
**CITY OF ELKHORN COMMON COUNCIL
MEETING MINUTES
September 19, 2016
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121**

The Common Council meeting was called to order by Mayor Reynolds at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

ROLL CALL

Present: Mayor Howie Reynolds, Aldermen Michael Kluck, Hoss Rehberg, Bruce Lechner, Cathy Bensaïd, Scott McClory, Tom Myrin.

Others present: Attorney Kelly Nickel, Finance Director James Heilman, City Clerk Cairie Virrueta, Police Chief Joel Christensen, Utility Director John Murphy, DPW Manager Neal Kolb, City Engineer Paul VanHenkelum, Reporter Kellen Olshefski, other interested persons.

PUBLIC COMMENT

None.

CONSENT AGENDA

Motion (Kluck/Bensaïd) to approve the minutes of the September 5, 2016 Common Council meeting and Temporary Class B Beer and Wine License for Friends of the Matheson Memorial Library Trick or Trivia event on October 28, 2016. Voice vote, all approved, motion carried.

BILLS PAYABLE

Motion (McClory/Rehberg) to approve the City and Utility Bills in the amount of \$3,110,605.02 (Check numbers 151572-151840). Questions were asked about payments to Monroe Truck, the purchase of a new bucket truck, payments to an animal clinic and payments to the EASD for mobile home tax. Finance Director will look into a payment by the Library to B&J Tree for \$2000 and let the council know what it is for. **Roll call vote: Kluck, yes; Rehberg, yes; Bensaïd, yes; Lechner, yes; McClory, yes; Myrin, yes. Motion carried.**

REPORT OF CITY OFFICERS

Mayor's Report

Park and Rec meets during the week and the library is planning its Trick or Trivia event.

LIAISON REPORTS

Chamber – volunteers are needed for the flea market and Oktoberfest will be expanded this year.

COMMITTEE REPORTS

Municipal Services and Utilities

Status Updates on DPW Roof Repairs and Sunset Park Band Shell Repairs

RFPs for the roof repairs are due September 30th. The needed repairs to the band shell continued to be looked at.

Discussion on Redesign of Library Parking Lot

City Engineer VanHenkelum submitted plans to update the parking lot, but the committee felt while the plan improved the condition and traffic flow in the parking lot; it didn't address the issue of not enough parking spots. Staff is looking into acquiring staff parking at nearby businesses. Alderman McClory said the Library Board spoke on the parking lot update at length and they are looking into getting help with the costs.

Financial and Judicial

Recommendation to Approve Kapur Task Order for Jackson Street Design Services

The reconstruction of Jackson Street is in the 2017 budget, but to get the best opportunity for good bids it is recommended to start the process now. The City can pay itself back for funds paid when it borrows for the CIP. **Motion (McClory/Rehberg) to approve the Kapur Task Order for Jackson Street Design Services in the amount of \$45,346.00. Roll call vote: Bensaid, yes; McClory, yes; Lechner, yes; Rehberg, yes; Kluck, yes; Myrin, yes. Motion carried.**

Recommendation to Approve Investing City Dividend with CVMIC

CVMIC's Investment Policy was sent to the council. In the past, the City has rolled back the dividend to CVMIC to invest, earning rates between 1-10%. **Motion (McClory/Myrin) to invest the dividend of \$109,845.66 with CVMIC. Roll call vote: Bensaid, yes; McClory, yes; Lechner, yes; Rehberg, yes; Kluck, yes; Myrin, yes. Motion carried.**

Discussion Regarding 2017 Budget

The budget will be provided to the Council the second meeting in October and updated budget worksheets will be emailed prior to the next committee meeting. A member of the ski team asked about the City spending money on cleaning Babe Mann Lake and that will be discussed at a future meeting. Alderman Rehberg asked if there was dialogue on the grants they applied for, no there wasn't; Alderman Rehberg would like that information obtained at the meeting as that grant was to help clean up Babe Mann.

NEW BUSINESS

Request from Police Department to Authorize Staffing a Patrolman Vacancy

Motion (Rehberg/Lechner) to approve staffing a patrolman vacancy. Chief Christensen said a patrolman quit and this would be to replace him. Mayor Reynolds pointed out that Elkhorn has fewer patrolmen than other comparable cities. Alderman Myrin asked what is done for recruitment; web based programs are used and physical recruiting standards will be included this time. Alderman Myrin asked if the patrolman who quit was a seasoned officer; he worked for over five years; Alderman Myrin said there was a chance for salary savings when hiring new. **Voice vote; all approved; motion carried.**

ADJOURN TO CLOSED SESSION

Motion (Kluck/Lechner) to adjourn to closed session pursuant to Wisconsin Statute 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." Voice vote; all approved; motion carried. Adjourned to closed session at 5:54 p.m.

Cairie L. Virrueta
City Clerk

Approved 10/3/16