

**COMMON COUNCIL MEETING**  
**August 18, 2014**  
**CITY OF ELKHORN**  
**COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121**

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The Common Council meeting was called to order at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

**ROLL CALL**

Present: Mayor Brian Olson, Aldermen Hoss Rehberg, Gary Payson, Sr., James D'Alessandro, Scott McClory, Tom Myrin, Gregory Huss.

Others present: City Administrator Sam Tapon, Attorney Phillip Ward, City Clerk Cairie Virrueta, Finance Director James Heilman, Police Chief Joel Christensen, Utility Director John Murphy, Fire Chief Rod Smith, City Engineer Gary Welsh, DPW Manager Martin Nuss, Recreation Director Wendy Ard, Utility Supervisor Tim Leach, Chad Hummel, Quentin Kayser, Mike Recklies, Doug Snyder, Reporter Kellen Olshefski.

**PUBLIC COMMENT**

No public comment.

**CONSENT AGENDA**

**Motion (McClory/Payson) to approve the minutes of the August 4, 2014 Common Council meeting, and Bartender Operators Licenses for Tammy L. Hanns, Kassie M. Kochan and Ken Meinel. Motion carried.**

**BILLS PAYABLE**

**Motion (McClory/Rehberg) to approve bills payable in the amount of \$1,772,011.20. Roll call vote: Rehberg, yes; Payson, yes; D'Alessandro, yes; McClory, yes; Myrin, yes; Huss, yes. Motion carried.**

**REPORT OF CITY OFFICERS**

***Mayor's Report***

Mayor Olson presented plaques to Chad Hummel and Quentin Kayser for 25 years of service and a plaque to Tim Leach for 40 years of service, to the City of Elkhorn. He thanked them for their years of dedication to the City.

A memo regarding sex offender residency restrictions was included in the Council packet. It will be discussed at the Legislative & Regulatory Committee meeting on August 28<sup>th</sup>.

***City Administrator's Report***

Administrator Tapon pointed out that the next Council meeting falls on Labor Day. It was agreed to meet on Tuesday, September 2. The WI DOR Equalized Values were released and the City showed an overall favorable increase of 4% with 2.2% in new construction.

***Finance Director's Report***

The Finance Director's report will be part of the Finance & Judicial report.

**LIASON REPORTS**

***Historic Preservation***

None.

***Fire Advisory Board***

The board went through their preliminary budget and it has moved to administration.

***Library Board***

The summer reading program has ended. Craig Culvers spoke at the library and 157+ people attended. An Antique Appraisal class will take place on September 13.

***Chamber***

The Chamber board has three openings. A booth for the Chamber will be in North Hall at the Fair. The concrete pots are in and the chamber is working with FFA on them.

***Recreation Advisory Board***

A meeting is this month.

***Sunset Pool Steering Committee***

This committee hasn't met. There was a ground breaking ceremony at the pool site on August 12<sup>th</sup>.

**COMMITTEE REPORTS**

***Municipal Services***

Alderman Payson explained that the Sunset Park baseball fields' orientation costs need further discussion at the committee.

The Committee discussed current engineering services for the City with Stantec for general services and Baxter & Woodman for water utility services. Concerns regarding not having water utility services during the RPF process were raised; however, Stantec could cover that time period. **Motion (D'Alessandro/Rehberg) to see this go back to the MSU Committee and hear from Doug Snyder at the Committee meeting. Motion carried.**

***Finance & Judicial***

Alderman McClory informed Council that the EASD would like to enter into an intergovernmental agreement with the City to improve Harris Park JV baseball fields. EASD would borrow funds from the City and then repay the City the costs of approximately \$60,000-90,000 over 10 years. Motion (McClory/Payson) to enter into agreement for up to \$90,000 for Harris Park field improvements with EASD. Alderman Rehberg asked if this was supposed to go to the CIP Work Session before a decision is made. McClory/Payson agreed to rescind their motion.

**Motion (McClory/Rehberg) to use Utilities Simplified Rate Adjustment for 2014 to allow City to implement yearly increases of 3-4% to keep up with inflation. Roll call vote: Rehberg, yes; Payson, yes; D'Alessandro, yes; McClory, yes; Myrin, yes; Huss, yes. Motion carried.**

**NEW BUSINESS**

***Ordinance No. 14-05: An Ordinance to Amend the Elkhorn Municipal Code at Chapter 17, Titled "Zoning" (First Reading)***

Administrator Tapson informed Council that the ordinance is 170 pages long and a copy is available.

