
COMMON COUNCIL MEETING
May 5, 2014
CITY OF ELKHORN
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121

The Common Council meeting was called to order at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

ROLL CALL

Present: Mayor Brian Olson, Aldermen Payson, Rehberg, Huss, D'Alessandro, McClory
Others present: Administrator Tapson, Attorney Ward Phillips, City Clerk Darlene Igl, Police Chief Joel Christensen, Utility Director John Murphy, Fire Chief Rod Smith, DPW Operations Manager Martin Nuss, Cairie Virrueta, Barry Butters, John Henderson, Doug Snyder, Mike Van Den Bosch, Rec Director Wendy Ard, Library Director Lisa Selje, Mike Reader, Kirk McGill, Attorney David Schulz, Kellen Olshefski, Chris Clapper, Alan Larsen.

PUBLIC COMMENT

No public comment.

CONSENT AGENDA

Motion (Payson/Huss) to approve the minutes of the April 21, 2014 Common Council meeting, a bartender's license for Brian Beck and a temporary Class "B" Retailer's License for the Elkhorn Chamber of Commerce Festival of Summer. Motion carried.

REPORT OF CITY OFFICERS

Mayor's Report

Mayor Olson stated that Mike Van Den Bosch had resigned from the Economic Development Ad Hoc Committee and Tim Shiroda would be unable to serve on the Plan Commission. Mayor Olson appointed Barry Butters to the Economic Development Ad Hoc Committee and Jason Hunter to the Plan Commission. Motion (Payson/Rehberg) to confirm the appointments as made. Roll call vote: Payson, yes; Rehberg, yes; Huss, yes; D'Alessandro, yes; Myrin, yes. Motion carried.

City Administrator's Report

Administrator Tapson stated that Carter Arndt with MSA Professional Services would attend a future Council meeting to review the proposed Sunset Pool design review package if requested. It was agreed that he would be invited to attend the next Common Council meeting.

Administrator Tapson reported that interviews with four applicants for the Finance Director position are scheduled for the week of May 12th.

It was stated that Cairie Virrueta had been assigned duties as Deputy Clerk. Motion (D'Alessandro/Payson) to designate Cairie Virrueta as Deputy Clerk. Roll call vote: Payson, yes; Rehberg, yes; Huss, yes; D'Alessandro, yes; Myrin, yes. Motion carried.

STAFF REPORTS

Comprehensive Plan Economic Development Component Update

Mike Van Den Bosch presented an update from the Economic Development Ad Hoc Committee. An outline of items that the committee believes should be undertaken by some form of economic development entity was reviewed. The Committee has discussed the potential of hiring a firm to conduct a study such as a retail gap analysis to identify what types of retail offerings are lacking in the region to determine prospects that may be suited to available sites. It was discussed that the study could be conducted to include other industry segments as well. It was discussed that it may be advantageous to have one or more members of the Economic Development Ad Hoc Committee participate in the review of the updates to the Comprehensive Plan.

Precision Plus, Inc. – Lanco L.L.C. Presentation

Mike Reader of Precision Plus, Inc. stated that a planned expansion project will like add approximately 30 jobs and will increase the facility by 65,000 square feet. The company is currently facing a power supply issue that needs to be addressed. The expansion project will be in two phases. The first phase will be the construction of a power house while the second phase will include building around the power house. Precision Plus, Inc. is proposing to finance the project with Industrial Development Revenue Bonds. It was stated that the City would issue the bonds as a conduit but that these would not be a debt of the City nor would any liability attach to the City for these bonds.

Kirk McGill stated that a critical issue in the expansion project is obtaining the necessary transformers which currently take approximately 19 weeks to receive. Utility Director Murphy stated that there is currently one transformer on hand as a backup. It was discussed that a reimbursement agreement could be prepared in which Precision Plus would agreed to reimburse the City for the cost of the transformers necessary for their expansion. This would protect the City from absorbing the cost of the transformers should the Precision Plus project not move forward. Attorney Schulz stated that he would prepare such an agreement and submit it to the City Attorney. Motion (D'Alessandro/Rehberg) to authorize the City Attorney to execute a reimbursement agreement for the purchase of the transformers and to authorize Utility Director Murphy to purchase transformers once the agreement is approved. Roll call vote: Payson, yes; Rehberg, yes; Huss, yes; D'Alessandro, yes; Myrin, yes. Motion carried.

