
**CITY OF ELKHORN COMMON COUNCIL
MEETING MINUTES
January 18, 2016
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121**

The Common Council meeting was called to order by Mayor Olson at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

ROLL CALL

Present: Mayor Brian Olson, Aldermen Michael Kluck, Hoss Rehberg, Bruce Lechner, Gregory Huss, Scott McClory, Tom Myrin.

Others present: City Administrator Sam Tapson, Attorney Ward Phillips, Finance Director James Heilman, City Clerk Cairie Virrueta, Police Chief Joel Christensen, Utility Director John Murphy, Library Director Lisa Selje, DPW Operations Manager Martin Nuss, Recreation Director Wendy Meyer, City Engineer Paul VanHenkelum, Reporter Kellen Olshefski, Chris Clapper, other interested persons.

PUBLIC COMMENT

None.

CONSENT AGENDA

Motion (Huss/Kluck) to approve the minutes of the January 4, 2016 Common Council meeting. Motion carried.

BILLS PAYABLE

Motion (Myrin/Huss) to approve the City and Utility Bills in the amount of \$8,665,299.66 check numbers 99180-99952. Roll call vote: Kluck, yes; Rehberg, yes; Huss, yes; Lechner, yes; McClory, yes; Myrin, yes.

Motion carried. Mayor Olson asked who is handling the payments for the new servers. Finance Director Heilman said he is and it includes a combination of payments which includes hardware, maintenance and labor. Alderman Rehberg asked when the payment to Corporate Contractors for the pool was approved; Administrator Tapson said it was previously approved with a retainage amount of \$60,000. Alderman Rehberg asked what the payment to Arbor Images was for; Administrator Tapson said it was for Emerald Ash Borer work.

REPORT OF CITY OFFICERS

Mayor's Report

Mayor Olson recommended appointing Tim Shiroda to the Plan Commission to finish the term for Mike Roberts. **Motion (Rehberg/Lechner) to appoint Tim Shiroda to the Plan Commission Board. Voice vote; motion carried.**

City Administrator's Report

Administrator Tapson said he would like to set up work sessions to discuss future financial matters. He said they would use the extra Monday in February for one of the sessions. He will have something for the council for the February 8th meeting. Michael Kluck will be out of town February 22nd.

Finance Director's Report

No report.

LIAISON REPORTS

No reports.

COMMITTEE REPORTS

Municipal Services and Utilities

Discussion on Westlawn Road Condition

Alderman Huss said it was discussed and it will be addressed in the spring.

Proctor Drive Improvements Plans

The bid opening for Proctor Drive is February 3rd at City Hall.

Continued Discussion on Yard Waste Collection

The committee continues to discuss options.

Tasch Park/Sunset Park T-Ball Field Options

Alderman Huss said there is a possibility to move t-ball fields to Sunset Park and making Tasch Park into a park type setting. Alderman McClory asked why it was changed when it was already agreed to put two fields at Tasch. Mayor Olson said another option was brought forward. The committee is waiting on prices.

Financial and Judicial

GIS Mapping Proposal for 2016

Alderman McClory this was a budgeted item. The City has successfully used UW-Whitewater for GIS Mapping in the past. The City may qualify for a partial grant for the project. Administrator Tapson said a former contract will follow and the price was less this time. **Motion (McClory/Kluck) to approve the GIS Mapping Proposal with UW-Whitewater for \$7,300. Roll call vote: Huss, yes; McClory, yes; Lechner, yes; Rehberg, yes; Kluck, yes; Myrin, yes. Motion carried.**

Fireworks Contract for 2016 Display

Bartolotta didn't respond to the City's request for a listing of products to be used so the committee recommended going with J&M Displays. They provided a revised one year contract so that the City could try them out. **Motion (McClory/Kluck) to use contract with J&M Displays for the 2016 fireworks display for \$10,000. Roll call vote: Huss, yes; McClory, yes; Lechner, yes; Rehberg, yes; Kluck, yes; Myrin, yes. Motion carried.**

Approval to Sell Fire Department Surplus Vehicles

This resolution is under New Business.

Economic Development Incentives Discussion

The City and the EEDA will work together and bring something back to the committee. Alderman McClory asked that they have something ready in early February.

UNFINISHED BUSINESS

Ordinance No. 16-01 An Ordinance to Amend the Elkhorn Municipal Code at Chapter 12, Titled "Direct Sellers" (Second Reading)

Motion (Rehberg/Lechner) to approve Ordinance No. 16-01. Roll call vote: Huss, yes; McClory, yes; Lechner, yes; Rehberg, yes; Kluck, yes; Myrin, yes. Motion carried.

NEW BUSINESS

Purchase of Bucket Truck for Electric Department

Utility Director Murphy said this item was budgeted for. **Motion (Rehberg/Huss) to approve the purchase of a bucket truck from Altec Industries Inc for \$107,844.18. Roll call vote: Huss, yes; McClory, yes; Lechner, yes; Rehberg, yes; Kluck, yes; Myrin, yes. Motion carried.**

JB Johnson Brothers, LLC Retainage Payment for Market Street Sidewalk Improvements

Motion (Rehberg/Huss) to approve the payment to JB Johnson Brothers LLC for \$3,104.25. City Engineer VanHenkelum said this finalizes the project and pays the retainage. He said it includes North Wisconsin but some parts were removed that were then included in the road project. **Roll call vote: Huss, yes; McClory, yes; Lechner, yes; Rehberg, yes; Kluck, yes; Myrin, yes. Motion carried.**

Ordinance No. 16-02 An Ordinance to Amend the Elkhorn Municipal Code at Chapter 1.01 Titled "City Government" for combining of Wards for Voting Purposes (First Reading)

Resolution No. 16-03 A Resolution to Sell Surplus Fire Department Vehicles

Motion (Huss/McClory) to approve Resolution No. 16-03. Roll call vote: Huss, yes; McClory, yes; Lechner, yes; Rehberg, yes; Kluck, yes; Myrin, yes. Motion carried.

PUBLIC COMMENT

None.

ADJOURN TO CLOSED SESSION

Motion (Rehberg/Huss) to adjourn to closed session pursuant to Wisconsin Statute 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session" regarding Market Street Property Acquisition. Adjourned to closed session at 5:50 p.m.

RECONVENE IN OPEN SESSION

Reconvened in open session at 6:09 p.m.

ADJOURN

Motion (Rehberg/Lechner) to adjourn at 6:09 p.m.

Cairie L. Virrueta
City Clerk

Approved 02/01/16