

**CITY OF ELKHORN**  
**Committee of the Whole Minutes**  
**Common Council Chambers, 9 S. Broad Street, Elkhorn, Wisconsin**

June 8, 2015

Committee of the Whole was called to order at 5:00 p.m. by Mayor Olson followed by Roll Call.

**ROLL CALL**

Present: Mayor Brian Olson, Aldermen Gary Payson, Sr., Hoss Rehberg, Gregory Huss, Scott McClory, Tom Myrin.

Also present: Administrator Sam Tapson, Finance Director James Heilman, City Clerk Cairie Virrueta, Police Chief Joel Christensen, Library Director Lisa Selje, Public Works Operations Manager Marty Nuss, Fire Chief Rod Smith, Utility Director John Murphy, Rec Director Wendy Ard, Kellen Olshefski

**Mayor's Comments**

Mayor Olson thanked everyone for attending, helping and donating to the NUTL event.

Mayor Olson informed the council he received James D'Alessandro's resignation as Alderman of District 3. He read Mr. D'Alessandro's resignation letter. As this position is up for reelection in April, the council will accept letters of interest for District 3 residents, interview those interested in filling the position and then appoint someone. Reporter Olshefski will put the vacancy information in the Thursday newspaper and City Clerk Virrueta will put it on the website. Letters of interest are due by June 26 at 1 p.m. with interviews taking place prior to the council meeting on July 6. The resignation information will also be repeated for the Council meeting on June 15. Motion (McClory/Huss) to approve the appointment of a new Alderman for the District 3 vacancy after completion of interviews. Voice vote, motion carried.

**Pre-budget Session: Departmental Reports**

Administrator Tapson provided a memo outlining an overview of budget items to consider for 2016. Due to a half percent of new construction value, the most the increase in the levy will produce is \$16,000. As such, some items that were in the previous budget may need to be removed, such as vehicle replacement. The recent wage increase may be hard to implement. The pool operating expenses may increase over what was previously thought as extra staff is needed than anticipated. The City will not be in a position for borrowing until 2017. Four elections in 2016 increase those costs by a large margin. Another consideration is staffing changes for the Fire/EMS department. Discussion regarding staffing options ensued. The council would like to look at the options and what other municipalities similar to Elkhorn's situation have done. Finance Director Heilman is also looking into a new item introduced into the levy law regarding shared service costs; he will provide more information if it is something favorable to the City pursuing. DPW Manager Nuss discussed potential upcoming changes DPW will have to implement once it receives the MS4 permit. Once the permit is received, he will let the council know the requirements. Mayor Olson said a final work through of the pool will be scheduled soon and the council will be kept updated on the schedules.

**ADJOURNMENT**

Motion (Kluck/Huss) to adjourn at 5:53 p.m.

Cairie L. Virrueta  
City Clerk

**Approved 6/15/15**