COMMITTEE REPORTS

Municipal Services & Utilities

Alderman Payson reported that the Committee had reviewed a proposal for the construction of an ADA compatible playground in Sunset Park for approximately \$98,000. Motion (Payson/Huss) to send this item back to Municipal Services for further consideration. Roll call vote: Payson, yes; Rehberg, yes; Huss, yes; D'Alessandro, yes; Myrin, yes. Motion carried.

The committee discussed and agreed to bid the N. Wisconsin sidewalk project with a base bid with alternates for the Bielinski and Keefe portions.

After discussion regarding the need for street maintenance on Market Street, it was agreed to repair N. Wisconsin Street using concrete and to bid the project at the same time as the N. Wisconsin sidewalk project.

It was discussed that the Nettesheim lift station has serious maintenance issued with two of the three pumps not functioning. The cost of repairs for the lift station is estimated at \$600,000. The committee asked for additional information.

There was discussion regarding the costs to maintain the rotary soccer fields. Staff was directed to send correspondence to the Elkhorn Soccer Club to inquire whether there was an interest in the city deeding the property to them.

Finance & Judicial

Alderman D'Alessandro reported that the Committee had reviewed a request for the purchase of two vehicles for Public Works. Motion (D'Alessandro/Payson) to authorize the purchase of a Ford F150 from Elkhorn Motors in the amount of \$24,214.50. Roll call vote: Payson, yes; Rehberg, yes; Huss, yes; D'Alessandro, yes; Myrin, yes. Motion carried. Motion (D'Alessandro/Payson) to authorize the purchase of a Ford F350 from Elkhorn Motors in the amount of \$28,114.50. Roll call vote: Payson, yes; Rehberg, yes; Huss, yes; D'Alessandro, yes; Myrin, yes. Motion carried.

Alderman D'Alessandro reported that the Committee had reviewed a request to approve a GIS Data Collection project in the amount of \$12,900 for the second year of gathering data in this three year project. Motion (D'Alessandro/Payson) to approve the GIS Data Collection project for in the amount of \$12,900. Roll call vote: Payson, yes; Rehberg, yes; Huss, yes; D'Alessandro, yes; Myrin, yes. Motion carried.

UNFINISHED BUSINESS

NE Water Treatment Facility Bids

Doug Snyder, Baxter & Woodman, stated that bids for water supply improvements were received with the lowest bidder as Staab Construction with a bid of \$10,013,166. He stated that June 30th is the closing date for the safe water drinking loan program. Motion (D'Alessandro) not to proceed with the project at this time based on cost. Lack of second; motion failed.

Doug Snyder stated that the City could lose half of the Centralia facility and have adequate water for the City's needs. Administrator Tapson stated that the City may not have the ability to move forward with the project at this time due to the cost. Motion (Rehberg/D'Alessandro) not to proceed with the NE Water Treatment Facility project at this time. Roll call vote: Payson, no; Rehberg, yes; Huss, yes; D'Alessandro, yes; Myrin, yes. Motion carried.

NEW BUSINESS

Ordinance No. 14-04: An Ordinance to Amend the Elkhorn Municipal Code at Chapter 13 Titled "Utilities"

First reading of Ordinance No. 14-04.

Resolution 14-06: Initial Resolution Relating to Industrial Development Revenue Bond Financing on Behalf of Precision Plus, Inc. and Lanco L.L.C.

Motion (Payson/Rehberg) to adopt Resolution 14-06. Roll call vote: Payson, yes; Rehberg, yes; Huss, yes; D'Alessandro, yes; Myrin, yes. Motion carried.

Resolution 14-07: Resolution Relating to Waiver of Section 66.1103(11)(b) in Connection with an Industrial Development Revenue Bond Financing on Behalf of Precision Plus, Inc. and Lanco L.L.C.

Motion (Rehberg/Payson) to adopt Resolution 14-07. Roll call vote: Payson, yes; Rehberg, yes; Huss, yes; D'Alessandro, yes; Myrin, yes. Motion carried.

Proposed Sunset Pool Design Review Packet

Carter Arndt, MSA Professional Services, will be invited to attend the next Common Council meeting.

PUBLIC COMMENT

No public comment.

ADJOURN

Motion (Olson/Boardman) to adjourn at 6:10 p.m.

Darlene Igl
City Clerk