
**CITY OF ELKHORN COMMON COUNCIL
MEETING MINUTES
May 18, 2015
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121**

The Common Council meeting was called to order at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

ROLL CALL

Present: Mayor Brian Olson, Aldermen Hoss Rehberg, Michael Kluck, James D'Alessandro, Scott McClory, Tom Myrin, Gregory Huss

Others present: City Administrator Sam Tapson, Attorney Randall Leece, Finance Director James Heilman, City Clerk Cairie Virrueta, Police Chief Joel Christensen, Utility Director John Murphy, Fire Chief Rod Smith, Library Director Lisa Selje, DPW Operations Manager Martin Nuss, Recreation Director Wendy Meyer, City Engineer Paul VanHenkelum, Judge Thomas Meyer, Judge James Duquette, Court Clerk Claudia Last, Barry Butters, Chris Clapper, Reporter Kellen Olshefski, other interested persons.

PUBLIC COMMENT

None.

CONSENT AGENDA

Motion (Rehberg/Kluck) to approve the minutes of the May 4, 2015 Common Council meeting and Temporary Class "B" Beer License for the Firefighters Street Dance on June 20, 2015. Voice vote, motion carried.

BILLS PAYABLE

Motion (Rehberg/McClory) to approve the City and Utility Bills in the amount of \$2,802,756 (Check numbers 97427-97657). Roll call vote: Kluck, yes; Rehberg, yes; Huss, yes; D'Alessandro, yes; McClory, yes; Myrin, yes. Motion carried.

REPORT OF CITY OFFICERS

Mayor's Report

Employee Recognition for Years of Service

Mayor Olson thanked Judge Thomas Meyer for 20 years of service as municipal judge. Judge Meyer thanked everyone and his Clerk of Court for her exceptional work and assistance.

EEDA Report of Activities

James Duquette, president from the EEDA, handed out paperwork showing income and expenses. The EEDA has seven directors comprised of different businesses in Elkhorn. They meet once a month with the Mayor, Alderman Myrin and Utility Director Murphy attending. Various business owners also attend. Four committees have been formed: Market, Industrial, Commercial and Downtown. They are currently working on website formation. There is a response team as the first point of contact for prospective businesses. This team is familiar with the process for establishing a new business in the City. They have had a few contacts so far. The EEDA is also looking forward to working with Redevelopment Resources. WECEDA is currently doing the paperwork and answering the phones for them. Mayor Olson said they have done excellent work in a short amount of time.

City Administrator's Report

No report.

Finance Director's Report

No report.

LIAISON REPORTS

Chamber – Alderman Myrin said the Chamber chose recipients for 2 scholarships, a subcommittee was created which is dedicated to tourism, upcoming events include the Pride & Joy Car Show, City Wide Rummage Sale and Drive for 5 Demo Derby

Recreation Advisory Board – Alderman Kluck said all baseball fields are ready except Colt which will be ready in the fall, about 7 outfield signs have been made, NUTL flyers are being sent out, work on the pool employee manual is being fine-tuned

COMMITTEE REPORTS

Human Resources

Employee Retention Plan for Electric Department

Alderman Myrin said the Electric Department currently has two journeymen linemen on staff, when there were four previously and a utility our size should be staffed by four linemen. He said linemen have resigned to work elsewhere for more money and that the employee pool for linemen was declining. Also on staff is an apprentice lineman and utility technician. The committee recommended raising the lineman wages by \$2.15 an hour. Utility Director Murphy presented an Agreement for Recovering Costs for Specialized Training to the committee for the apprentices. It states the City will pay costs to send employees to a four year training program and they agree to work for the City for 10 years after or repay the City for the training costs. This item is a resolution under New Business.

Compensation Plan Covering General City Employees

The major changes in the Compensation Plan are the range adjustment from a maximum of 2% to a maximum of 4% on a four point scale and the removal of the fixed-rate adjustment. This is also part of the resolution under New Business.

