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**COMMON COUNCIL MEETING**  
**March 17, 2014**  
**CITY OF ELKHORN**  
**COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121**

The Common Council meeting was called to order at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

**ROLL CALL**

Present: Brian Olson, Jim Boardman, Jim D'Alessandro, Scott McClory, Hoss Rehberg, Gary Payson, Sr.

Others present: Attorney Randy Leece, City Clerk Darlene Igl, Police Chief Joel Christensen, Finance Director Mary Hinske, Utility Director John Murphy, Fire Chief Rod Smith, Library Director Lisa Selje, Kellen Olshefski, Steve Lehmluhl, Police Captain Jon Anzalone

**PUBLIC COMMENT**

No public comment.

**CONSENT AGENDA**

Motion (Boardman/Payson) to approve the minutes of the March 3, 2014 Common Council meeting and a bartender operator's license for Michael Gaber. Motion carried.

**BILLS PAYABLE**

Motion (McClory/Boardman) to approve the City and Utility Bills in the amount of \$1,796,341.02 (Check number 93802-94032). Roll call vote: Olson, yes; Boardman, yes; D'Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

**REPORT OF CITY OFFICERS**

*Mayor's Report*

Alderman Olson requested that the Sunset Pool Steering Committee be added to Council agendas under liaison reports. He reported that the final design stage meeting is scheduled for April 9 with an Open House scheduled for April 23.

Police Captain Jon Anzalone provided an update from the staff Safety Committee. Accomplishments in 2013 were reviewed and plans for 2014 were outlined.

*City Administrator's Report*

No report.

**LIAISON REPORTS**

Historic Preservation – no report

Fire Advisory Board – meeting in April

Library Board – documents relating to the Library debt are being prepared

Chamber – Festival of Summer will only be held for one day beginning in 2014

Economic Development Ad Hoc – proposed code revisions are being prepared

Police & Fire Commission – meeting March 19

Recreation Advisory Board – meeting March 19

## **COMMITTEE REPORTS**

### ***Finance & Judicial***

Alderman McClory stated that the Committee had recommended approval of upgrading the Police Department's dispatch radio console and reprogramming of the existing mobile and portable radios with a new frequency that is being implemented. Motion (McClory/Boardman) to approve the work as proposed by General Communications in the amount of \$6,620. Roll call vote: Olson, yes; Boardman, yes; D'Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried.

The Committee discussed insurance proposals and recommended utilizing the services of AJ Gallagher if provided at no cost to prepare coverage specifications and review/evaluate proposals. Motion (McClory/Boardman) to authorize utilizing AJ Gallagher as recommended. Motion carried.

Additional information regarding the purchase of tablets for Council members was provided which would increase the cost per unit by approximately \$169. It was recommended by the Committee that a budget adjustment for the purchase of the tablets including the additional items in the "bundle" pricing be approved. Motion (McClory/D'Alessandro) to authorize a budget adjustment for the purchase of seven Surface 2 tablet bundles for a price not to exceed \$5,000.

Alderman McClory requested that the Library debt be placed on the next Finance & Judicial Committee agenda.

### ***Human Resources***

Alderman Olson reported that the Committee met to consider authorization to fill the Finance Director/Comptroller position. It was decided that a restructuring of duties/tasks be considered before advertising for the position. The Committee will meet on March 31<sup>st</sup> at 4:00 p.m.

## **NEW BUSINESS**

***Ordinance No. 14-02: An Ordinance to Amend the Elkhorn Municipal Code at Chapters 1, 4, 7, 8, 10,12, 14, 18, 22 and 25***

First reading of Ordinance No. 14-02.

***Ordinance No. 14-03: An Ordinance to Amend the Elkhorn Municipal Code at Chapter 12***

Motion (Payson/D'Alessandro) to adopt Ordinance No. 14-03. Motion carried.

## **PUBLIC COMMENT**

No public comment. Alderman Boardman requested that consideration of contracting with a cleaning service for City facilities be placed on the next Municipal Services Committee agenda.

## **ADJOURN TO CLOSED SESSION**

Motion (Payson/McClory) to adjourn to closed session pursuant to §19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." Roll call vote: Olson, yes; Boardman, yes; D'Alessandro, yes; McClory, yes; Rehberg, yes; Payson, yes. Motion carried. Adjourn to Closed Session at 6:02 p.m.

## **RECONVENE IN OPEN SESSION**

Reconvened in open session at 6:15 p.m.

**ADJOURN**

Motion (Payson/Boardman) to adjourn at 6:15 p.m.

Darlene Igl  
City Clerk