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**COMMON COUNCIL MEETING MINUTES**  
**January 19, 2015**  
**CITY OF ELKHORN**  
**COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121**

The Common Council meeting was called to order at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

**ROLL CALL**

Present: Mayor Brian Olson, Aldermen Gary Payson, Sr., Hoss Rehberg, Gregory Huss, Jim D'Alessandro, Scott McClory, Tom Myrin.

Others present: City Administrator Sam Tapson, Attorney Randall Leece, Finance Director James Heilman, City Clerk Cairie Virrueta, Police Chief Joel Christensen, Utility Director John Murphy, Fire Chief Rod Smith, Library Director Lisa Selje, DPW Operations Manager Martin Nuss, City Engineer Paul VanHenkelum, Reporter Kellen Olshefski, Dave Wagner.

**PUBLIC COMMENT**

None.

**CONSENT AGENDA**

**Motion (Payson/D'Alessandro) to approve the minutes of the January 5, 2015 Common Council meeting. Motion carried.**

**BILLS PAYABLE**

**Motion (McClory/Payson) to approve the City and Utility Bills in the amount of \$6,036,116.75 (Check numbers 96406-96727). Roll call vote: Payson, yes; Rehberg, yes; Huss, yes; D'Alessandro, yes; McClory, yes; Myrin, yes. Motion carried.**

**REPORT OF CITY OFFICERS**

***Mayor's Report***

Mayor Olson read his Veto provided in the packet to the council. He said there is more information in the packet from the Finance Director and City Administrator. He stated that his veto was to discuss the Debt Refunding in depth. Alderman McClory asked to defer action on the veto until after the discussion. All agreed.

Mayor Olson said that the council needs to act on the 1% annual review increase for the City Administrator as decided at the closed session of a previous meeting. **Motion (Payson/Huss) to approve a 1% annual review salary increase for the City Administrator. Roll call vote: Payson, yes; Rehberg, yes; Huss, yes; D'Alessandro, no; McClory, yes; Myrin, yes. Motion carried.**

***City Administrator's Report***

No report.

***Finance Director's Report***

No report.

**LIAISON REPORTS**

Historic Preservation – no report

Fire Advisory Board – a quarterly meeting is this Thursday, all are welcome

Library Board – The Friends Book and Bake Sale was a success; Fridays with Oscar starts January 30

Chamber – two new members were welcomed to the Chamber; Kim Moore is the new president; the Community Visitors guide is being worked on with 30,000 planned to be ordered

Recreation Advisory Board – the committee meets this week; Winter/Spring guides are out; many activities are planned for the rest of winter and into spring

Sunset Pool Steering Committee – Mayor Olson said this committee has not met recently but the pool construction is on schedule

## COMMITTEE REPORTS

### *Municipal Services*

Alderman Payson said the committee discussed street projects at the last meeting. They are looking to do work on all the streets listed in Kapur's Task Order, which will be approved later in the meeting.

The committee considered an Intergovernmental Agreement with Walworth County for storm water management. The committee agreed it made sense and DPW Manager Nuss also agreed. Administrator Tapson said Walworth County approved the agreement that afternoon. **Motion (Payson/Rehberg) to approve the Intergovernmental Agreement with Walworth County for MS4 Storm Water Management. Huss, yes; McClory, yes; Payson, yes; Rehberg, yes; D'Alessandro, yes; Myrin, yes. Motion carried.**

Discussion continues on property maintenance code and changes to it. Chief Christensen and Captain Anzalone will be at the next meeting to discuss and all are invited to attend.

### *Finance and Judicial*

Alderman McClory said payment #5 for the Sunset Pool construction is being presented for work already completed. **Motion (McClory/D'Alessandro) to approve Payment #5 for Sunset Pool construction in the amount of \$246,912.60. Roll call vote: Payson, yes; Rehberg, yes; Huss, yes; D'Alessandro, yes; McClory, yes; Myrin, yes. Motion carried.**

