
COMMON COUNCIL MEETING
JUNE 16, 2014
CITY OF ELKHORN
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121

The Common Council meeting was called to order at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

ROLL CALL

Present: Mayor Brian Olson, Aldermen Gary Payson, Sr., Hoss Rehberg, Gregory Huss, Jim D'Alessandro, Scott McClory, Tom Myrin.

Others present: City Administrator Sam Tapson, Attorney Ward Phillips, City Clerk Cairie Virrueta, Police Chief Joel Christensen, Utility Director John Murphy, Fire Chief Rod Smith, Rec Director Wendy Ard, DPW Operations Manager Martin Nuss, City Engineer Gary Welsh, Reporter Kellen Olshefski, Chris Clapper, Jim Heilman, Charlie Getka.

PUBLIC COMMENT

No public comment.

CONSENT AGENDA

Motion (Payson/D'Alessandro) to approve the minutes of the June 2, 2014 Common Council meeting, with the addition of Joel Christensen as present, and the minutes of the June 9, 2014 Committee of the Whole meeting. Motion carried.

BILLS PAYABLE

Motion (McClory/Rehberg) to approve the City and Utility Bills in the amount of \$2,107,831.92 (Check numbers 94576-94803). Roll call vote: Payson, yes; Rehberg, yes; Huss, yes; D'Alessandro, yes; McClory, yes; Myrin, yes. Motion carried.

REPORT OF CITY OFFICERS

Mayor's Report

Mayor Brian Olson told council that the Library Board will be welcoming new board member Bill Rogers due to a vacancy on the board. Mayor Olson introduced Jim Heilman to the Council; he has been chosen as the new Finance Director and will begin July 14th. Mayor Olson welcomed him to the City of Elkhorn. Motion (Huss/D'Alessandro) to appoint Bill Rogers to the Library Board and to appoint Jim Heilman as Finance Director. Roll call vote: Payson, yes; Rehberg, yes; Huss, yes; D'Alessandro, yes; McClory, yes; Myrin, yes. Motion carried.

City Administrator's Report

Administrator Tapson informed Council that a meeting regarding Lincoln Street is scheduled for July 7 following the Common Council meeting. He will confirm the date with SEWRPC.

Administrator Tapson explained that MSA has made a change to the Sunset Pool Plan. MSA has determined that it would be more efficient and economical for the city to pursue a common contract for the demolition and construction of the pool.

Administrator Tapson informed council that the Highway 12 project has been postponed by the Department of Transportation.

Regarding CIP, Tapson explained that it may be best to split the borrowing as many of the projects may not be completed until 2015 and 2016. The disadvantage to this is having to pay

twice for legal fees; the advantage would be that the loan can be restructured. There are no penalties for not spending the money within the allotted time; however, there would be additional paperwork involved. Alderman D'Alessandro would like to see the costs to split the borrowing. Administrator Tapson said he would provide this information at a Finance & Judicial meeting.

LIAISON REPORTS

Historic Preservation – no report

Fire Advisory Board – no report

Library Board – Alderman McClory informed council that he has worked with Bill Rogers in the past and believes he will do very well on the library board.

Chamber – Alderman Myrin told council that the BOD met on June 10th. They expanded their ambassadors by adding two additional members; a \$500 scholarship was awarded on June 4; Chamber is sharing a recently hired intern with United Way; the Walworth County breakfast was a success; hosts for the Star Spangled Celebration on July 4th are being sought.

Economic Development Ad Hoc – Alderman Myrin informed council that the new chair for the committee is James Duquette.

Recreation Advisory Board – Alderman Rehberg thanked the Mayor and Aldermen for their support of Night Under the Lights, it was a big success!

Sunset Pool Steering Committee – Rec Director Ard said the committee is currently deciding on features of the park, such as number and location of lockers, benches, hooks, lights, etc. and working on details. The scheduled grand opening of the pool is June 14, 2015.

COMMITTEE REPORTS

Municipal Services

Alderman Payson stated that at the last MSU meeting, Doug Snyder of Baxter & Woodman asked the council for their final payment for their contract with the City. Snyder asked the payments be made in three separate checks to three different companies. This will facilitate the City receiving the lien wavers directly. Motion (Payson/Rehberg) to approve final payment for Baxter & Woodman in the form of three checks; \$181,698.65 to Advanced Aquifer Services; \$9,654.69 to Siegler Grading & Excavating LLC; and \$86,071.71 to Water Well Solutions Service Group LLC for a total of \$277,425.05. Roll call vote: Payson, yes; Rehberg, yes; Huss, yes; D'Alessandro, yes; McClory, yes; Myrin, yes. Motion carried.

The MSU Committee approved the purchasing of 75 concrete planters for the Downtown Beautification Project. Alderman McClory expressed concern over the maintenance of the planters as past planters become filled with garbage. Mayor Olson said that local businesses have made a commitment to cleaning out the planters and watering them during hot, dry weather. There is a fund for this project. Alderman Payson commended Alderman Myrin for his work on this project and getting the commitments from local businesses; he believes this project will be a great success. Motion (Payson/Huss) for \$7,000 to be used to purchase the concrete pots. Roll call vote: Payson, yes; Rehberg, yes; Huss, yes; D'Alessandro, yes; McClory, yes; Myrin, yes. Motion carried.

Human Resources

Alderman D'Alessandro explained to council that Utilities Director John Murphy has requested to hire a part-time employee to replace the recently resigned full-time employee. He believes a

part-time employee, working spring through fall, would suffice to cover work duties. The position would work less than 1,200 hours and reduce his payroll budget. Motion (D'Alessandro/Payson) to approve the Utilities Operation Department hiring a part-time employee. Roll call vote: Payson, yes; Rehberg, yes; Huss, yes; D'Alessandro, yes; McClory, yes; Myrin, yes. Motion carried.

NEW BUSINESS

Professional Service Agreements: Ehlers Engagement Letter

Motion (Payson/McClory) to approve engaging Ehlers to provide financial advisory services. Roll call vote: Payson, yes; Rehberg, yes; Huss, yes; D'Alessandro, yes; McClory, yes; Myrin, yes. Motion carried.

Professional Service Agreements: Quarles & Brady Engagement Letter

Motion (Payson/Huss) to approve engaging Quarles & Brady to provide bond counsel. Roll call vote: Payson, yes; Rehberg, yes; Huss, yes; D'Alessandro, yes; McClory, yes; Myrin, yes. Motion carried.

Sunset Pool: Authorization to Bid Letting

Motion (Payson/Huss) to approved bid letting for the Sunset Pool Project. Roll call vote: Payson, yes; Rehberg, yes; Huss, yes; D'Alessandro, yes; McClory, yes; Myrin, yes. Motion carried.

PUBLIC COMMENT

None.

ADJOURN TO CLOSED SESSION

Motion (McClory/Payson) to adjourn to closed session pursuant to §19.85 (1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." Roll call vote: Payson, yes; Rehberg, yes; Huss, yes; D'Alessandro, yes; McClory, yes; Myrin, yes. Motion carried. Adjourn to closed session at 6:01 p.m.

RECONVENE IN OPEN SESSION

Reconvened in open session at 6:10 p.m. Motion (Payson/McClory) for the City to sell land as discussed in closed session. Roll call vote: Payson, yes; Rehberg, yes; Huss, yes; D'Alessandro, yes; McClory, yes; Myrin, yes. Motion carried.

ADJOURN

Motion (McClory/Payson) to adjourn at 6:12 p.m.

Cairie L. Virrueta
City Clerk

Approved 07/07/2014