**COUNCIL WORK SESSION**

***Discussion of Park Improvement Capital Projects***

Administrator Tapson presented memo with all the projects for the CIP borrowing to be reviewed. The new pool is the only project in the borrowing with funds designated for it. The Park and Rec Committee made recommendations on projects for the \$500,000 pledged towards park improvements. Alderman Payson asked if costs for the ball fields were determined yet; no

costs have been provided. Alderman Rehberg asked that the extra funds available designated for the pool go towards safety concerns and parking at the pool. Mayor Olson informed the Council that the Park and Rec Committee has spent two years on determining park improvements on a community need basis with maintenance being first consideration.

Discussion regarding improvements to Rotary Soccer Park was discussed. Alderman McClory was concerned that City didn't have priority use of fields and the lack of communication from the Elkhorn Soccer Club. Club President Mike Recklies apologized for lack of communication and will forward the game schedule to Rec Director Ard when they are available. He also said that the City will have priority for use of the park. Administrator Tapson pointed out that the ESC is a programming agent for the City and are relied on to deliver the program. **Motion (McClory/Payson) to spend up to \$60,000 to improve soccer fields with two conditions: the City is responsible for the new contractor; and Director Ard and ESC delegates communicate regarding use and scheduling with the City getting 51% of the vote when it comes to filing the calendar.** Discussion regarding costs to improve and the amount involved in the motion made; vote was called. **Roll call vote: Rehberg, yes; Payson, yes; D'Alessandro, yes; McClory, yes; Myrin, yes; Huss, yes. Motion carried.**

Discussion regarding the Harris Park JV baseball field (Colt Field) and the intergovernmental agreement with EASD followed. Motion (Payson/McClory) to spend up to \$75,000 to improve Colt Field. Concerns were raised over the amount in the motion and where the funds were coming from. McClory/Payson agreed to rescind motion. **Motion (McClory/D'Alessandro) to send item back to the Finance & Judicial Committee. Motion carried.**

Alderman Rehberg said improvements to Tasch Park were needed, whether a dog park or other improvements are made. DPW Manager Nuss pointed out that the playground equipment is dated. Alderman McClory would like to see repairs at the park. Alderman D'Alessandro asked DPW Manager Nuss costs to replace equipment at park; he responded approximately \$15-20,000. Mayor Olson asked the Council to wait until Park Committee reviews and makes a recommendation on the park use. **Motion (Rehberg/D'Alessandro) to allocate \$25,000 in funds to improve Tasch Park. Roll call vote: Rehberg, yes; Payson, yes; D'Alessandro, yes; McClory, yes; Myrin, yes; Huss, yes. Motion carried.**

Council discussed a location for a dog park. Rec Director Ard informed the Council that a presentation from the Rec Committee will be at the next committee meeting. **Motion (D'Alessandro/Rehberg) to allocate \$25,000 for a dog park at a site to be determined. Roll call vote: Rehberg, yes; Payson, yes; D'Alessandro, yes; McClory, yes; Myrin, yes; Huss, yes. Motion carried.** Alderman McClory informed Council that he will vote down a dog park at Tasch Park.

Council discussed Babe Mann Park. **Motion (D'Alessandro/McClory) eliminating a gazebo planned for the park. Motion carried.** Discussion on a pier planned and its use and costs. A motion to eliminate a planned pier at the park was made by D'Alessandro and seconded by Huss, but no vote took place. Alderman Payson pointed out that there is time to consider these items over the winter. Administrator Tapson pointed out that the Council should consider how to make Babe Mann more useful and beneficial to the community.

Motion (Gary/McClory) to adjourn the Work Session. Motion carries.

#### **PUBLIC COMMENT**

None.

#### **COUNCIL TOOK A 10 MINUTE RECESS**

Roll call at 6:55 p.m.: Rehberg, present; Payson, present; D'Alessandro, present; McClory,

present; Myrin, present; Huss, present, Olson, present.

**ADJOURNED INTO CLOSED SESSION**

Motion (Payson/McClory) to adjourned into closed session pursuant to 19.85 (1) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session" for property acquisition, Market Street Right of Way. Motion carries.

**RECONVENE IN OPEN SESSION**

Council reconvened at 7:20 p.m.

**ADJOURN**

Motion (Rehberg/Payson) to adjourn at 7:20 p.m.

Cairie L. Virrueta  
City Clerk