Finance & Judicial

2016 Operating Budget

Alderman McClory said the committee met for preliminary discussion regarding the 2016 budget preparations. There will be four work sessions and the meeting with Department Heads will be eliminated with the Administrator/Finance Director providing information instead. It is planned to sign off on the budget the week prior to Thanksgiving.

Administrator Tapson reminded the council that a Committee of the Whole meeting will take place Tuesday, May 26 at 5 p.m. for a work session on the CIP projects. The bids for the street improvements are due Thursday.

UNFINISHED BUSINESS

Sunset Pool Parking Lot Change Order #1: Storm Sewer Work on Northside of Pool

Engineer VanHenkelum said the pool parking lot bid included an alternate for work on the storm sewer work on the north side of the pool as the pool plans didn't follow the City ordinance and were designed in a poor location. It needs to be completed prior to pool completion. He'd like to move the work into the base bid for the parking lot. **Motion to approve the storm sewer change order #1 for the pool parking lot bid with Payne & Dolan in the amount of \$14,669.87. Roll call vote: Kluck, yes; Rehberg, yes; Huss, yes; D'Alessandro, yes; McClory, yes; Myrin, yes. Motion carried.**

I-43/STH 67 Improvements – Installation of Emergency Vehicle Preemption (EVP) Equipment:

Consideration and possible action to approve increased cost for project

Administrator Tapson said he received information from the DOT for the EVP installation with an additional cost of \$12,000 for a total of approximately \$24,000 and they needed to know the following day if the City wanted to proceed. Discussion regarding the need by the City and others for the EVP device ensued. **Motion (McClory/Myrin) to move forward with the project. Roll call vote: Kluck, yes; Rehberg, no; Huss, no; D'Alessandro, no; McClory, yes; Myrin, yes. Mayor Olson voted to break the tie: no.**

Motion failed.

NEW BUSINESS

Second Reading of Ordinance No. 15-07: An Ordinance to Amend Municipal Code at Chapter 3 Regarding the Contingency Account. **Motion (Rehberg/Huss) to approve Ordinance No. 15-07. Roll call vote: Kluck, yes; Rehberg, yes; Huss, yes; D’Alessandro, yes; McClory, yes; Myrin, yes. Motion carried.**

Second Reading of Ordinance No. 15-08: An Ordinance to Amend Municipal Code at Chapter 8 Titled “Public Works”. **Motion (Rehberg/Kluck) to approve Ordinance No. 15-08. Voice vote, motion carried.**

Resolution No. 15-09: A Resolution to Adopt a Revised Employee Compensation Plan was presented. **Motion (McClory/Rehberg) to approve Resolution No. 15-09. Roll call vote: Kluck, yes; Rehberg, yes; Huss, yes; D’Alessandro, yes; McClory, yes; Myrin, yes. Motion carried.**

Resolution No. 15-08: A Resolution Authorizing the Sale of Surplus Property regarding electric transformers was presented. **Motion (Rehberg/Huss) to approve Resolution No. 15-08. Roll call vote: Kluck, yes; Rehberg, yes; Huss, yes; D’Alessandro, yes; McClory, yes; Myrin, yes. Motion carried.**

PUBLIC COMMENT

None.

ADJOURN TO CLOSED SESSION

Motion (Rehberg/Huss) to adjourn to closed session pursuant to Wisconsin Statute 19.85(1)(e) “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session” for property acquisition. Roll call vote: Kluck, yes; Rehberg, yes; Huss, yes; D’Alessandro, yes; McClory, yes; Myrin, yes. Motion carried. Adjourned to closed session at 6:24 p.m.

RECONVENE IN OPEN SESSION

Reconvened in open session at 6:45 p.m.

ADJOURN

Motion (Rehberg/Kluck) to adjourn at 6:45 p.m. Motion carried.

Cairie L. Virrueta
City Clerk

Approved 6/1/15