
COMMON COUNCIL MEETING
March 3, 2014
CITY OF ELKHORN
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121

The Common Council meeting was called to order at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

ROLL CALL

Present: Mayor Howie Reynolds, Aldermen Brian Olson, Jim Boardman, Jim D'Alessandro, Scott McClory, Hoss Rehberg, Gary Payson, Sr.

Others present: Administrator Tapson, Attorney Ward Phillips, City Clerk Darlene Igl, Police Chief Joel Christensen, Finance Director Mary Hinske, Utility Director John Murphy, Fire Chief Rod Smith, Kellen Olshefski, Steve Lehmkuhl, Carter Arndt.

PUBLIC COMMENT

No public comment.

CONSENT AGENDA

Motion (Boardman/D'Alessandro) to approve the minutes of the February 17, 2014 Common Council meeting, a bartender's license for Heather Esch and a temporary Class "B" Retailer's License for St. Patrick's Parish. Motion carried.

REPORT OF CITY OFFICERS

Mayor's Report

No report.

City Administrator's Report

Administrator Tapson stated that interviews for the Public Works Crewman position and the Operations Manager position will be conducted later in the week.

COMMITTEE REPORTS

Finance & Judicial

The Committee reviewed a proposal to conduct a series of financial management workshops to be scheduled after the April election. It was recommended to Council that the City engage Ehlers to conduct the workshops. Motion (McClory/Boardman) to approve the proposal with Ehlers to conduct financial management plan workshops for a flat fee of \$9,500. Roll call vote: Olson, yes; Boardman, yes; D'Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

The Committee reviewed the results of interviews with consulting firms to conduct a compensation study jointly with Delavan and Lake Geneva. Administrator Tapson stated that two provisions would be added to the contract which would allow any of the three municipalities to add "ala carte" to the scope of the study and that all parties would be responsible for their share of the cost if they opted not to move forward with the study. Motion (McClory/Payson) to enter into a common contract with Delavan and Lake Geneva to conduct a compensation study and to authorize the City Administrator to execute the contract subject to review by the City

Attorney. Roll call vote: Olson, yes; Boardman, yes; D'Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

Legislative & Regulatory

The Committee had reviewed information regarding a licensed business selling alcohol to an underage buyer during a compliance check. The Committee assessed 75 demerit points against Wilson Farm Meats.

Revisions to Section 12.03(18) related to the responsible beverage server training course were discussed which would allow training to be completed at any State certified program including online offerings. The Committee recommended that the code revision be approved by Council. The ordinance appeared later on the agenda as a first reading.

Additional revisions to code sections were discussed and recommended for approval. Changes to code sections designating officers, various code sections referencing DPW Director or Director of Public Works and references to a City Health Officer were modified. The first reading of the ordinance changes will appear on the March 17 Common Council agenda.

UNFINISHED BUSINESS

Sunset Pool Design Services

An agreement for basic pool design services including preliminary design, site survey, final design/bidding and construction administration was provided by MSA Professional Services for a lump sum fee of \$230,300. Motion (Olson/Payson) to approve the contract with MSA Professional Services in the amount of \$230,300 subject to the City Attorney's review. Roll call vote: Olson, yes; Boardman, yes; D'Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

A proposal to conduct an inspection for asbestos and lead paint for the Sunset Pool was discussed. Motion (Boardman/Olson) to approve a contract with MSA Professional Services for asbestos and lead paint inspection for an estimated cost of \$1,300 subject to the City Attorney's review. Roll call vote: Olson, yes; Boardman, yes; D'Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

NE Water Treatment Facility

Administrator Tapson stated that if the Council is interested in being considered for the safe drinking water loan program, bids should be solicited for the NE Water Treatment facility project. He stated that there is no commitment on the part of the City in accepting bids for the project. It was stated that the design may be modified to include a small facility as the original design included vehicle bays for the water utility and an office area which is no longer necessary. Motion (McClory/Boardman) to authorize soliciting bids for the NE Water Treatment facility. Roll call vote: Olson, yes; Boardman, yes; D'Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

NEW BUSINESS

Ordinance No. 14-03: An Ordinance to Amend the Elkhorn Municipal Code at Chapter 12

First reading of Ordinance No. 14-03.

Resolution 14-03: A Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing

Motion (Payson/McClory) to adopt Resolution 14-03. Roll call vote: Olson, yes; Boardman, yes; D'Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

PUBLIC COMMENT

No public comment.

ADJOURN

Motion (Olson/Boardman) to adjourn at 6:10 p.m.

Darlene Igl
City Clerk