
**CITY OF ELKHORN COMMON COUNCIL
MEETING MINUTES
August 17, 2015
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121**

The Common Council meeting was called to order at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

ROLL CALL

Present: Mayor Brian Olson, Aldermen Michael Kluck, Hoss Rehberg, Bruce Lechner, Gregory Huss, Scott McClory, Tom Myrin.

Others present: City Administrator Sam Tapson, Attorney Randall Leece, Finance Director James Heilman, City Clerk Cairie Virrueta, Police Chief Joel Christensen, Utility Director John Murphy, Fire Chief Rod Smith, Library Director Lisa Selje, DPW Operations Manager Martin Nuss, City Engineer Paul VanHenkelum, Reporter Kellen Olshefski, other interested persons.

PUBLIC COMMENT

None.

CONSENT AGENDA

Motion (Huss/Kluck) to approve the minutes of the August 3, 2015 Common Council meeting. Voice vote; motion carried.

BILLS PAYABLE

Motion (Rehberg/Kluck) to approve the City and Utility Bills in the amount of \$2,278,358.88 (Check numbers 98206-98466). Roll call vote: Kluck, yes; Rehberg, yes; Huss, yes; Lechner, yes; McClory, yes; Myrin, yes. Motion carried.

REPORT OF CITY OFFICERS

Mayor's Report

The Lauderdale Lake Aqua Skiers thanked the City for the use of Elkhorn Lake. Their shows have been very successful.

City Administrator's Report

The City will be negotiating the collective bargaining agreement with the P.D. and historically it has been staff led with the HR committee meeting prior to establish guidelines for the negotiating. The council agreed to have it be done in the same manner. Administrator Tapson informed the council that Open Meeting Law does not require that meetings pertaining to collective bargaining be noticed as they are all closed session anyway, except for the meeting in which proposals are exchanged.

Administrator Tapson suggested said that in lieu of committee meetings for Monday that a Committee of the Whole meeting be held to discuss CIP projects going forward or to hold the meeting on the 31st. Two aldermen are not available for the 31st. All agreed to holding a C.O.W. meeting next week.

Finance Director's Report

No report.

COMMITTEE REPORTS

Municipal Services and Utilities

Task Order for E. Geneva Street Improvements

Alderman Huss read the minutes from the Municipal Services Committee meeting which recommended approval of the task order. **Motion (Huss/Rehberg) to approve the Kapur & Associates Task Order for E. Geneva Street improvements for \$24,270. Roll call vote: Kluck, yes; Rehberg, yes; Huss, yes; Lechner, yes; McClory, yes; Myrin, yes. Motion carried.**

Sunset Pool Retention Pond Change Order to Connect to Storm Sewer

Two options for draining the retention pond were provided; a French drain or connection to the storm sewer. The French type drains slower. **Motion (Huss/Kluck) to move forward with connecting the pool retention pond to the storm sewer for \$24,217.90.** Alderman Myrin asked why this wasn't done when the pond was constructed. Engineer VanHenkelum said it was assumed that the pond would have the same infiltration as the previous but it does not. **Roll call vote: Kluck, yes; Rehberg, no; Huss, yes; Lechner, yes; McClory, yes; Myrin, no. Motion carried.**

2015 Road Projects: City Engineer Update

The City Engineer updated the council on the progress of the road projects.

Solid Waste/Recycling Services: Proposed Revisions to Leaf Collection and Contract Renewal

The committee discussed these and will continue discussing going forward.

Finance & Judicial

Budget Adjustment for Police Department Service Purchase Due to System Malfunction

Alderman McClory said this was a proprietary item for the hardware and software. Police Chief Christensen said the warranty on them is for 12 months and they lasted 5 years. **Motion (McClory/Kluck) to do a budget adjustment for the P.D. to purchase hardware and software at \$10,650. Roll call vote: Kluck, yes; Rehberg, no; Huss, yes; Lechner, yes; McClory, yes; Myrin, no. Motion carried.**

Audit Services Contract Renewal Proposal from Schenk CPAs

The Finance Director recommended to renew the contract with Schenk for three years as they have worked well with the City. **Motion (McClory/Huss) to renew contract with Schenk CPAs for three years not to exceed a \$1,000 increase. Roll call vote: Kluck, yes; Rehberg, no; Huss, yes; Lechner, yes; McClory, yes; Myrin, no. Motion carried.**

2016 Budget Preliminary Review

A preliminary budget was provided to the committee. Fire staff was not included; pool numbers will be determined after it closes; the anticipated impact on the levy is a \$23 increase on a median valued home. The budget will be ready for council approval the Monday prior to Thanksgiving.

PUBLIC COMMENT

None.

ADJOURN TO CLOSED SESSION

Motion (Rehberg/Lechner) to adjourn to closed session pursuant to Wisconsin Statute 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." Adjourned to closed session at 5:49 p.m.

RECONVENE IN OPEN SESSION

Reconvened in open session at 6:39 p.m.

ADJOURN

Motion (Rehberg/Lechner) to adjourn at 6:39 p.m. Voice vote; motion carried.

Cairie L. Virrueta
City Clerk

Approved 09/08/15