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**COMMON COUNCIL MEETING MINUTES**  
**December 1, 2014**  
**CITY OF ELKHORN**  
**COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121**

The Common Council meeting was called to order at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

**ROLL CALL**

Present: Mayor Brian Olson, Aldermen Gary Payson, Sr., Hoss Rehberg, Gregory Huss, Scott McClory, Tom Myrin.

Others present: City Administrator Sam Tapson, City Attorney Ward Phillips, Finance Director James Heilman, City Clerk Cairie Virrueta, Police Chief Joel Christensen, Utility Director John Murphy, Fire Chief Rod Smith, Rec Director Wendy Meyer, Library Director Lisa Selje, DPW Operations Manager Martin Nuss, interested persons.

**PUBLIC COMMENT**

No public comment.

**CONSENT AGENDA**

**Motion (Payson/Huss) to approve the minutes of the November 17, 2014 Common Council meeting and a Bartender Operator's License for Rozalyn Ninmann. Motion carried.**

**REPORT OF CITY OFFICERS**

***Mayor's Report***

**Motion (Payson/McClory) to approve the 2015 Election Inspectors list provided by the City Clerk.**

**Motion carried.**

Mayor Olson reminded everyone about the tree lighting on Friday with a reception following at the library, the Reindeer Run and the Christmas Parade on Saturday.

***City Administrator's Report***

City Administrator Tapson said a draft of the classification study with Springsted should be ready in 30 days. The City Clerk is finishing the last portion of it.

**COMMITTEE REPORTS**

***Municipal Services***

Alderman Payson said that Stantec had an Authorization for Additional Services for the Sunset Park ball fields to be approved. **Motion (Payson/Huss) to approve the Stantec Authorization for Additional Services for the Sunset Park ball fields. Roll call vote: Huss, yes; McClory, yes; Payson, yes; Rehberg, yes; Myrin, yes. Motion carried.**

Alderman Payson said that several firms were interviewed for City Engineer services and that Kapur and Associates was unanimously recommended. **Motion (Payson/Rehberg) to authorize Kapur and Associates for City Engineering Services to begin January 1, 2015.** Representatives from Kapur introduced themselves to the Council. **Roll call vote: Huss, yes; McClory, yes; Payson, yes; Rehberg, yes; Myrin, yes. Motion carried.**

**Motion (Payson/Huss) to retain Baxter and Woodman for the NE Water Treatment Plant Project and to authorize them to apply for the Safe Drinking Water Loan.** Jerry Groth, the contact person for Baxter and Woodman, introduced himself. Alderman Myrin expressed his concern with retaining Baxter and Woodman. He asked why they hadn't been able to find cost savings the last time and his confidence level with them was low as a result. Alderman Rehberg said that they are working with a new person at Baxter and Woodman and there is a new outlook for the project. **Roll call vote: Huss, yes; McClory, yes; Payson, yes; Rehberg, yes; Myrin, no. Motion carried.**

**Finance & Judicial**

Alderman McClory said that the Lakeland Tower was in need of repainting and that the City received good bids. **Motion (McClory/Myrin) to award contract in the amount of \$277,000.00 to L.C. United Painting Company, Inc. for the Lakeland Tower Painting to begin as soon as possible in 2015. Roll call vote: Huss, yes; McClory, yes; Payson, yes; Rehberg, yes; Myrin, yes. Motion carried.**

Alderman McClory informed the Council that the industry standard for police video cameras was Baycom and even though TTK was a lower bidder, Baycom's bid included a better camera and is still under budget. **Motion (McClory/Myrin) to award the contract for the Elkhorn Police Department In-car Video Camera System to Baycom for \$39,087. Roll call vote: Huss, yes; McClory, yes; Payson, yes; Rehberg, yes; Myrin, yes. Motion carried.**

Alderman McClory said that DPW Manager Nuss asked that the City continue the contract with Cintas for uniforms and that there wasn't an increase in cost. **Motion (McClory/Payson) to renew the Cintas Uniform Contract for 2015. Roll call vote: Huss, yes; McClory, yes; Payson, yes; Rehberg, yes; Myrin, yes. Motion carried.**

**NEW BUSINESS**

**Motion (Payson/Huss) to approve the contract with Bartolotta Fireworks Co., Inc for 4<sup>th</sup> of July fireworks in 2015 for \$10,000. Roll call vote: Payson, yes; Rehberg, yes; Huss, yes; McClory, yes; Myrin, yes. Motion carried.**

**PUBLIC COMMENT**

No public comment.

**ADJOURN**

Motion (Payson/McClory) to adjourn at 5:45 p.m.

Cairie L. Virrueta  
City Clerk

**Approved 12/15/14**