.

Consider Purchase Agreement: Great Lakes Components, LLC

Motion (Payson/Boardman) to approve a purchase agreement for the sale of City owned parcels YUSW 00046C, YUSW 00046D, YUSW 00053A, YUSW 00053B, YUSW 00053C together with portions of Immega Lane as well as an eighteen foot alley to Great Lakes Components, LLC. Roll call vote: Olson, yes; Boardman, yes; D'Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

Consider CSM: FL Partners

Motion (Payson/Boardman) to approve a CSM for a land division at 58 W. Market Street for FL Partners as recommended by the Plan Commission. Motion carried.

Consider CSM: Kud's Ltd, Inc. and 1267 Wisconsin, LLC

Motion (Payson/Olson) to approve a CSM for a land division at 830 N. Wisconsin Street for Kud's Ltd, Inc. and 1267 Wisconsin, LLC as recommended by the Plan Commission. Motion carried.

EMS Billing Contract

Chief Smith stated that EMS Medical Billing Associates' contract increased collection fees by .5%. Motion (Olson/Rehberg) to approve the 3 year contract with EMS Medical Billing Associates, LLC. With a 7.5% collection fee. Roll call vote: Olson, yes; Boardman, yes; D'Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

EMS Staffing Report

Dave Fladten presented an EMS staffing report to Council and was asked to provide periodic data reports on staffing.

PUBLIC COMMENT

No public comment.

ADJOURN

Motion (Payson/Olson) to adjourn at 6:15 p.m.

Darlene Igl
City Clerk