
**CITY OF ELKHORN COMMON COUNCIL
MEETING MINUTES
October 19, 2015
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121**

The Common Council meeting was called to order at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

ROLL CALL

Present: Mayor Brian Olson, Aldermen Michael Kluck, Hoss Rehberg, Bruce Lechner, Gregory Huss, Scott McClory, Tom Myrin.

Others present: City Administrator Sam Tapson, Attorney Ward Phillips, Finance Director James Heilman, City Clerk Cairie Virrueta, Police Chief Joel Christensen, Utility Director John Murphy, Fire Chief Rod Smith, Library Director Lisa Selje, DPW Operations Manager Martin Nuss, Recreation Director Wendy Meyer, City Engineer Paul VanHenkelum, Chris Clapper, James Duquette, Derek D'Auria, John Henderson, Ed Robers, Reporter Kellen Olshefski, other interested persons.

PUBLIC COMMENT

Chris Clapper thanked the City and departments for support of Oktoberfest. The event was a huge success.

Resident Ed Robers of Lincoln Street said speeding and overweight traffic continues to be problem on his street. He felt the 6000# empty weight sign was misleading and he has seen campers and motorhomes on Lincoln St. Mayor Olson asked Police Chief Christensen if there have been any changes to address Robers concerns; he replied there haven't.

CONSENT AGENDA

Motion (Rehberg/Huss) to approve the minutes of the October 5, 2015 Common Council m and October 12, 2015 Special Council meeting. Voice vote; motion carried.

BILLS PAYABLE

Motion (Huss/Rehberg) to approve the City and Utility Bills in the amount of \$2,812,140.48 (Check numbers 98722-98957). Roll call vote: Kluck, yes; Rehberg, yes; Huss, yes; Lechner, yes; McClory, yes; Myrin, yes. Motion carried.

REPORT OF CITY OFFICERS

Mayor's Report

The Mayor thanked Chris Clapper and Rec Director Wendy Meyer for a successful Oktoberfest and Lights & Ladders event on Saturday. He also attended the Flag Football tournament at The Rotary and cars were parked all the way to Hwy. 67. Alderman Rehberg was also at the tournament and he said he heard many compliments.

James Duquette from the EEDA presented his report. They have been actively involved with Redevelopment Resources and the recommendations from their report. The website is expected to be ready to go in about a month. They were approved to join a state program called Connect Communities. They want to have "ears and eyes open" to assist businesses who may need help to avoid closing. They have a meeting on Thursday at Gateway at 7:30 p.m.

City Administrator's Report

City Administrator Tapson said the council approved \$5,000 for wetland delineation but the total cost will be closer to \$9,000. He wanted the council to be aware of this. City Engineer VanHenkelum said the delineation is done and Kapur won't bill the City for the survey until they create proposal for other work.

Motion (Kluck/McClory) to adjourn to Closed Session pursuant to Wisconsin Statute 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed

session” regarding Police Association Collective Bargaining Agreement and Property Acquisition. **Voice vote; motion carried.** Adjourned at 5:54 p.m.
Council Reconvened in Open Session at 6:09 p.m.

Finance Director’s Report

None.

LIAISON REPORTS

Chamber – Alderman Myrin said the Chamber welcomed new members and a new board member. At the last meeting the Chamber was preparing for Oktoberfest which was a big success. Future events are the Scare of the Square and Multi-Chamber Scramble.

COMMITTEE REPORTS

Municipal Services and Utilities

Advanced Disposal Contract Renewal (Discussion Report)

Alderman Huss said the committee approved an eight year renewal of the contract. DPW will be looking into doing leaf pickup by renting equipment and hiring temporary help and the costs associated with it, rather than contracting Advanced Disposal to do it. The bagged leaf program, which the committee supports, drops the contract cost by about \$25,000 in comparison to previous years. **Motion (Huss/Kluck) to approve the Advanced Disposal renewal contract with the eight year option with a two year price lock, pending language change for renewal negotiations if sale of the company, excluding leaf decision.** Roll call vote: Huss, yes; McClory, yes; Lechner, yes; Rehberg, yes; Kluck, yes; Myrin, yes. Motion carried.

Installation of ADA Doors on City Hall’s Main Entrance (Discussion Report)

A resident in a wheel chair has complained that she was unable to get into City Hall and the City is looking into installing door openers on the main entrance. The City is currently ADA compliant. DPW Manager Nuss will obtain additional installation prices and information on what is required per the ADA.

Sunset Park North Baseball Field Drainage Proposal (Discussion Report)

The North baseball field has drainage problems and a proposal to install drain tiles was presented for \$16,000. DPW Manager said when the infields were redone the outfields were not addressed. Alderman Lechner asked if this was a problem before the infield was redone; it was. Administrator Tapson said Gary Welsh was the engineer at the time and it was decided to not tear out the outfields but do infields so the fields could be playable in time for spring. Mayor Olson felt the problem could be fixed for less money. Alderman Huss asked DPW Manager Nuss to explore additional repair options. Mayor Olson asked why this was presented to the council when the proposal was dated for September. DPW Nuss said it got lost in the shuffle with all the other work that was being done.

City Engineer Updates:

Tasch Park Improvements Plan (Discussion Report)

Engineer VanHenkelum will have updated plans based on the committee’s suggestions for the next MSU meeting.

Geneva Street Final Plans and Bid Opening (Discussion Report)

The bid opening is scheduled for October 27th at 10 a.m.

Proctor Drive Design Options (Discussion Report)

Sketches, options and cost estimates for Proctor Drive will be provided at the next meeting.

2015 Street and Utility Project Bid Cost and Change Orders

The cost for each flag pole for Walworth St. is \$1,500. Currently the City doesn’t have a City flag. Mayor Olson said it could be a community based effort to design a new flag. Alderman McClory suggested one pole with additional poles addressed later if needed.

Second Street repaved sections down the outside of the street but left the existing center 12’ of asphalt as it. City Engineer VanHenkelum suggested repaving the rest. **Motion (Huss/Kluck) to approve a change**

order to repave the center of Second Street for \$36,550. Roll call vote: Huss, yes; McClory, yes; Lechner, yes; Rehberg, yes; Kluck, yes; Myrin, yes. Motion carried.

NEW BUSINESS

Payne and Dolan Request for Payment #2 for Street Work

Motion to approve Payne and Dolan Payment Number Two for Street Work Completed to date of \$153,023.69. Roll call vote: Huss, yes; McClory, yes; Lechner, yes; Rehberg, yes; Kluck, yes; Myrin, yes. Motion carried.

Police Association Collective Bargaining Agreement

Motion to approve the Police Association Collective Bargaining Agreement. Roll call vote: Huss, yes; McClory, yes; Lechner, yes; Rehberg, yes; Kluck, yes; Myrin, yes. Motion carried.

2016 BUDGET WORK SESSION FOR PUBLIC WORKS/UTILITIES/RECREATION

Alderman Rehberg had questions regarding Yard Waste Collection amounts. Administrator Tapson will look into it. Mayor Olson asked about graffiti. DPW Manager Nuss will provide him with a report on it. Alderman Rehberg asked why Rec increased contractual services by \$10,000. Rec Director Meyer said by law they needed to provide service for anyone with a disability and she was informed that a child who would need services would be participating in 2016. Alderman Kluck asked the pool staying open longer was included. Rec Director Meyer said she needed to find people able to work.

PUBLIC COMMENT

None.

ADJOURN

Motion (Rehberg/Lechner) to adjourn at 6:47 p.m.

Cairie L. Virrueta
City Clerk

Approved 11/2/15