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**CITY OF ELKHORN COMMON COUNCIL  
MEETING MINUTES  
November 2, 2015  
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121**

The Common Council meeting was called to order at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

**ROLL CALL**

Present: Mayor Brian Olson, Aldermen Michael Kluck, Hoss Rehberg, Bruce Lechner, Gregory Huss, Scott McClory, Tom Myrin.

Others present: City Administrator Sam Tapson, Attorney Ward Phillips, Finance Director James Heilman, City Clerk Cairie Virrueta, Police Chief Joel Christensen, Utility Director John Murphy, Library Director Lisa Selje, DPW Operations Manager Martin Nuss, City Engineer Paul VanHenkelum

**PUBLIC COMMENT**

None.

**CONSENT AGENDA**

Motion (Huss/Rehberg) to approve the minutes of the October 19, 2015 Common Council meeting.

Motion carried.

**REPORT OF CITY OFFICERS**

**Mayor's Report**

City Attorney Phillips said the first annual Stir It Up event at the high school was a tremendous success and next year it is anticipated to be even larger. It benefits Rotary, VIP and the homeless.

**City Administrator's Report**

The MS4 permit was issued that day, he hasn't looked at it, but he will and provide information on it.

**Finance Director's Report**

None.

**COMMITTEE REPORTS**

**Legislative & Regulatory**

***Ordinance changes regarding Farm Stands and Direct Sellers***

After discussion, this will be sent back to the committee for further consideration.

***Ordinance changes regarding Selling in the Parks***

The ordinance is under New Business.

***Ordinance changes regarding Chapter 12.03 Alcohol Beverages***

The committee will continue discussion on this.

***Ordinance changes regarding Pet Licensing***

The ordinance is under New Business

***Discussion Regarding the Keeping of Honeybees and Chickens in the City***

The committee is researching this further.

**Municipal Services and Utilities**

***DPW Pickup of Leaves Costs and Information***

The committee continues discussion on leaf pickup. They would like Advanced Disposal to talk about the options available.

***DPW List of Equipment for Sale at Auction***

DPW is selling equipment and vehicles that are no longer in use, or no longer road worthy. The resolution is under New Business.

***Installation of Automatic Door Openers on City Hall***

The committee chose to not do anything at this time.

***City Engineer Project Update for Tasch Park Layout***

The bid for Tasch Park has been advertised and the bid is due November 20<sup>th</sup>.

**Financial and Judicial**

***Water Treatment Plant Financing and Authorization to Bid***

Finance Director Heilman recommended having two options in the bid for financing in order to determine the best cost. **Motion (McClory/Kluck) to approve bidding for the Water Treatment Plant including both financing options. Roll call vote: Kluck, yes; Rehberg, yes; Huss, yes; Lechner, yes; McClory, yes; Myrin, yes. Motion carried.**

***Upgrade of City Computer Server***

The City has had continuing server issues as it is outdated. The work will be completed by the end of the year. If City Hall moves, the server can be relocated. **Motion (McClory/Kluck) to approve Heartland to upgrade the City computer server for \$41,193.42.** Finance Director Heilman said that Heartland has been the City's IT company for several years and the price they provided is less than the state contract. **Roll call vote: Kluck, yes; Rehberg, yes; Huss, yes; Lechner, yes; McClory, yes; Myrin, yes. Motion carried.**

***Westenn Proposal for City HVAC Services***

Westenn was the only bid received for the City HVAC RPFs. They propose to extend the current contract at the same price. **Motion (McClory/Rehberg) to continue City HVAC Services with Westenn. Roll call vote: Kluck, yes; Rehberg, yes; Huss, yes; Lechner, yes; McClory, yes; Myrin, yes. Motion carried.**

***Response from Bartolotta Fireworks Regarding 2015/2016 Displays***

A letter was received from Bartolotta regarding the poor 2015 display. The apologized and offered a \$2,000 discount plus \$1,000 in free fireworks for the 2016 display. The supervisor for the display was terminated. Alderman Kluck preferred they give the City of \$2,000 refund. **Motion (McClory/Kluck) for City Administrator to draft a letter to Bartolotta asking for a \$2,000 refund for the 2015 display.** Mayor Olson asked the council if they were comfortable with continuing with Bartolotta. Alderman McClory said he would wait until the Bartolotta responded to the letter. **Voice vote; motion carried.**

***2016 Paratech Ambulance Contract Renewal***

All municipalities agreed with the contract renewal. City will pay 63% of the total. **Motion (McClory/Kluck) to approve the 2016 Paratech contract Renewal for \$202,360 with the City portion of \$127,486.80. Roll call vote: Kluck, yes; Rehberg, yes; Huss, yes; Lechner, yes; McClory, yes; Myrin, yes. Motion carried.**

**UNFINISHED BUSINESS**

**Flag Pole Options for Walworth Street**

The council continued discussion on how many poles they wanted installed on Walworth Street. City Engineer VanHenkelum asked if the council wanted a shiny or stain finish pole. He said the pole would be 30 feet tall. **Motion (Rehberg/McClory) to install one flag pole in a satin finish. Roll call vote: Kluck, yes; Rehberg, yes; Huss, yes; Lechner, yes; McClory, yes; Myrin, yes. Motion carried.**

**Ordinance No. 15-12 An Ordinance to Amend Chapter 17 of the Elkhorn Municipal Code Regarding Farm Stands:** This will go back to committee for further consideration.

**NEW BUSINESS**

**Ordinance No. 15-14 An Ordinance to Amend Chapter 12 of the Elkhorn Municipal Code Titled "Direct Sellers":** This will go back to committee for further consideration.

**Ordinance No. 15-15 An Ordinance to Amend the Elkhorn Municipal Code at Chapter 12, Titled "Selling in the Parks" (First Reading)**

**Ordinance No. 15-16 An Ordinance to Amend the Elkhorn Municipal Code at Chapter 12, Titled “Dog and Cat Licensing and Regulation (First Reading)**

**Resolution No. 15-12: NR208-Compliance Maintenance for Wisconsin Pollutant Discharge Elimination System: Motion (Huss/Lechner) to approve Resolution No. 15-12. Roll call vote: Kluck, yes; Rehberg, yes; Huss, yes; Lechner, yes; McClory, yes; Myrin, yes. Motion carried.**

**Resolution No. 15-13 A Resolution Authorizing the Disposal of Surplus Property for DPW: Motion (Huss/Kluck) to approve Resolution No. 15-13.** Alderman Rehberg asked what the estimated amount on how much the sale of the equipment will bring in. DPW Nuss said it was unknown what the items would auction for. The funds received will go into the General Fund. Mayor Olson asked that the council be updated on how much the equipment sold for. **Roll call vote: Kluck, yes; Rehberg, yes; Huss, yes; Lechner, yes; McClory, yes; Myrin, yes. Motion carried.**

**2016 Budget Work Session**

The Public Hearing will be the following Monday at 6 p.m. Discussion regarding blighted properties and the policy on them. Alderman Rehberg asked if the \$15,000 for the Rec Department shed was necessary. DPW Manager Nuss said program sizes have increased and a lot of Rec equipment is stored upstairs at the DPW garage and in the conference room. The funds come from the Park Development Fund.

**PUBLIC COMMENT**

None.

**ADJOURN**

Motion (Rehberg/Lechner) to adjourn at 6:11 p.m.

Cairie L. Virrueta  
City Clerk

**Approved 11/16/15**