Quotes for a new police squad car were solicited and received. The committee recommended going with the quote from Kunes. Motion (McClory/Payson) to award Quote to Kunes. It was decided to combine this motion with remaining purchases for the police department. McClory/Payson withdrew their motion. The Police Department needs to purchase an in-car camera for the new squad car, they received a grant, however are short by \$2,208 for the purchase. A budget adjustment would need to be made for the purchase. The Police Department's current in-car camera system DVD burner has failed and is too old to be repaired. To purchase a new system costs \$2,581. **Motion to approve all three police department purchases, a new squad car, in-car camera and DVD burner system for \$31,555.00.** Alderman Huss asked why Kunes was chosen for the new squad car when they didn't meet the quote specifications. Chief Christensen said they didn't include the cost for the title and registration which is \$74.50 but did include an oil change and free pickup and delivery for warranty repairs. **Roll call vote: Payson, yes; Rehberg, yes; Huss, yes; D'Alessandro, yes; McClory, yes; Myrin, yes. Motion carried.**

The committee continued discussion on a tourism commission. Administrator Tapson said two colleagues of his will come to a committee meeting to talk about their tourism committees. A future meeting on a Wednesday is being considered. Alderman Rehberg said he was not available the next Wednesday. Administrator Tapson will send an email when the meeting date has been decided.

## UNFINISHED BUSINESS

### *Proposed Refunding of Series 2005 GO Bond*

Mayor Olson said that he wanted this to come back to the council as there were many questions raised. Mayor Olson asked Dave Wagner how the levy is affected once the debt is paid; Wagner said it reduces taxes if not replaced by additional borrowing. Mayor Olson asked if that means then there is access to levy in 2022; Wagner responded that you are not required to use it, but it is available. Mayor Olson said it's like buying into an opportunity to have a levy stabilization which is not part of his philosophy as he prefers it to go back to the tax payer, but he understands that costs go up. Administrator Tapson said that the greatest opportunity for tax reduction is to go with the partial/partial option. Alderman D'Alessandro asked if the options presented assumes everything will be the same in 2021. Administrator Tapson said yes they do. Alderman D'Alessandro was concerned that an option was being chosen for something a future council may or may not use. Alderman D'Alessandro motioned to do a full refunding. No second. Motion failed. Veto stands. Motion (Payson/Myrin) for option 3 for a partial refunding. Motion rescinded. **Motion (Payson/Myrin) to override Mayor Olson's veto. Roll call vote: Payson, yes; Rehberg, yes; Huss, yes;**

**D'Alessandro, no; McClory, yes; Myrin, yes. Motion carried.** Mayor Olson asked why council members who voted yes chose the partial refunding; Alderman Myrin responded he felt the full refunding didn't give the City as much flexibility.

Administrator Tapson said the committee looked at and discussed the City's Financial Performance Standards and asked the council to take a look at it and give him suggestions on changes by the end of next week so that the committee could discuss the suggested changes at the next meeting.

#### **NEW BUSINESS**

***ML Group, LLC CSM for W4904 CTH ES, Town of Sugar Creek***

**Motion (Payson/D'Alessandro) to approve the CSM for ML Group, LLC for W4904 CTH ES in the Town of Sugar Creek. Motion carried.**

***Task Order: 2015 CIP Street Improvements***

Alderman McClory said that the Sunset intersection design will take into consideration the school referendum, if needed. Engineer VanHenkelum said the referendum may not affect the design. Mayor Olson pointed out there are two separate items for Hazel Ridge- the road and the intersection. **Motion (Payson/Myrin) to approve the 2015 CIP Street Improvements Task Order for Kapur and Associates. Roll call vote: Payson, yes; Rehberg, yes; Huss, yes; D'Alessandro, yes; McClory, yes; Myrin, yes. Motion carried.**

***Task Order: Sunset Park/Pool Parking Lot***

Engineer Vanhenkelum said that the task order includes work to redesign some of the storm sewer, which can save some costs on the pool. The task order will design a parking lot and approach from Walworth Street. **Motion (Payson/Rehberg) to approve the Sunset Park/Pool Parking Lot Task Order for Kapur and Associates. Roll call vote: Payson, yes; Rehberg, yes; Huss, yes; D'Alessandro, yes; McClory, yes; Myrin, yes. Motion carried.**

#### **PUBLIC COMMENT**

None.

#### **ADJOURN**

Motion (Payson/McClory) to adjourn at 6:22 p.m.

**Approved 02/02/15**