
**CITY OF ELKHORN COMMON COUNCIL
MEETING MINUTES
May 16, 2016
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121**

The Common Council meeting was called to order by Mayor Reynolds at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

ROLL CALL

Present: Mayor Howie Reynolds, Aldermen Michael Kluck, Hoss Rehberg, Bruce Lechner, Cathy Bensaïd, Scott McClory, Tom Myrin.

Others present: City Administrator Sam Tapson, Attorney Ward Phillips, Finance Director James Heilman, City Clerk Cairie Virrueta, Police Chief Joel Christensen, Utility Director John Murphy, Fire Chief Rod Smith, Library Director Lisa Selje, City Engineer Paul VanHenkelum, Reporter Kellen Olshefski, other interested persons.

PUBLIC HEARING: ADOPTION OF CITY OF ELKHORN 2040 COMPREHENSIVE PLAN

Mayor Reynolds opened the Public Hearing at 5:31 p.m.

Brian Olson raised concerns regarding the Lakeland and Bielinski properties. At Lakeland he was concerned with the multifamily designation allowing up to 100 units. He also said the map may have a mistake on it involving the neighboring cemetery. He said District 6 is lacking in green space. He felt the Bielinski property should remain retail/commercial and the use in the 2040 plan goes against the 60/40 mix.

Jim Gormley, of Milwaukee, WI and representing Frank and Barb Luchsinger, spoke against the land use proposed at Lakeland School.

Barb Luchsinger said she is upset with the plan. She was concerned that the noise level in the neighborhood and the property values would be adversely affected. She wants the City to protect the established neighbors and keep the property institutional.

Bill Sigmund said to consider the local people and those around the property.

Frank Luchsinger said the area is too small compared to other medium density areas in the City.

Bob Fraser said the property use to be a swamp and what would happen to the groundwater.

Mayor Reynolds asked for comments three more times. No additional comments. The Public Hearing closed at 5:43 p.m.

PUBLIC COMMENT

Tawsif Anam, the SWE Regional Director for Ron Johnson, introduced himself and provided updates.

CONSENT AGENDA

Motion (Rehberg/Kluck) to approve the minutes of the May 2, 2016 Common Council and May 9, 2016 Committee of the Whole meetings. Voice vote; all approved; motion carried.

BILLS PAYABLE

Motion (McClory/Bensaïd) to approve the City and Utility Bills in the amount of \$1,695,682.60 (Check numbers 150579-150722). Roll call vote: Kluck, yes; Rehberg, yes; Bensaïd, yes; Lechner, yes; McClory, yes; Myrin, yes. Motion carried.

Alderman Rehberg asked what IOWC stood for; Police Chief Christensen said issuance of worthless check. Alderman Myrin asked why an oil change fee is \$43 and then also \$567; Police Chief Christensen said it was a service interval and other work was done.

REPORT OF CITY OFFICERS

Mayor's Report

Appointment of Chad Fraser to Plan Commission Board

Mayor Reynolds said Fraser lives on Page Street and has been in construction work. **Motion (McClory/Lechner) to appoint Chad Fraser to the Plan Commission Board. Voice vote; all approved; motion carried.**

Reappoint Kathy Murray to the Police and Fire Commission Board

Mayor Reynolds said she has served five years already and can serve up to ten years. **Motion (Rehberg/Lechner) to appoint Kathy Murray to the Police and Fire Commission Board. Voice vote; all approved; motion carried.**

Years of Service Recognition for Gary Payson, Sr.

Mayor Reynolds presented Gary Payson, Sr. and thanked him for his years of service.

City Administrator's Report

NE Treatment Plant Update: Safe Drinking Water Loan

Administrator Tapson said the last action on the loan is approval of the financial assistance application and there is a Special Council meeting next week to approve it.

FY 2017 Waiver Request

The waiver was approved and all paperwork has to be filed as if starting at the beginning; an additional fee from Baxter and Woodman to do paperwork has not been determined.

DPW Operations Manager Recruitment

The City received 11 applications from a variety of backgrounds. Sam, Jim, John and Cairie screened the applications and chose 3-5 to interview. The interviewers will be the Mayor, Finance Director, Administrator, HR Chair and Utility Director. The interviews will take place next week.

Administrator Tapson said residents made a fair case regarding the Comprehensive Plan. He said land use doesn't change zoning and medium density doesn't mean apartments. Mayor Reynolds recommended sending it back to the Plan Commission using public comments. He also recommended the council write down their comments to send to the Plan Commission. Per City Attorney Phillips, the comments will be sent to the City Clerk.

LIAISON REPORTS

Chamber – Community Days will be June 17 and 18 with more events throughout the summer.

COMMITTEE REPORTS

Human Resources

PTO Donation Bank

Administrator Tapson said the committee recommended the PTO Bank, allowing the use of MLB hours from employees who leave the City, going back to 2015. He added pro-rata access to the hours in the bank. Employee has to exhaust their own PTO and MLB before using the donation bank and they can't exceed 520 hours total. Alderman Rehberg asked about capping hours on the bank. This will be put on the agenda at the first Council meeting in June.

Committee of the Whole

Recommendation to approve:

- ***Police Department Public Safety Grant of \$4,000 approval and budget adjustment***
- ***Police Department Mobile Radio Purchase for \$9,173.72 from General Communications***
- ***Police Department Upfitting Purchases for Two Squad Cars for \$20,590.28***
- ***Auction of Police Department Surplus Vehicle***

Motion (McClory/Rehberg) to approve all the Police Department items. Roll call vote: Kluck, yes; Rehberg, yes; Bensaïd, yes; Lechner, yes; McClory, yes; Myrin, yes. Motion carried.

NEW BUSINESS

Ordinance No. 16-07 An Ordinance to Adopt the Elkhorn 2040 Comprehensive Plan (First Reading)

The Comprehensive Plan was sent back to the Plan Commission for review.

ADJOURN TO CLOSED SESSION

Motion (Kluck/Lechner) to adjourn to closed session pursuant to Wisconsin Statute 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session."

- i) Discussion regarding potential land acquisition and economic development incentives
- ii) Discussion regarding the Elkhorn Properties Land Transfer Agreement

Roll call vote: Motion carried. Adjourned to closed session at 6:13 p.m.

RECONVENE IN OPEN SESSION

Reconvened in open session at 6:42 p.m.

ADJOURN

Motion (Lechner/Rehberg) to adjourn at 6:42 p.m.

Cairie L. Virrueta
City Clerk

Approved 06/06/16