
COMMON COUNCIL MEETING
February 3, 2014
CITY OF ELKHORN
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121

The Common Council meeting was called to order at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

ROLL CALL

Present: Mayor Howie Reynolds, Aldermen Brian Olson, Jim Boardman, Jim D'Alessandro, Scott McClory, Hoss Rehberg, Gary Payson, Sr.

Others present: Administrator Tapson, Attorney Ward Phillips, City Clerk Darlene Igl, Police Chief Joel Christensen, Finance Director Mary Hinske, Utility Director John Murphy, Fire Chief Rod Smith, Kellen Olshefski, Recreation Director Wendy Ard, Steve Lehmkuhl, Chris Clapper, Library Director Lisa Selje MSA Representative Carter Arndt.

PUBLIC COMMENT

No public comment.

CONSENT AGENDA

Motion (Boardman/Olson) to approve the minutes of the January 20, 2013 Common Council meeting and bartender's license for Rachel Jurgens. Motion carried.

REPORT OF CITY OFFICERS

Mayor's Report

Mayor Reynolds appointed Administrator Tapson, Alderman Olson, Rec Director Ard, Ashley Duchemin, Rob Slausen and Bruce Lechner to the Sunset Pool Design Steering Committee. Motion (Payson/Olson) to confirm the appointments as made. Motion carried.

City Administrator's Report

Administrator Tapson stated that the deadline for AFSCME to recertify has passed (January 30). A "Notice of Consequences" will be prepared and submitted.

COMMITTEE REPORTS

Municipal Services & Utilities

Alderman Payson stated that the committee reviewed staffing requirements for the Dept. of Public Works and recommended the hiring of one full-time employee and adding a minimum of two seasonal employees. Motion (Payson/Olson) to authorize staff to hire one full-time employee for Public Works and two seasonal employees. Motion carried.

The Committee discussed whether to open Sunset Pool in 2014. It was recommended to Council that the pool not be opened in 2014. Motion (Olson/Boardman) that Sunset Pool remain closed in 2014. Roll call vote: Olson, yes; Boardman, yes; D'Alessandro, yes; McClory, yes; Rehberg, no; Payson, no. Sunset Pool will not open in 2014.

Finance & Judicial

The Committee received a market status report from John Henderson and Vyttau Barcas of MLG. It was recommended by the committee that the contract be extended for a period of one

year. Motion (McClory/Boardman) to extend the NAI/MLG contract for one year from Feb. 28, 2014 to Feb. 28, 2015. Roll call vote: Olson, no; Boardman, yes; D'Alessandro, no; McClory, yes; Rehberg, no; Payson, yes. Mayor Reynolds voted to break the tie; yes vote. Motion carried.

Representatives from Ehlers were present to discuss the upcoming financial management plan review. A scope of services will be prepared based on those discussions.

Proposals for audio/video equipment for Council Chambers were reviewed with no action recommended at this time.

The Committee discussed the purchase and issuance of tablets for Council members. Motion (McClory/Payson) to purchase tablets for Council members not to exceed \$500. Staff was asked to draft a policy on the use of the devices. Roll call vote: Olson, yes; Boardman, yes; D'Alessandro, yes; McClory, yes; Rehberg, no; Payson, yes. Motion carried.

OLD BUSINESS

Ad Hoc Pool Interview Committee Report

Administrator Tapson stated that the Committee had conducted interviews and recommended that the Council engage the services of MSA for design per the submitted proposal. Motion (Olson/Payson) to select MSA as the Sunset Pool design consultant. Roll call vote: Olson, yes; Boardman, yes; D'Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

NEW BUSINESS

Resolution 14-01: A Resolution for Abandonment of a Public Right-of-Way Identified as Immega Lane

Resolution was introduced.

Resolution 14-02: A Resolution to Amend the City of Elkhorn Personnel Policies and Procedures Manual

Motion (Olson/Payson) to adopt Resolution 14-02. Motion carried.

Ordinance No. 14-01: An Ordinance Establishing a Salary Schedule Covering Elected Officials

Motion (McClory/Payson) to recommend adoption of Ordinance No. 14-01. Roll call vote: Olson, no; Boardman, no; D'Alessandro, no; McClory, no; Rehberg, no; Payson, no. Motion failed.

Professional Services Agreement: MSA Professional Services, Inc.

Motion (Olson/Payson) to approve the Professional Services Agreement for the Sunset Park replacement pool site assessment in the amount of \$8,800. Roll call vote: Olson, yes; Boardman, yes; D'Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

Riser Repair and Expansion Joint Replacement

Utility Director Murphy stated that the Lakeland water tower is leaking and a proposal from Chicago Bridge and Iron was received for repairs in the amount of \$32,000. Motion (Boardman/Payson) to approve the repairs in the amount of \$32,000 from C B & I. Roll call vote: Olson, yes; Boardman, yes; D'Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

Distribution – Transmisison Interconnection Agreement

The First Amended and Restated Distribution-Transmission Interconnection Agreement with American Transmission Company was discussed. Motion (Boardman/Rehberg) to approve the agreement as submitted. Motion carried.

PUBLIC COMMENT

No public comment.

ADJOURN INTO CLOSED SESSION

Motion (Boardman/McClory) to adjourn to closed session per §19.85(1)(g) “Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.” Roll call vote: Olson, yes; Boardman, yes; D’Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried. Adjourned to closed session at 6:05 p.m.

RECONVENE IN OPEN SESSION

Reconvened in open session at 6:45 p.m.

ADJOURN

Motion (McClory/Olson) to adjourn at 6:45 p.m.

Darlene Igl
City Clerk