
**CITY OF ELKHORN COMMON COUNCIL
MEETING MINUTES
October 5, 2015
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121**

The Common Council meeting was called to order at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

ROLL CALL

Present: Mayor Brian Olson, Aldermen Michael Kluck, Hoss Rehberg, Bruce Lechner, Gregory Huss, Scott McClory, Tom Myrin.

Others present: City Administrator Sam Tapson, Attorney Ward Phillips, Finance Director James Heilman, City Clerk Cairie Virrueta, Police Chief Joel Christensen, Utility Director John Murphy, Fire Chief Rod Smith, Library Director Lisa Selje, DPW Operations Manager Martin Nuss, Recreation Director Wendy Meyer, City Engineer Paul VanHenkelum, Reporter Kellen Olshefski, other interested persons.

PUBLIC COMMENT

None.

CONSENT AGENDA

Motion (Rehberg/Lechner) to approve the minutes of the September 21, 2015 Common Council, September 28, 2015 Committee of the Whole meetings and a Bartender Operator License for Hannah Gibbs. Voice vote, motion carried.

REPORT OF CITY OFFICERS

Mayor's Report

The Mayor thanked members of Refresh Churches for the work they did around the City the previous weekend. As part of Clean Serve Day, volunteers cleaned planters, sidewalks, washed and waxed P.D. cars, and put in a path to Westside School from the Hazel Ridge Apartments, to name a few.

City Administrator's Report

The City Administrator presented the Mayor and Aldermen with their 2016 Budget binders and Letter of Transmittal. He said it is a conservative budget and that since 2012, except for debt service, property taxes have shown a decline other than last year. The public hearing is scheduled for November 9th and Administrator Tapson recommended it be at 6 p.m. to allow for citizens to attend.

Finance Director's Report

Finance Director Heilman said the LGIP insurance was cancelled on September 30th and the City is now part of the new Municipal Property Insurance Company.

COMMITTEE REPORTS

Financial and Judicial

2016 Fireworks Display

Alderman McClory said the committee spoke to J&M Display regarding fireworks for 2016 if the council chose to change companies. They are still waiting on a response from Bartolotta regarding the poor display this past summer. Alderman McClory would like a Bartolotta representative to attend a meeting for Q&A.

HVAC Facility Service Maintenance Contract

The RFPs are out and due October 15; DPW Manager Nuss will provide the results afterwards.

Public Safety

Police Department Participation in Multi-Jurisdictional SWAT Team

Alderman Lechner said the Sheriff's Department was looking to add to their SWAT team and one City officer was interested in applying. If the officer is accepted, the cost is approximately \$4,000. **Motion (Lechner/Huss) to authorize the Police Department to participate in the Walworth County Sheriff Department SWAT Team. Voice vote; motion carried.**

UNFINISHED BUSINESS

Ordinance No. 15-12 An Ordinance to Amend Chapter 17 of the Elkhorn Municipal Code titled "Zoning" regarding Farm Stands (Second Reading)

Mayor Olson asked if the council was OK with limiting the ordinance to AG products only from Walworth County. Attorney Phillips said as it written, 50% or more of the products would need to be produced in SE Wisconsin. Alderman Rehberg felt the last sentence containing Walworth County, due to a recent event, should be removed. Without the ordinance change, farm stands on private properties are illegal. City Clerk Virrueta questioned removing Walworth County from the ordinance change. Administrator Tapson said this ordinance change was prompted due to two businesses occurring on one lot and encouraged it as a local endeavor. **Motion (Rehberg/McClory) for the City Attorney to change the ordinance by adding "AG products that include but are not limited to" and striking the Walworth County portion and bringing it back for a vote. Voice vote; motion carried.**

Plan Commission: An Ordinance to Rezone 630 E. Court Street (YA291400002), Owner Wilson Trust (Second Reading)

Motion (Rehberg/Huss) to approve the ordinance to rezone 630 E. Court St. Roll call vote: Rehberg, yes; Huss, yes; Kluck, yes; Lechner, yes; McClory, yes; Myrin, yes. Motion carried.

Tasch Park Preliminary Layout and Bid Documents

City Engineer VanHenkelum has the preliminary layout and will circulate it with staff. The Plans and Specs will be ready for the MSU meeting on Monday.

2015 Street Project Update

City Engineer VanHenkelum said with change orders the project is running 3% over budget and options for Second Street will be discussed at the MSU meeting. Alderman Rehberg asked if striping will be put on Hazel Ridge; no it will not as it wasn't there before. The Flag Pole on Walworth St. isn't up yet and the concrete plaque will go back in. Mayor Olson asked if the previous three poles that were donated by Kiwanis could be put up. City Engineer VanHenkelum said MSU authorized not using them and the bid documents showed the use of one pole. Mayor Olson asked that the minutes from the MSU meeting be pulled to verify would decided not to use them. The use of one or three poles will be discussed at the MSU meeting. The Post Office is responsible for installing mailboxes.

PUBLIC COMMENT

None.

ADJOURN

Motion (Rehberg/Kluck) to adjourn at 6:13 p.m.

Cairie L. Virrueta
City Clerk

Approved 10/19/15