

CITY OF ELKHORN
Committee of the Whole Minutes
Common Council Chambers, 9 S. Broad Street, Elkhorn, Wisconsin

May 26, 2015

Committee of the Whole was called to order at 5:00 p.m. by Mayor Olson followed by Roll Call.

ROLL CALL

Present: Mayor Brian Olson, Aldermen Hoss Rehberg, Michael Kluck, Tom Myrin, James D'Alessandro (arrived at 5:15 p.m.), Scott McClory (left at 6:05 p.m.)

Also present: Administrator Sam Tapson, Finance Director James Heilman, City Clerk Cairie Virrueta, Police Chief Joel Christensen, Public Works Operations Manager Marty Nuss, Utility Director John Murphy, Recreation Director Wendy Meyer, Fire Chief Rod Smith, City Engineer Paul Vanhenkelum, Chris Clapper, Kellen Olshefski

2015 Street Projects and Bids

City Engineer VanHenkelum recommended the council choose the base bid and alternate 1 and 3. Alternate 2 and 4 can be included with the bidding of the pool north parking lot. A bidder accidentally overbid for alternate 2. The bids came in well under the estimate. Alderman McClory asked if S. Jackson was included in this bid package; it was not. This item will be on the next Common Council meeting agenda for approval.

Work Session: Discussion re 2016-2020 Capital Improvement Plan

Mayor Olson reminded the council this was a discussion session regarding future capital improvement projects. Administrator Tapson said his memo listing potential capital improvements came from staff. Staff prioritized the projects. The council identifies the highest priority projects; the finance director then puts together a financing plan for it; followed by the council deciding what projects to pursue. Borrowing prior to 2017 is not recommended. Mayor Olson stressed the need to put in Market Street for connectivity and development. Alderman McClory wants improvements to S. Jackson Street included. Mayor Olson asked the City Engineer for an analysis on East and West Centralia Street improvements. DPW Manager Nuss asked the council if it considered connecting Frank St. to Jackson when Jackson work is done. Administrator Tapson said there was a need to develop a good street maintenance plan with the DPW Manager and City Engineer. A rating of streets is sent to the DOT each year; the council members would like to see the report. Discussion of other capital improvement projects including utility/accounting software upgrades, building/facilities and parks. DPW Manager said the DPW facility will need changes due to the MS4 regulations; DPW hasn't received the regulations yet. Alderman D'Alessandro said City Hall was worthy of consideration. Alderman Rehberg said the city needed more ballparks. Mayor Olson wants Babe Mann and Tasch parks to be considered. Administrator Tapson said to also consider any future maintenance costs when looking at projects. Discussions will continue.

ADJOURNMENT

Motion (Rehberg/Myrin) to adjourn at 6:25 p.m.

Cairie L. Virrueta
City Clerk

Approved 6/1/15