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**CITY OF ELKHORN COMMON COUNCIL  
MEETING MINUTES  
March 21, 2016  
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121**

The Common Council meeting was called to order by Mayor Olson at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

**ROLL CALL**

Present: Mayor Brian Olson, Aldermen Michael Kluck, Hoss Rehberg, Bruce Lechner, Gregory Huss, Scott McClory, Tom Myrin.

Others present: City Administrator Sam Tapson, Attorney Ward Phillips, Finance Director James Heilman, City Clerk Cairie Virrueta, Police Chief Joel Christensen, Utility Director John Murphy, Fire Chief Rod Smith, Library Director Lisa Selje, Recreation Director Wendy Meyer, City Engineer Paul VanHenkelum, Howie Reynolds, Dave Wagner, Chris Clapper, Ed Robers, Reporter Kellen Olshefski.

**PUBLIC COMMENT**

Ed Robers spoke on his concerns with speeding and overweight traffic on N. Lincoln St. He provided paperwork to the City Clerk to copy to the council. After discussion, Administrator Tapson said they will review the paperwork with the P.D. and address his concerns at a committee meeting.

**CONSENT AGENDA**

**Motion (Rehberg/Huss) to approve the minutes of the March 7, 2016 Common Council and March 14, 2016 Special Council meetings. Voice vote; motion carried.**

The council asked the City Clerk about Temporary licenses the Walworth County Agricultural Society is applying for the Fairgrounds. They asked why they don't have a special event permit; Clerk Virrueta said if it isn't on City property or utilizing City services, a special event permit isn't needed. Administrator Tapson said the City could look into all events in City boundaries at least submitting information on the event. Attorney Phillips said it is a good idea to get information on large events. Alderman Rehberg wants consistency when issuing the permits. **Motion (McClory/Huss) to approve Walworth County Agricultural Society Temporary Class "B" Fermented Malt Beverage Retailer's Licenses for Walworth County Fairgrounds Events: Demolition Derby on May 20-21, 2016, Licensed Operator Loretta Meinel; Ribfest on July 15-17, 2016, Licensed Operator Loretta Meinel; and Rodeo on August 19-20, 2016, Licensed Operator Loretta Meinel. Voice vote, motion carried.** Administrator Tapson said it might be beneficial to have training done with experts to help understand event and alcohol permits.

The council asked Clerk Virrueta why she was adding to the election inspectors' list- she said the State Statutes have changed and this will allow two City employees to continue assisting with election related activities at City Hall. **Motion (Rehberg/Lechner) to approve Justine Grimm and Lana Walton as Election Inspectors for 2016-2017. Voice vote; motion carried.**

**BILLS PAYABLE**

**Motion (Rehberg/Huss) to approve the City and Utility Bills in the amount of \$2,067,807.54 (Check numbers 15000-150239). Roll call vote: Kluck, yes; Rehberg, yes; Huss, yes; Lechner, yes; McClory, yes; Myrin, yes. Motion carried.**

**REPORT OF CITY OFFICERS**

**Mayor's Report**

Attorney Phillips said the Rotary and Walworth County Bar were hosting a Judges Candidates Debate on March 23 at noon and is open to all.

**City Administrator's Report**

Administrator Tapson has all the project compilations and will send out a summary report to everyone. He doesn't anticipate discussing it until sometime in April. Alderman Rehberg said he noted Hazel Ridge

wasn't on the list and he recalled that it was decided to postpone work on it. Administrator Tapson asked the council if signage should be obtained for the construction on Geneva Street; a sign saying directing drivers that businesses were open would be obtained.

### **LIAISON REPORTS**

Chamber – Alderman Myrin said the Chamber welcomed new members, and upcoming events include Community Days, Ribfest and Corn & Brat Days.

### **COMMITTEE REPORTS**

#### **Legislative & Regulatory**

The committee met prior to the meeting to discuss not allowing alcohol licensing at gas stations, stores, etc and Attorney Phillips will work on language for it.

### **UNFINISHED BUSINESS**

#### **Purchase of DPW Vehicle: Consideration and possible action on recommendation to purchase a replacement vehicle for Department of Public Works**

Utility Director Murphy provided bid analysis with the steel and non-steel alternates, the low bidder was Hiller Ford. Alderman Rehberg asked why choose a 550 over a 450; Utility Director Murphy said for the \$2,000 difference the 550 gives much more and will last longer than the 450. He felt the stainless steel was well worth it. Utility Director Murphy said this truck doesn't require a CDL to drive it therefore won't require special training. The truck will be used similar to other City trucks as far as which streets it will drive on. **Motion (Rehberg/McClory) to purchase a 550 with the alternate for stainless steel from Hiller Ford. Roll call vote: Huss, yes; McClory, yes; Lechner, yes; Rehberg, yes; Kluck, yes; Myrin, yes. Motion carried.**

#### **Tasch and Sunset Parks: Consideration and possible action on recommended park improvement plans**

Utility Director Murphy recommended holding off on the second field at Tasch at this time as there isn't an immediate need for one, which was confirmed by Rec Director Meyer. He recommended two fields at Sunset, 1 at Tasch and to develop Tasch Park. Rec Director Meyer agreed. Alderman Rehberg would like to see landscaping, fencing and signage quotes. Utility Director said each component received at least three quotes and he recommended the 54" high chain link fence. Alderman McClory doesn't want anything on top of the fence that someone could get impaled on. Alderman Lechner asked when the second field at Tasch would be installed; Utility Director Murphy said it would be re-evaluated this fall. Alderman McClory felt the bullpen fencing would need replacing and not in good enough condition to fix. Alderman Rehberg said the City ordinance would need to be considered before replacing the fence.

**Motion (Rehberg/Huss) to approve the plan as presented by Utility Director Murphy, holding off on the second field at Tasch until fall. Roll call vote: Huss, yes; McClory, yes; Lechner, yes; Rehberg, yes; Kluck, yes; Myrin, yes. Motion carried.**

### **NEW BUSINESS**

#### **RESOLUTION AUTHORIZING THE ISSUANCE AND ESTABLISHING PARAMETERS FOR THE SALE OF NOT TO EXCEED \$7,000,000 WATERWORKS AND ELECTRIC SYSTEM REVENUE REFUNDING BONDS, SERIES 2016A, OF THE CITY OF ELKHORN, WALWORTH COUNTY, WISCONSIN, AND PROVIDING FOR THE PAYMENT OF THE BONDS AND OTHER DETAILS WITH RESPECT TO THE BONDS**

Dave Wagner explained the resolution presented for refinancing water utility bonds. The last three years will be repayable without penalty. A target date of April 20<sup>th</sup> is planned to have everything signed off on.

**Motion (Rehberg/Huss) to approve the Resolution authorizing refunding of water utility bonds. Roll call vote: Huss, yes; McClory, yes; Lechner, yes; Rehberg, yes; Kluck, yes; Myrin, yes. Motion carried.**

### **PUBLIC COMMENT**

None.

**ADJOURN TO CLOSED SESSION**

Motion (Kluck/McClory) to adjourn to closed session pursuant to §19.85(1)(e) “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session” regarding a Development Proposal Review. Voice vote; motion carried. Adjourned to closed session at 6:21 p.m.

**RECONVENE IN OPEN SESSION**

Reconvened in open session at 6:39 p.m.

**ADJOURN**

Motion (Kluck/Rehberg) to adjourn at 6:39 p.m.

Cairie L. Virrueta  
City Clerk

**Approved 04/04/2016**