
**CITY OF ELKHORN COMMON COUNCIL
MEETING MINUTES
February 15, 2016
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121**

The Common Council meeting was called to order by Mayor Olson at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

ROLL CALL

Present: Mayor Brian Olson, Aldermen Michael Kluck, Hoss Rehberg, Bruce Lechner, Gregory Huss, Scott McClory, Tom Myrin.

Others present: City Administrator Sam Tapson, Attorney Ward Phillips, Finance Director James Heilman, City Clerk Cairie Virrueta, Police Chief Joel Christensen, Utility Director John Murphy, Fire Chief Rod Smith, Library Director Lisa Selje, Recreation Director Wendy Meyer, City Engineer Paul VanHenkelum, Christopher Robers, Chris Clapper, Reporter Kellen Olshefski, other interested persons.

PUBLIC COMMENT

None.

CONSENT AGENDA

Motion (Rehberg/Huss) to approve the minutes of the February 1, 2016 Common Council and February 8, 2016 Committee of the Whole meetings. Alderman Huss pointed out that Gregory Huss was absent from the Committee of the Whole meeting, not Alderman Lechner. City Clerk Virrueta will fix minutes. Voice vote; motion carried.

BILLS PAYABLE

Motion (Rehberg/Lechner) to approve the City and Utility Bills in the amount of \$4,567,050.27 (Check numbers 99953-100181). Roll call vote: Kluck, yes; Rehberg, yes; Huss, yes; Lechner, yes; McClory, yes; Myrin, yes. Motion carried.

REPORT OF CITY OFFICERS

Mayor's Report

Mayor Olson said Administrator Tapson and he met with various legislators regarding a joint resolution as relates to Fire/EMS and more information will be provided at a future meeting.

Mayor Olson presented City employee Christopher Robers with a plaque and thanked him for his 25 years of service to the City.

City Administrator's Report

Administrator Tapson said the bids for the water treatment plant are due the next day. They met with the PSC and are waiting for a response regarding construction authorization.

Finance Director's Report

No report.

COMMITTEE REPORTS

Municipal Services and Utilities

Tasch Park Bid Award and Design Recommendation

Alderman Huss made a motion to deny the bids for Tasch Park T-ball fields. Seconded by Alderman Rehberg. Voice vote; motion carried. **Motion (Huss/Rehberg) to move forward with putting two T-ball fields at Sunset Park, 2 T-ball fields at Tasch Park, to improve the basketball backboards, soccer goals and playground equipment at Tasch Park, all not to exceed \$150,000.** Alderman Rehberg said the T-ball fields at Tasch are from Option Three of the City Engineer's plan and wanted to a plan to orientate the fields to keep kids off of Lincoln St. City Engineer VanHenkelum said he will provide the plan the next day. **Motion amended (Huss/Rehberg) to approve orientating fields at Tasch Park so that backstops are not located next to Lincoln**

St. Rec Director Meyer is good with the orientation and would like to see the new plan. **Roll call vote: Huss, yes; McClory, yes; Lechner, yes; Rehberg, yes; Kluck, yes; Myrin, yes. Motion carried.**

LIAISON REPORTS

Fire Advisory Board – Alderman Rehberg said the board met January 28 and discussed Fire/EMS staffing, one municipality was absent, and everyone is on board for the staffing and financing

Chamber – Alderman Myrin said new board members and business members were welcomed, the annual dinner awards is March 10 and community days are planned for the weekend of June 17, which includes a pancake breakfast, run, firemen dance, etc.

UNFINISHED BUSINESS

Plan Commission Amendment to Conditional Use Permit 12-03 for Triple K Properties, LLC/LCD Lawn Care Equipment, N5860 HWY 12 for Outdoor Sales

Administrator Tapson said the Plan Commission approved a CUP but placed no conditions on the number of sheds in front of the fence and the Common Council is the final authority on the CUP. Mayor Olson said at the meeting the owner asked for 6 sheds and recommended the council not leave it open. **Motion**

(McClory/Huss) to approve the CUP 12-03 for Triple K Properties, LLC/LCD, N5860 HWY 12 with no more than six storage sheds on display in front of the fence. Roll call vote: Huss, yes; McClory, yes; Lechner, yes; Rehberg, yes; Kluck, yes; Myrin, yes. Motion carried.

NEW BUSINESS

City Engineer: Proctor Drive Resurfacing Bid Recommendation

City Engineer VanHenkelum said the bids were opened February 5 and there were three bidders. The bids were below the engineer's estimate, mainly due to the cost of oil being down. He recommended Wolf Paving.

Motion (Rehberg/Huss) to approve Wolf Paving Co., Inc for the Proctor Drive Resurfacing project for \$221,760. Alderman Rehberg asked where the funds were coming from. Administrator Tapson said it was undetermined at this point, but the funds were available. Alderman McClory asked if Wolf Paving sent pre-qualifications. City Engineer VanHenkelum said it was provided with the bid. **Roll call vote: Huss, yes; McClory, yes; Lechner, yes; Rehberg, yes; Kluck, yes; Myrin, yes. Motion carried.**

City Engineer: Payment Request from Payne & Dolan for Streets Project

City Engineer VanHenkelum said this is the next to last payment request for the streets work. Sometime this week he will recap with the City Administrator the payments. One more change order will come which reduces the project cost due to curb and gutter that was changed. The original cost was 1.4 million and is projected to be 1.646 million.

Motion (Rehberg/Kluck) to approve the payment request of \$38,605.24 to Payne & Dolan for the streets project. Roll call vote: Huss, yes; McClory, yes; Lechner, yes; Rehberg, yes; Kluck, yes; Myrin, yes. Motion carried.

PUBLIC COMMENT

None.

ADJOURN

Motion (Rehberg/Lechner) to adjourn at 5:51 p.m.

Cairie L. Virrueta
City Clerk

Approved 03/07/16